

**City of Kelowna
Regular Council Meeting
AGENDA**



Monday, January 14, 2013
1:30 pm
Council Chamber
City Hall, 1435 Water Street

Pages

1. **Call to Order**
This meeting is open to the public and all representations to Council form part of the public record. A live audio feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.
2. **Confirmation of Minutes**
 - 2.1 **Regular PM Minutes - December 17, 2012** 5 - 7
3. **Public in Attendance**
 - 3.1 **Diamond Jubilee Award Presentations**
4. **Development Application Reports & Related Bylaws**
 - 4.1 **Land Use Management Department, dated December 21, 2012, re: OCP12-0018 and Z12-0058, Blaskovich and Mair Developments Ltd., (N of) Steele Road and 1450 Steele Road** 8 - 16

An OCP Amendment application is required to ensure that the existing OCP Future Land Use Designations are shifted to match the proposed rezoning and subdivision layout. This application seeks to rezone a portion of the subject properties from A1 – Agriculture 1 to RU1 – Large Lot Housing and P3 – Parks & Open Space to accommodate the proposed single family subdivision located in “The Ponds” Neighbourhood and to further enhance the neighbourhood’s natural

features and trail infrastructure.

- 4.1.1 Bylaw No. 10791 (OCP12-0018), Blaskovich and Mair Developments Ltd., (N of) Steele Road and 1450 Steele Road
Requires a majority of all Members of Council (5)

To give Bylaw No. 10791 first reading.

- 4.1.2 Bylaw No. 10792 (Z12-0058), Blaskovich and Mair Developments Ltd., (N of) Steele Road and 1450 Steele Road

To give Bylaw No. 10792 first reading.

- 4.2 Land Use Management Department, dated December 21, 2012, re: OCP12-0019 and Z12-0057, Interval Investment Inc., (E of) Steele Road

17 - 26

An OCP Amendment application is required to ensure the proposed rezoning and subdivision layout matches the OCP Future Land Use Designations. This application seeks to rezone a portion of the subject properties from A1 – Agriculture 1 to RU3 – Small Lot Housing and P3 – Parks & Open Space to accommodate the proposed single family subdivision located in “The Ponds” Neighbourhood.

- 4.2.1 Bylaw No. 10793 (OCP12-0019), Interval Investment Inc., (E of) Steele Road
Requires a majority of all Members of Council (5)

27 - 28

To give Bylaw No. 10793 first reading.

- 4.2.2 Bylaw No. 10794 (Z12-0057), Interval Investment Inc., (E of) Street Road
To give Bylaw No. 10794 first reading.

29 - 30

5. Bylaws for Adoption (Development Related)

- 5.1 City Clerk, dated December 14, 2012, re: Rezoning Application No. Z12-0067 - 3563 Scott Road
To consider adoption of Bylaw No. 10785, being Rezoning Application No. Z12-0067 for 3563 Scott Road in order to rezone the subject property from the RU1 – Large Lot Housing zone to the RU2 –

31 - 32

Medium Lot Housing zone.

6. Non-Development Reports & Related Bylaws

- 6.1 Acting General Manager, Community Sustainability, General Manager, Community Services and Acting General Manager, Corporate Sustainability, dated January 9, 2013, re: Quarterly Report Update
To provide Council with an update of the City's activities for the fourth Quarter of 2012. 33 - 49
- 6.2 Performance Improvement Consultant, dated January 14, 2013, re: Service Requests - Deployment to Mobile Devices
To advise that a Kelowna Mobile SR Application has been launched in response to previous direction from Council. 50 - 51
- 6.3 Sustainability Coordinators, dated December 21, 2012, re: Social Policy Update
To provide an update on the City's social policies and seek Council endorsement of the Social Framework and the revised Council Policy 360: Social Policy. 52 - 89
- 6.4 Long Range Planning Manager, dated January 4, 2013, re: Outdated Policy Documents
To have Council direct staff to no longer consider outdated policy documents as relevant to the current land use management and policy planning process. 90 - 96
- 6.5 Acting Director, Real Estate & Building Services, dated January 3, 2013, re: Residential Parking Program, New Council Policy & Bylaw Amendments
To obtain Council approval for an updated policy and amendments to the Traffic Bylaw to govern the issuance and enforcement of the Residential Permit program and the implementation of a replacement permit fee for Residential Permits. 97 - 114
- 6.5.1 Bylaw No. 10787 - Amendment No. 21 to City of Kelowna Traffic Bylaw No. 8120
To give Bylaw No. 10787 first, second and third readings. 115 - 116

- 6.6 Manager, Real Estate Services, dated December 12, 2012, re: Proposed Road Closure, Land Adjacent to Knox Mountain Park 117 - 120
The excess closed road is to be consolidated with the adjacent Park Property. A statutory right of way to protect utilities, within the road closure area, will be registered concurrently.
- 6.6.1 Bylaw No. 10769, Road Closure Bylaw, Portion of Road Adjacent to 580 Knox Mountain Drive 121 - 122
To give Bylaw No. 10769 first, second and third readings.
- 6.6.2 Bylaw No. 10770, Road Closure Bylaw, Portion of Road Adjacent to 591 Poplar Point Drive 123 - 124
To give Bylaw No. 10770 first, second and third readings.
7. Bylaws for Adoption (Non-Development Related)
- 7.1 City Clerk, dated January 7, 2013, re: Adoption of Bylaw No. 10790 - Amendment No. 30 to Electricity Regulation Bylaw No. 7639 125 - 133
To consider Bylaw No. 10790 being Amendment No. 30 to Electricity Regulation Bylaw No. 7639 for adoption.
8. Mayor and Councillor Items
9. Termination

Regular Meeting - P.M.December 17, 2012

A Regular Meeting of the Municipal Council of the City of Kelowna was held in the Council Chamber, 1435 Water Street, Kelowna, B.C., on Monday, December 17, 2012.

Council members in attendance: Mayor Walter Gray, Councillors Colin Basran, Maxine DeHart, Gail Given, Robert Hobson, Mohini Singh, Luke Stack and Gerry Zimmermann.

Council members absent: Councillor Andre Blanleil.

Staff members in attendance were: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Manager, Urban Land Use, Danielle Noble*; Electrical Administrative Manager, Cindy McNeely*; and Council Recording Secretary, Sandi Horning.

(* denotes partial attendance)

1. CALL TO ORDER

Mayor Gray called the meeting to order at 1:35 p.m.

Mayor Gray advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

2. CONFIRMATION OF MINUTES

Regular PM Meeting - December 10, 2012

Moved by Councillor Hobson/Seconded by Councillor Singh

R1098/12/12/17 THAT the Minutes of the Regular PM Meeting of December 10, 2012 be confirmed as circulated.

Carried

3. PUBLIC IN ATTENDANCE

3.1 Sander Hofstee and Henrieke Dekens, Exchange Students, re: Kelowna-Veendam Sister City Association Student Exchange

Brian Street, Co-ordinator, Kelowna-Veendam Sister City Association Student Exchange:

- Introduced the presentation and the Veendam Exchange Students.

Henrieke Dekens, Veendam Exchange Student:

- Provided comment regarding her experience in Kelowna as an exchange student at Rutland Senior Secondary School.

Sander Hofstee, Veendam Exchange Student:

- Okanagan Mission Secondary School
- Displayed a PowerPoint Presentation and provided comment regarding his experience in Kelowna as an exchange student at Okanagan Mission Secondary School.

Regular Meeting - P.M.December 17, 20124. BYLAWS FOR ADOPTION (Development Related)

- 4.1 Bylaw No. 10700 (Z12-0014) - Lionel & Terry Nicholson and Steven & Loretta Nicholson (Loretta Nicholson) - 384 Glenwood Avenue

Moved by Councillor Given/Seconded by Councillor StackR1099/12/12/17 THAT Bylaw No. 10700 be adopted.Carried5. NON-DEVELOPMENT APPLICATION REPORTS & RELATED BYLAWS

- 5.1 Manager, Urban Land Use, dated December 7, 2012, re: 265 Lawrence Avenue - Revitalization Tax Exemption Agreement

Moved by Councillor Basran/Seconded by Councillor Hobson

R1100/12/12/17 THAT Council authorizes the City to enter into a Revitalization Tax Exemption Agreement with JEM HTB Properties Inc. (Inc. No. BC 0949919) for Lot A, District Lot 139, ODYD, Plan EPP22523 in the form attached to the Report of the Manager, Urban Land Use dated December 7, 2012;

AND THAT the Mayor and City Clerk be authorized to execute the Revitalization Tax Exemption Agreement.

Carried

- 5.2 Electrical Administration Manager, dated December 11, 2012, re: 2013 Electrical Utility Rate Increase

Staff:

- Provided an overview of the increased cost for Wholesale power and the 2013 Electrical rates increase.

Moved by Councillor Zimmermann/Seconded by Councillor DeHart

R1101/12/12/17 THAT Council approves an average rate increase of 6.5% to the City's electrical utility rates for all annual residential customer revenues, municipal and school customer revenues as set out in the report from the Electrical Administration Manager dated December 12, 2012;

AND THAT Council approves an additional rate increase of 3.5% to the City's electrical utility tariff rates for municipal customer revenues;

AND THAT Council approves the 2013 electrical rates to be effective with the first billing cycle in February, 2013;

AND THAT Council approves minor adjustments to the electric tariff clarifying a demand charge to rate code 220 & 224 and a revised flat rate charge to the city's traffic signal rate code 281;

AND FURTHER THAT Bylaw 10790 being Amendment No. 30 to the Electric Regulation Bylaw No. #7639 be advanced for reading consideration;

Carried

Regular Meeting - P.M.December 17, 2012

5.2.1 Bylaw No. 10790 - Amendment No. 30 to City of Kelowna Electricity Regulation Bylaw No. 7639

Moved by Councillor Zimmermann/Seconded by Councillor DeHart

R1102/12/12/17 THAT Bylaw No. 10790 be read a first, second and third time.

Carried

6. BYLAWS FOR ADOPTION (Non-Development Related)

- 6.1 Bylaw No. 10764 - Road Closure Bylaw - Portion of Road South of Frost Road (adjacent to 1355 Steele Road) - Mayor to invite anyone in the public gallery who deems themselves affected by the proposed road closure to come forward.

Mayor Gray invited anyone in the public gallery who deemed themselves affected by the proposed road closure to come forward. No one came forward.

Moved by Councillor Basran/Seconded by Councillor Singh

R1103/12/12/17 THAT Bylaw No. 10764 be adopted.

Carried

- 6.2 Bylaw No. 10765 - Road Closure Bylaw - Portion of Road North of Frost Road (adjacent to 1355 Steele Road) - Mayor to invite anyone in the public gallery who deems themselves affected by the proposed road closure to come forward.

Mayor Gray invited anyone in the public gallery who deemed themselves affected by the proposed road closure to come forward. No one came forward.

Moved by Councillor Hobson/Seconded by Councillor Singh

R1104/12/12/17 THAT Bylaw No. 10765 be adopted.

Carried

7. MAYOR & COUNCILLOR ITEMS

Council:

- Wished the public, staff and each other a Merry Christmas and Happy Holiday Season and expressed their thanks to their colleagues and staff for a successful first year in office.

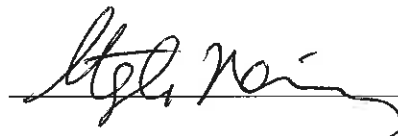
8. TERMINATION

The meeting was declared terminated at 2:00 p.m.

Certified Correct:

Mayor

SLH/dld



City Clerk

REPORT TO COUNCIL



Date: December 21st, 2012
To: City Manager
From: Land Use Management, Community Sustainability (AW)
Application: OCP12-0018 / Z12-0058 **Owner:** Vincent & Pamela Blaskovich
Mair Developments Ltd., Inc. No. BC0753083
Address: (N OF) Steele Road **Applicant:** The Creeks Kelowna (Dave Lange)
1450 Steele Road
Subject: OCP Amendment & Rezoning Applications

Existing OCP Designations: Single / Two Unit Residential (S2RES), Single / Two Unit Residential - Hillside (S2RESH), Multiple Unit Residential - Cluster (MRC) and Major Park/Open Space (PARK).
Proposed OCP Designations: Single / Two Unit Residential (S2RES) and Major Park and Open Space
Existing Zone: A1 - Agriculture 1
Proposed Zones: RU1 - Large Lot Housing & P3 - Parks and Open Space

1.0 Recommendation

THAT OCP Bylaw Amendment No. OCP12-0018 to amend Map 4.1 of the *Kelowna 2030 - Official Community Plan* Bylaw No. 10500 by changing the Future Land Use Designation of Lot A Sections 20 and 29 Township 29 Similkameen Division Yale District Plan KAP44335 Except Plan KAP92565, located at 1450 Steele Road and Lot 1 Section 29 Township 29 Similkameen Division Yale District Plan EPP23066, located at (N OF) Steele Road from Single / Two Unit Residential (S2RES), Single / Two Unit Residential - Hillside (S2RESH), Multiple Unit Residential - Cluster (MRC) and Major Park/Open Space (PARK) to Single / Two Unit Residential (S2RES) and Major Park and Open Space, as shown on Map "A" attached to the report of the Land Use Management Department, dated December 21st, 2012, be considered by Council;

AND THAT the requirement to hold a public information meeting, prior to the bylaws receiving first reading, in accordance with the *Local Government Act* and the City of Kelowna's Development Applications Procedures Bylaw No. 10540, be waived;

AND THAT Rezoning Application No. Z12-0058 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of Lot 1 Section 29 Township 29 Similkameen Division Yale District Plan EPP23066, located at (N OF) Steele Road from A1 - Agriculture 1 to RU1 - Large Lot Housing and by changing the zoning classification of a portion of Lot A Sections 20 and 29 Township 29 Similkameen Division Yale District Plan KAP44335 Except Plan KAP92565, located at 1450 Steele Road from A1 - Agriculture 1 to P3 - Parks & Open Space as shown on Map "B"

attached to the report of the Land Use Management Department, dated December 21st, 2012, be considered by Council;

AND THAT the OCP Bylaw Amendment No. OCP12-0018 bylaw and the zone amending bylaw be forwarded to a Public Hearing for further consideration;

AND THAT final adoption of the zone amending bylaw be considered subsequent to the ravine area being rezoned to P3 - Major Parks and Open Space be dedicated to the City as a titled lot;

AND THAT final adoption of the zone amending bylaw be considered subsequent to the applicant entering into a Parks Agreement with the City for construction of a public trail within 10m from the Ravine's top of bank;

AND THAT final adoption of the zone amending bylaw be considered subsequent to a Natural Environment Development Permit being issued for the proposed development;

AND FURTHER THAT final adoption of the zone amending bylaw be considered subsequent to the issuance of a PLR for the proposed subdivision.

2.0 Purpose

An OCP Amendment application is required to ensure that the existing OCP Future Land Use Designations are shifted to match the proposed rezoning and subdivision layout. This application seeks to rezone a portion of the subject properties from A1 - Agriculture 1 to RU1 - Large Lot Housing and P3 - Parks & Open Space to accommodate the proposed single family subdivision located in "The Ponds" Neighbourhood and to further enhance the neighbourhood's natural features and trail infrastructure.

3.0 Land Use Management

The subject properties are designated a mix of Single / Two Unit Residential (S2RES), Single / Two Unit Residential - Hillside (S2RESH), Multiple Unit Residential - Cluster (MRC) and Major Park/Open Space (PARK). This application seeks to expand the Single / Two Unit Residential (S2RES) to accommodate the proposed RU1 - Large Lot Housing rezoning and subdivision. While the proposal is not entirely consistent with what was anticipated in the Area Structure Plan it is consistent with the Ponds Neighbourhood development. In addition, the Major Park & Open Space designated area will be increased to include an extra 10m from the top of the Ravine's bank for a public trail. The ravine area will be zoned and dedicated to the City as part of this application process. Although the proposal expands the Single / Two Unit Residential (S2RES) designation into an area designated for hillside development the applicant will be restoring a portion of the gulley that has been disturbed and will be constructing a public trail.

4.0 Proposal

The applicant has submitted the Official Community Plan amendment and rezoning applications in order to move forward with another residential phase of the Ponds development. The proposed amendments to the Official Community Plan are to accommodate the proposed residential development and to designate additional space as Major Parks & Open Space. The proposal also involves a rezoning to the RU1 - Large Lot Housing zone. Staff have been working with the applicant to secure and improve the ravine and to sensitively integrate public access into this area. As part of this proposal the applicant will be constructing a public trail within 10m of the

ravine's top of bank to the existing trail network to the west. These details will be dealt with through a Natural Environment Development Permit and a Parks Agreement.

4.1 Site Context

The subject properties are located in the South West Mission Sector and the adjacent land uses are as follows:

<i>Direction</i>	<i>Zoning Designation</i>	<i>Land Use</i>
North	A1 - Agriculture 1	Future Park / Open Space
West	P3 - Parks & Open Space RU2 - Medium Lot Housing	Future Park Residential
South	A1 - Agriculture 1	Neighbourhood 3 ASP
East	A1 - Agriculture 1	Neighbourhood 3 ASP

4.2 Subject Property Map



5.0 Kelowna Official Community Plan (OCP)

5.1 Development Process (Chapter 5)

Provide parks for a diversity of people and a variety of uses (Objective 5.14)

- Dedication of Linear Parks. At subdivision and rezoning for all development types secure a minimum 10-metre wide linear corridor for public access.
- Protect Sensitive Areas. Sensitive environmental areas and riparian management areas (RMA) will be protected by siting trails beyond their boundaries, unless there are absolutely no alternatives.

6.0 Technical Comments

6.1 Building & Permitting Department

No Comment

6.2 Development Engineering Department

All servicing requirements associated with the proposed rezoning as well as the preliminary layout review have been addressed in the subdivision application under file S12-0044.

6.3 Fire Department

Fire department access, fire flows, and hydrants as per the BC Building Code and City of Kelowna Subdivision Bylaw #7900. The Subdivision Bylaw requires a minimum of 60ltr/sec flow.

6.4 Fortis BC - Gas

Upon review of the property referral referencing the above noted matter, please be advised that FortisBC facilities will not be adversely affected. FortisBC, therefore, has no objection to the rezoning application from A-1 (agricultural) to RU1 (large lot housing) in order to subdivide & develop a portion of the property as an additional phase of The Ponds Neighbourhood.

6.5 Infrastructure Planning

Trail details to be worked out as part of Parks Agreement. IPLAN is supportive of transferring the park dedication area to City ownership for the Bellevue Creek Greenway as it is consistent with the Area Structure Plan and OCP. The proposed park dedication area should be zoned P3 - Parks & Open Space and transferred as a titled lot.

As part of the upcoming subdivision application, IPLAN requests that the applicant submit more detailed landscape drawings for the park dedication area showing the proposed treatment of the public/private interface (e.g. fencing, buffer, any grading, etc.). In addition, a public walkway (3.0 m wide road right-of-way) will be requested to provide access from Road A and Road B to the dedicated parkland.

6.6 Subdivision Branch

The Subdivision Approvals Branch supports the proposed layout provided that it accommodates:

- a) setback from TOB as specified by a Geotechnical Engineer

b) setback from TOB has adequate room for linear pathway to the satisfaction of the Parks Planning Manager.

7.0 Application Chronology

Date of Application Received: August 7th, 2012

Date of final layout: November 30th, 2012

Report prepared by:

Alec Warrender, Land Use Planner

Reviewed by:



Danielle Noble, Manager of Urban Land Use

Approved for Inclusion:



Shelley Gambacort, Director of Land Use Management

Attachments:

Zoning Plan

Site Plan

Subject Property Notes:

- Amend the OCP for a portion of the property from (S2RESH) Single / Two Unit Residential - Hillside to (PARK) Major Park and Open Space

Subject Property Notes:

- Amend the OCP for a portion of the property from (MRC) Multiple Unit Residential (Cluster Housing) to (PARK) Major Park and Open Space

N
979



PARK

S2RESH

(N OF)

MRC

Subject Property Notes:

- Amend the OCP for a portion of the property from (MRC) Multiple Unit Residential (Cluster Housing) to (S2RES) Single / Two Unit Residential

MAP "A" OCP AMENDMENT

OCP12-0018

- Major Park and Open Space - PARK
- Single / Two Unit Residential - S2RES
- Single / Two Unit Residential - Hillside - S2RESH
- S2RESH to PARK
- S2RESH to S2RES
- S2RES to S2RESH
- Subject Property
- Legal Parcel
- Easement

This map is for general information only. The City of Kelowna does not guarantee its accuracy. All information should be verified.

0 20 40 Meters

Rev. Dec.17/12



Subject Property Notes:

- Amend the OCP for a portion of the property from (S2RESH) Single / Two Unit Residential - Hillside to (S2RES) Single / Two Unit Residential

(E OF)

4881

1150

1200

1282

1288

1294

1276

1278

1283

1275

13

STEELE RD

N

Subject Property Notes:

- Rezone a portion of the Subject Property from (A1) Agricultural to P3 Parks and Open Space



P3

A1

Subject Property Notes:

- Rezone the Subject Area from A1 Agricultural to RU1 Large Lot Housing

RU1H





RU2

STEELE RD

RU3

MAP "B" PROPOSED ZONING

Application #Z12-0058

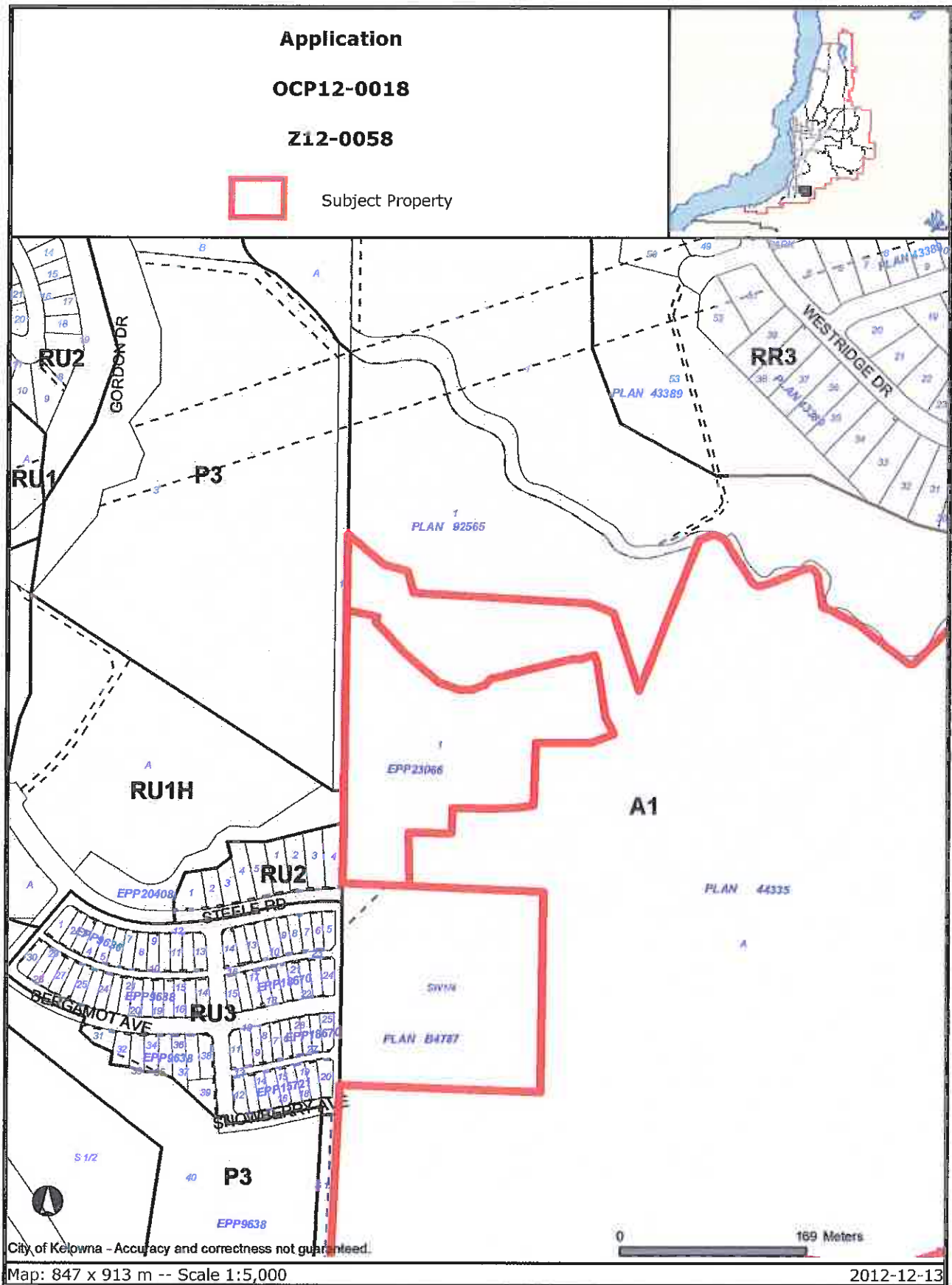
-  Zoning
-  Legal Parcel
-  A1 to P3
-  A1 to RU1

This map is for general information only. The City of Kelowna does not guarantee its accuracy. All information should be verified.

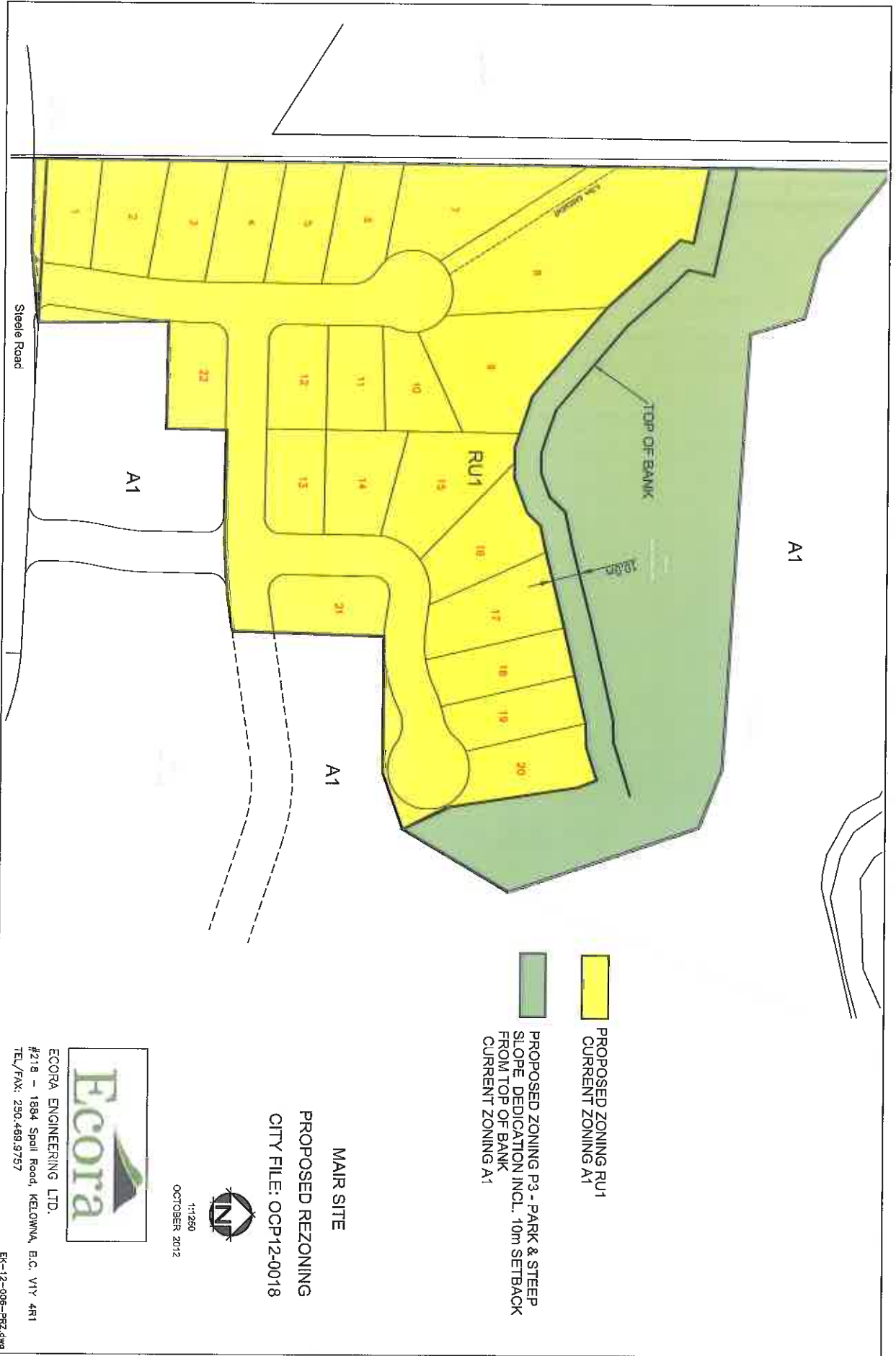
0 20 40 Meters



Rev. Dec. 17/12



Certain layers such as lots, zoning and dp areas are updated bi-weekly. This map is for general information only.
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A1

TOP OF BANK

- PROPOSED ZONING RU1
- CURRENT ZONING A1
- PROPOSED ZONING P3 - PARK & STEEP SLOPE DEDICATION INCL. 10m SETBACK FROM TOP OF BANK
- CURRENT ZONING A1

MAIR SITE
 PROPOSED REZONING
 CITY FILE: OCP12-0018



ECORA ENGINEERING LTD.
 #218 - 1864 Spill Road, KELOWNA, B.C. V1Y 4R1
 TEL./FAX: 250.469.9757

EC-12-006-PRZ.dwg

REPORT TO COUNCIL



Date: December 21st, 2012
To: City Manager
From: Land Use Management, Community Sustainability (AW)
Application: OCP12-0019 / Z12-0057 **Owner:** Interval Investment Inc., Inc. No. 196442
Address: (E OF) Steele Road **Applicant:** The Creeks Kelowna (Dave Lange)
Subject: OCP Amendment & Rezoning Applications

Existing OCP Designations: Single / Two Unit Residential (S2RES) and Single / Two Unit Residential - Hillside (S2RESH)
Proposed OCP Designations: Single / Two Unit Residential (S2RES), Single / Two Unit Residential - Hillside (S2RESH) and Major Park and Open Space
Existing Zone: A1 - Agriculture 1
Proposed Zones: RU3 - Small Lot Housing, P3 - Parks & Open Space, A1 - Agriculture 1

1.0 Recommendation

THAT OCP Bylaw Amendment No. OCP12-0019 to amend Map 4.1 of the *Kelowna 2030 - Official Community Plan* Bylaw No. 10500 by changing the Future Land Use designation of Part 8.1 acres more or less of the South West ¼ Section 29 shown outlined green on Plan B4787 Township 29 Similkameen Division Yale District, located at (E OF) Steele Road, Kelowna, B.C. from Single / Two Unit Residential (S2RES) and Single / Two Unit Residential - Hillside (S2RESH) to Single / Two Unit Residential (S2RES), Single / Two Unit Residential - Hillside (S2RESH) and Major Park and Open Space, as shown on Map "A" attached to the report of the Land Use Management Department, dated December 21st, 2012, be considered by Council;

AND THAT the requirement to hold a public information meeting, prior to the bylaws receiving first reading, in accordance with the *Local Government Act* and the City of Kelowna's Development Applications Procedures Bylaw No. 10540, be waived;

AND THAT Rezoning Application No. Z12-0057 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification for a portion of Part 8.1 acres more or less of the South West ¼ Section 29 shown outlined green on Plan B4787 Township 29 Similkameen Division Yale District, located at (E OF) Steele Road, Kelowna, B.C. from A1 - Agriculture 1 to RU3 - Small Lot Housing, P3 - Parks & Open Space, A1 - Agriculture 1 as shown on Map "B" attached to the report of the Land Use Management Department, dated December 21st, 2012, be considered by Council;

AND THAT the OCP Bylaw Amendment No. OCP12-0002 bylaw and the zone amending bylaw be forwarded to a Public Hearing for further consideration;

AND THAT final adoption of the zone amending bylaw be considered in conjunction with Council's consideration of a Development Variance Permit on the subject properties;

AND THAT final adoption of the zone amending bylaw be considered subsequent to the gulley area shown on the attached rezoning and OCP Amendment plans by Ecora be dedicated to the City as a titled lot;

AND FURTHER THAT final adoption of the zone amending bylaw be considered subsequent to the issuance of a PLR for the proposed subdivision.

2.0 Purpose

An OCP Amendment application is required to ensure the proposed rezoning and subdivision layout matches the OCP Future Land Use Designations. This application seeks to rezone a portion of the subject properties from A1 - Agriculture 1 to RU3 - Small Lot Housing and P3 - Parks & Open Space to accommodate the proposed single family subdivision located in "The Ponds" Neighbourhood.

3.0 Land Use Management

The subject property is designated a mix of Single / Two Unit Residential (S2RES) and Single / Two Unit Residential - Hillside (S2RESH). This application seeks to expand the Single / Two Unit Residential (S2RES) to accommodate the proposed RU3 - Small Lot Housing rezoning and subdivision. Generally, the land uses are consistent with the vision of the Area Structure Plan (ASP) for this area. When the ASP and initial OCP Future Land Use work was completed in 2007, a small natural drainage feature was not recognized. As part of this development proposal the small gulley will be dedicated to the City and the steep areas will be designated Major Parks & Open Space and protected with a no build covenant. Although the subdivision layout is not entirely consistent with the existing neighbourhood pattern, the applicant has worked with Staff to better integrate the development.

The applicant has also submitted a Development Variance Permit to allow direct front driveway access where the Zoning Bylaw requires access from a rear lane (when present). Although Staff typically prefer access from the rear lane to reduce pedestrian and vehicular conflicts, this isolated project will allow the developer to experiment with a different form of housing that provides both front and rear lane access.

4.0 Proposal

The applicant has submitted the Official Community Plan amendment and rezoning applications in order to move forward with another residential phase of the Ponds development. The proposed amendments to the Official Community Plan are limited to shifting the existing designations to accommodate the proposed subdivision layout of 23 lots and to designate additional space as Major Parks & Open Space. The proposal also involves a rezoning that will allow the applicant to move the development project forward. Staff have been working with the applicant on the natural environment details through a Natural Environment Development Permit. The applicant has also submitted a Development Variance Permit to allow direct front driveway access where the Zoning Bylaw requires access from a rear lane.

4.1 Site Context

The subject properties are located in the South West Mission Sector and the adjacent land uses are as follows:

<i>Direction</i>	<i>Zoning Designation</i>	<i>Land Use</i>
North	A1 - Agriculture 1	Neighbourhood 3 ASP
West	RU3 - Small Lot Housing	Residential
South	A1 - Agriculture 1	Neighbourhood 3 ASP
East	A1 - Agriculture 1	Neighbourhood 3 ASP

4.2 Subject Property Map



5.0 Kelowna Official Community Plan (OCP)

5.1 Development Process (Chapter 5)

Provide parks for a diversity of people and a variety of uses (Objective 5.14)

- Dedication of Linear Parks. At subdivision and rezoning for all development types secure a minimum 10-metre wide linear corridor for public access.

- Protect Sensitive Areas. Sensitive environmental areas and riparian management areas (RMA) will be protected by siting trails beyond their boundaries, unless there are absolutely no alternatives.

6.0 Technical Comments

6.1 Building & Permitting Department

No comment

6.2 Development Engineering Department

All servicing requirements associated with the proposed rezoning as well as the preliminary layout review have been addressed in the subdivision application under file S12-0045.

6.3 Fire Department

No concerns

7.0 Application Chronology

Date of Application Received: August 7th, 2012

Date of final layout: November 30th, 2012

Report prepared by:

Alec Warrender, Land Use Planner

Reviewed by:



Danielle Noble, Manager of Urban Land Use

Approved for Inclusion:



Shelley Gambacort, Director of Land Use Management

Attachments:

Zoning Plan

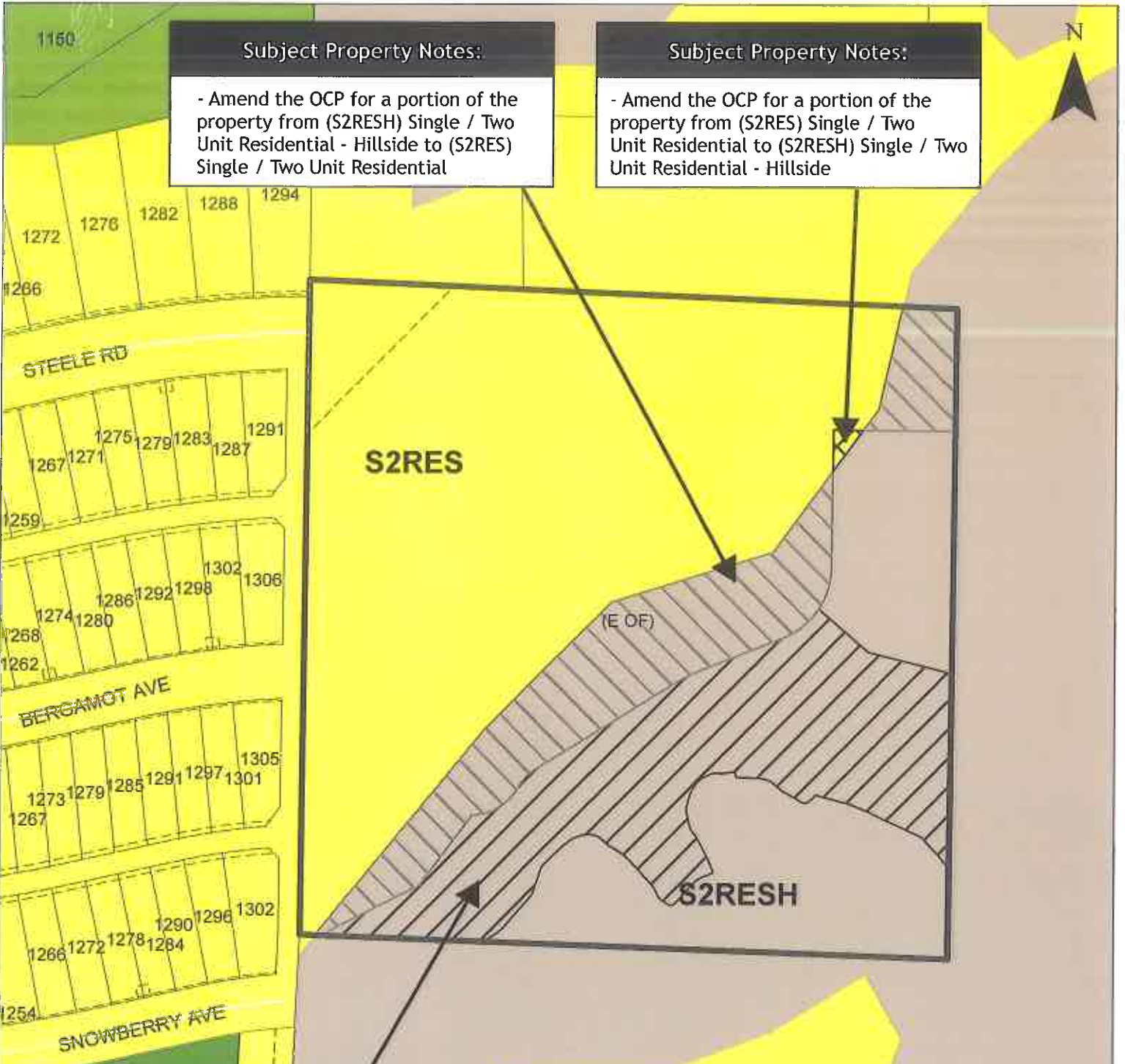
Site Plan

Subject Property Notes:

- Amend the OCP for a portion of the property from (S2RESH) Single / Two Unit Residential - Hillside to (S2RES) Single / Two Unit Residential

Subject Property Notes:

- Amend the OCP for a portion of the property from (S2RES) Single / Two Unit Residential to (S2RESH) Single / Two Unit Residential - Hillside



Subject Property Notes:

- Amend the OCP for a portion of the property from (S2RESH) Single / Two Unit Residential - Hillside to (PARK) Major Park and Open Space

**MAP "A" OCP AMENDMENT
OCP12-0019**

- Major Park and Open Space - PARK
- Single / Two Unit Residential - S2RES
- Single / Two Unit Residential - Hillside - S2RESH
- S2RESH to PARK
- S2RESH to S2RES
- S2RES to S2RESH
- Subject Property
- Legal Parcel
- Easement

This map is for general information only. The City of Kelowna does not guarantee its accuracy. All information should be verified.

0 20 40 Meters

Rev. Dec.17/12



RU1H

RU2

Subject Property Notes:

- Rezone the Subject Area from (A1) Agricultural to RU3 Small Lot Housing

N



STEELE RD

BERGAMOT AVE

RU3

SNOWBERRY AVE

A1





Subject Property Notes:

- Rezone the Subject Area from (A1) Agricultural to P3 Parks and Open Space

P3

MAP "B" PROPOSED ZONING

Application #Z12-0057

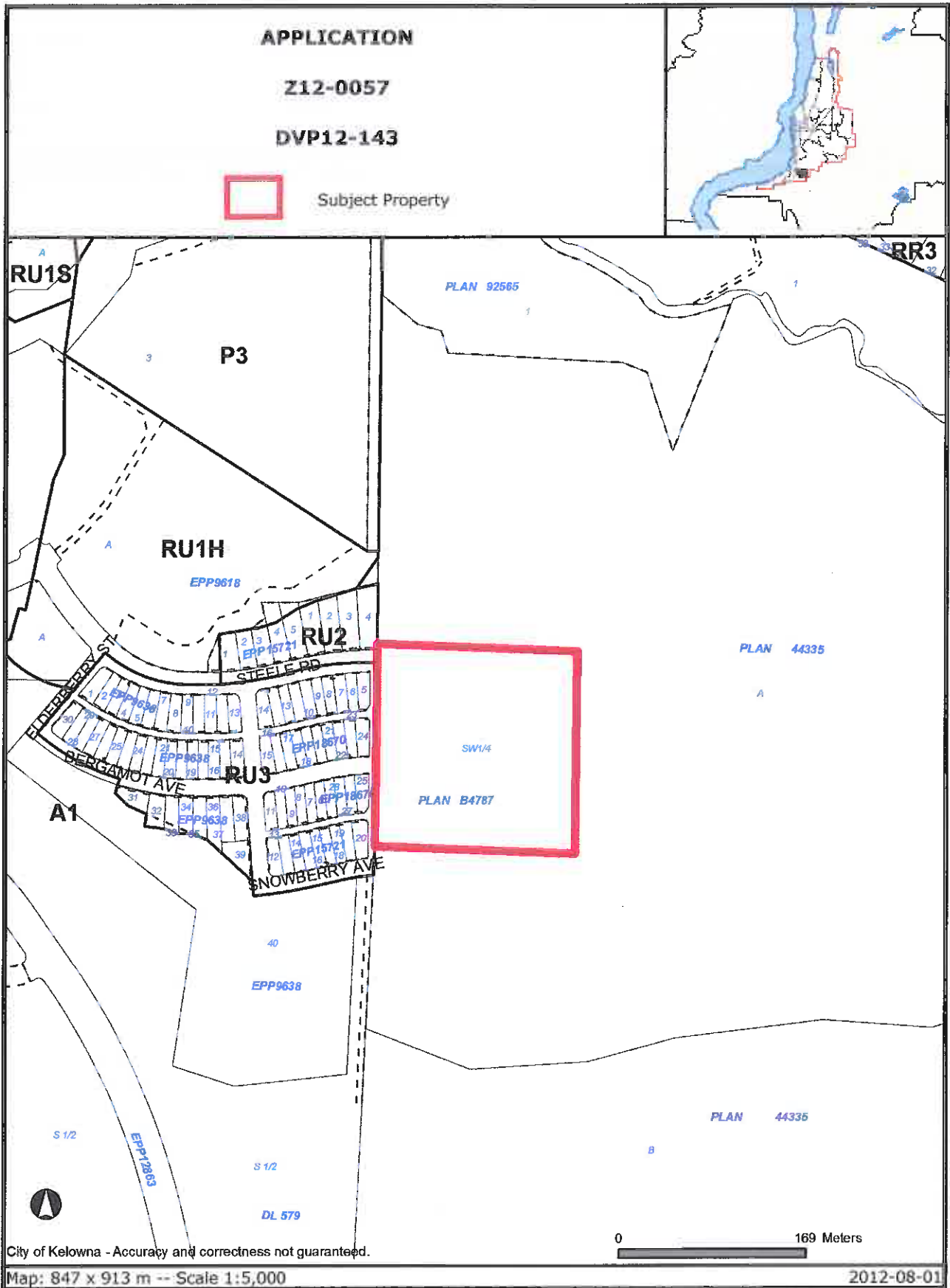
-  Zoning
-  Legal Parcel
-  A1 to P3
-  A1 to RU3

This map is for general information only. The City of Kelowna does not guarantee its accuracy. All information should be verified.

0 20 40 Meters



Rev. Dec. 17/12



Certain layers such as lots, zoning and dp areas are updated bi-weekly. This map is for general information only.
 The City of Kelowna does not guarantee its accuracy. All information should be verified.



INTERVAL LANDS SITE
PROPOSED REZONING



1:750
OCTOBER 2012



ECORA ENGINEERING LTD.
#218 - 1884 Spall Road, KELLOWNA, B.C. V1Y 4R1
TEL./FAX: 250.459.9757

EX-12-006-FRZ.dwg

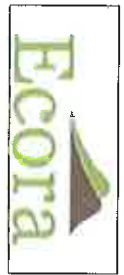


 FUTURE LAND USE - PARK
(AMENDMENT TO OCP)

INTERVAL LANDS
 OCP AMENDMENT PLAN
 PLAN B4787, S/W 1/4
 CIVIC ADDRESS E OF STEELE ROAD



OCTOBER 2012



ECORA ENGINEERING LTD.
 #218 - 1884 Spoil Road, KELLOWNA, B.C. V1Y 4R1
 TEL/FAK: 250.489.9757

EX-12-006-PRZ.dwg

Variance to the RU3 Zone (*Vehicular access from the street and the lane*)



Request to permit an additional single car garage and access from street. This would allow flexible use of rear garage for recreational vehicles, workshops, storage, etc., and maintain street appeal.



Single garage image from street

Rear lane vehicular access and detached garage allowable in the RU3 Zone

CITY OF KELOWNA

BYLAW NO. 10793

Official Community Plan Amendment No. OCP12-0019 - Interval Investment Inc. (E of) Steele Road

A bylaw to amend the "Kelowna 2030 - Official Community Plan Bylaw No. 10500".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT Map 4.1 - **GENERALIZED FUTURE LAND USE** of "Kelowna 2030 - Official Community Plan Bylaw No. 10500" be amended by changing the Generalized Future Land Use designation of a portion of Part 8.1 acres more or less of the South West 1/4, Section 29 shown outlined green on Plan B4787, Township 29, SDYD located on Steele Road, Kelowna, B.C., from the S2RES - Single/Two Unit Residential designation and S2RESH - Single/Two Unit Residential - Hillside designation designation to the S2RES - Single/Two Unit Residential designation, the S2RESH - Single/Two Unit Residential - Hillside designation and the PARK - Major Park and Open Space designation as shown on Map "A" attached to and forming part of this bylaw;
2. AND THAT pursuant to Section 882 of the *Local Government Act*, each reading of this bylaw receive an affirmative vote of a majority of all members of the Council;
3. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first time by the Municipal Council this

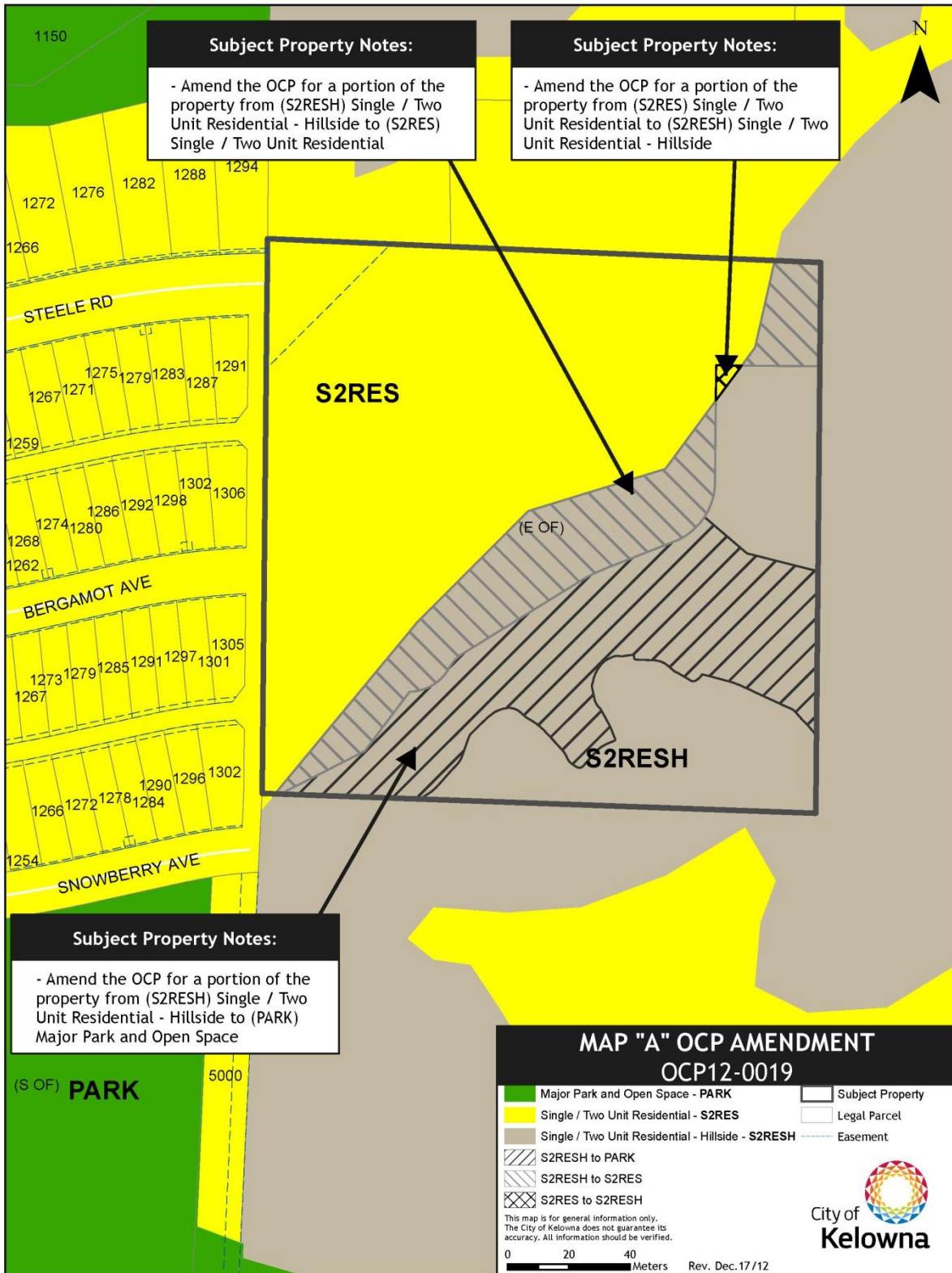
Considered at a Public Hearing on the

Read a second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk



CITY OF KELOWNA
BYLAW NO. 10794
Z12-0057 - Interval Investment Inc.
(E of) Steele Road

A bylaw to amend the "City of Kelowna Zoning Bylaw No. 8000".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Zoning Bylaw No. 8000 be amended by changing the zoning classification of a portion of Part 8.1 acres more or less of the South West 1/4, Section 29 shown outlined green on Plan B4787, Township 29, SDYD located on Steele Road, Kelowna, B.C., from the A1 - Agriculture 1 zone to the RU3 - Small Lot Housing zone, the P3 - Parks & Open Space zone and the A1 - Agriculture 1 zone as shown on Map "B" attached to and forming part of this bylaw.
2. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first time by the Municipal Council this

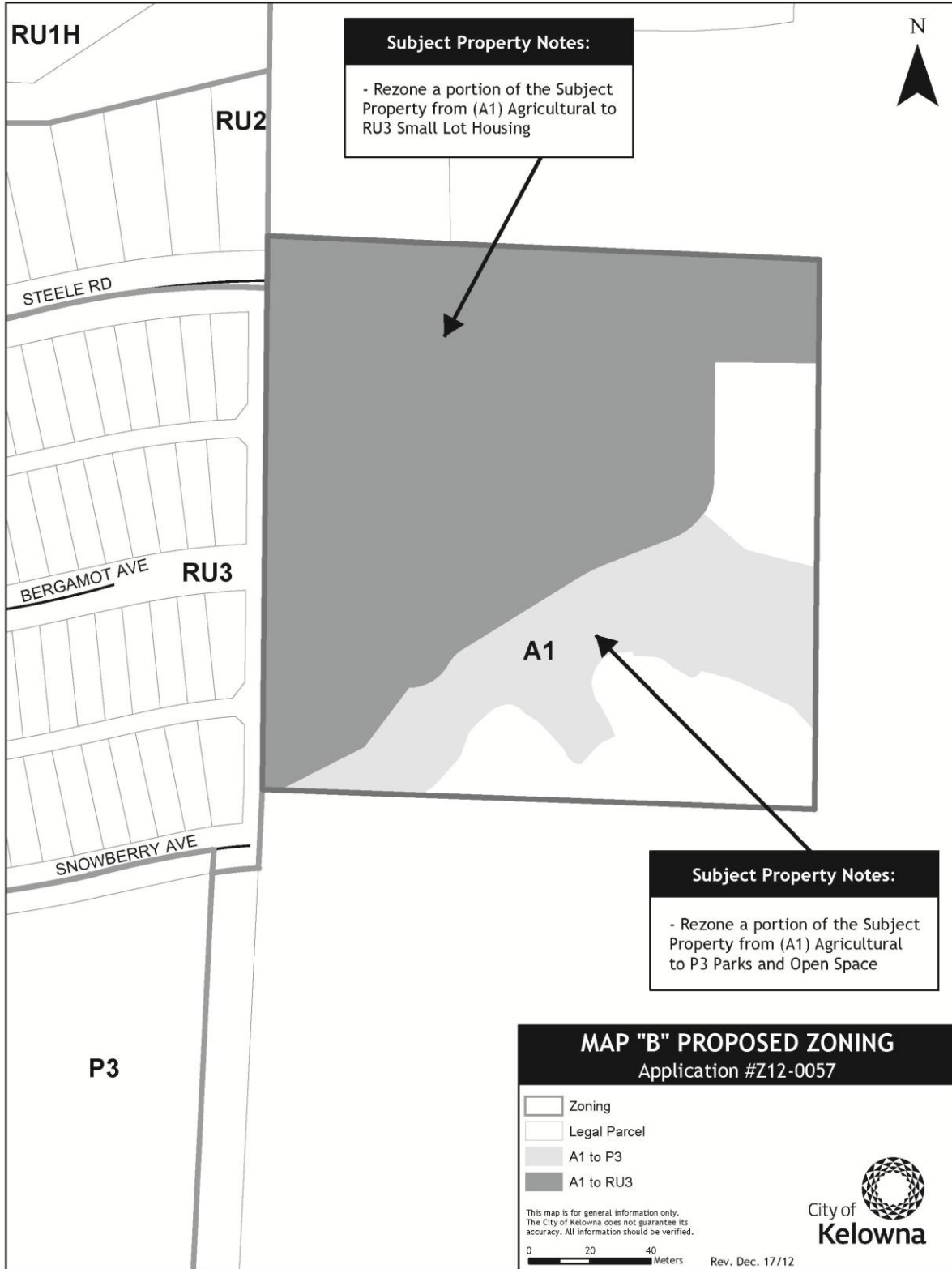
Considered at a Public Hearing on the

Read a second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk



Report to Council



Date: December 14, 2012
Rim No: 0600-10
To: City Manager
From: City Clerk
Subject: Rezoning Application No. Z12-0067 - 3563 Scott Road
Report Prepared by: J. Lamoureux, Legislative Clerk

Recommendation:

THAT Bylaw No. 10785, being Rezoning Application No. Z12-0067 for 3563 Scott Road be adopted.

Purpose:

To consider adoption of Bylaw No. 10785, being Rezoning Application No. Z12-0067 for 3563 Scott Road in order to rezone the subject property from the RU1 - Large Lot Housing zone to the RU2 - Medium Lot Housing zone.

Background:

Bylaw No. 10785 received second and third readings by Council on December 11, 2012. A copy of the Bylaw is attached.

As the following condition of adoption has been met, the Bylaw can now be adopted:

1. Issuance of PLR for the proposed subdivision.

Submitted by:

S. Fleming, City Clerk

CITY OF KELOWNA
BYLAW NO. 10785
Z12-0067 - John Hodges
3563 Scott Road

A bylaw to amend the "City of Kelowna Zoning Bylaw No. 8000".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Zoning Bylaw No. 8000 be amended by changing the zoning classification of Lot 9, District Lot 134, ODYD, Plan 20399 located on Scott Road, Kelowna, B.C., from the RU1 - Large Lot Housing zone to the RU2 - Medium Lot Housing zone.
2. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first time by the Municipal Council this 26th day of November, 2012.

Considered at a Public Hearing on the 11th day of December, 2012.

Read a second and third time by the Municipal Council this 11th day of December, 2012.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Report to Council



Date: January 9, 2013
File: 0165-30
To: City Manager
From: Acting General Manager Community Sustainability, General Manager Community Services, Acting General Manager Corporate Sustainability
Subject: Quarterly Report Update

Report Prepared by: Summer Bracey

Recommendation:

THAT Council receives, for information, the Quarterly Report from the Acting General Manager, Corporate Sustainability, General Manager, Community Sustainability and General Manager Community Services, dated January 9, 2013.

Purpose:

To provide Council with an update of the City's activities for the fourth Quarter of 2012.

Background:

The attached PowerPoint presentation provides a brief summary of some key activities undertaken in the last quarter by the corporation.

The content of the presentation continues to evolve and staff welcomes Council's suggestions in ensuring the report is both informative and timely for our community. All contributors and contributing departments are not expected to attend the Council presentation, however if Council has specific questions that require a staff member attend the meeting, it is requested that the City Clerk be advised in advance of the meeting.

Internal Circulation:

Presentation distributed to all Directors.

Considerations not applicable to this report:

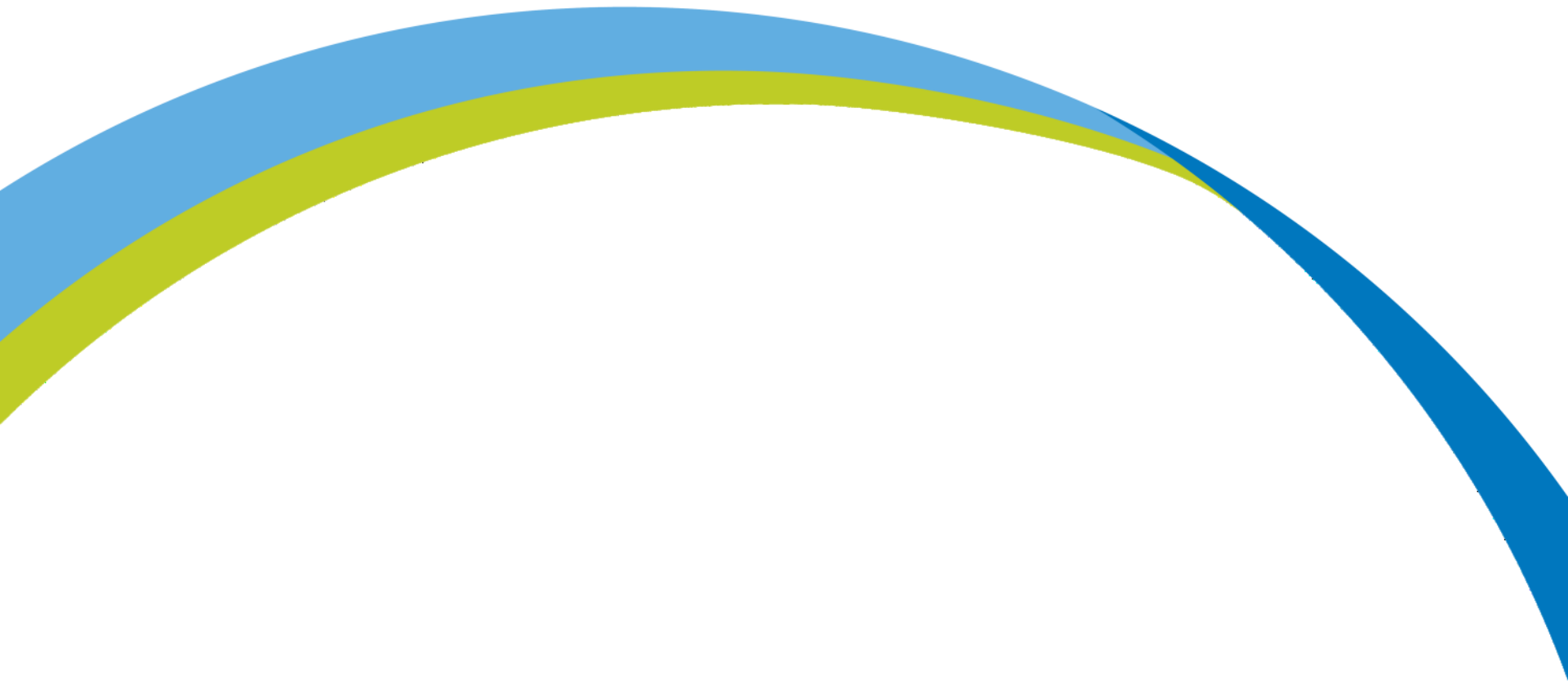
Legal/Statutory Authority:
Legal/Statutory Procedural Requirements:
Existing Policy:
Financial/Budgetary Considerations:
Personnel Implications:
External Agency/Public Comments:
Communications Comments:

Submitted by:

Doug Gilchrist, Acting General Manager, Community Sustainability
cc: J. Vos, General Manager, Community Services
R. Mayne, Acting General Manager, Corporate Sustainability

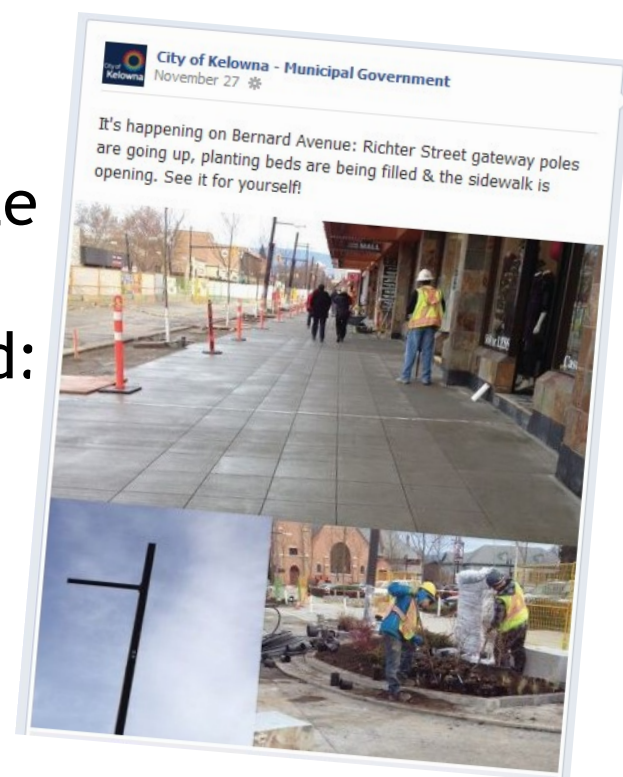
QUARTERLY REPORT

Quarter 4 - December 2012



PASSIONATE PUBLIC SERVICE

- ▶ Bernard Avenue Revitalization
 - ▶ phase 1 complete
 - ▶ reopened December 7, on schedule
 - ▶ communications engagement with businesses and the public included:
 - ▶ dedicated Business Liaison
 - ▶ website
 - ▶ videos on YouTube
 - ▶ e-Subscribe
 - ▶ media



PASSIONATE PUBLIC SERVICE

▶ Utility

- ▶ Lawson Avenue, Richter to Ethel (\$500,000)
 - ▶ water and sewer pipe replacement
- ▶ Lanes north of Sutherland & lanes north of Burne (\$500,000)
 - ▶ sewer pipe replacement
- ▶ Enterprise Way Oil Interceptor Drainage Project is complete (\$200,000)

PASSIONATE PUBLIC SERVICE

▶ Road Projects

- ▶ McKinley Road Safety Improvements (\$458,000)
- ▶ Asphalt Overlay on McCarthy and Old Vernon Road
- ▶ Sidewalk construction on Gordon Drive - Guisachan Road to Cameron Avenue (\$110,000)
- ▶ Sidewalk construction near Ambrosi Road on Highway 97 (\$60,000)
- ▶ Sidewalk Construction on Burtch Avenue at Guisachan Place

PERFORMANCE EXCELLENCE

▶ Recreation & Culture

▶ Athletic Excellence Grant

- ▶ more than \$18,350 in funding
- ▶ assisted 25 athletes and 10 teams for travel to high level competitions

▶ approval of a new 10-year lease for the Rotary Centre for the Arts

▶ fall registration:



2010	2011	2012
7,322	6,793	6,836

PERFORMANCE EXCELLENCE

- ▶ Kelowna Fire Department
 - ▶ Kelowna Fire Department Standard of Response Cover report completed
 - ▶ Fire Inspection Deficiencies reduced by 10%
 - ▶ Mobile Fire Inspection system implemented for Fire Inspectors
 - ▶ KFD and Food Bank partner up to Launch Smoke Alarm Campaign

- ▶ Communications
 - ▶ Won International Association of Business Communicators (IABC) Gold Quill Award and “best of the best” for Communications Audit

RESPONSIVE CUSTOMER SERVICE

- ▶ Parkinson Activity Centre Open
- ▶ Launched 2012/2013
Snow Removal and Snow Buster programs
- ▶ Improvements to Mission small dog park
- ▶ Reconfigured Glenmore Sportsfields



RESPONSIVE CUSTOMER SERVICE

▶ Kelowna International Airport (YLW)

- ▶ new International Arrivals Hall & Customs facility
- ▶ new service to Los Angeles (x2)
- ▶ Valet Parking services in place
- ▶ construction of Airport Way Phase 2 complete
- ▶ passenger numbers:

	2010	2011	2012
passenger numbers:	1,391,807	1,390,187	TBA



ENGAGED COMMUNITIES

- ▶ Online engagement
 - ▶ 61 news releases issued
 - ▶ kelowna.ca
 - ▶ 365,469 visitors
 - ▶ 148,911 new visitors
 - ▶ e-Subscribe
 - ▶ CityViews quarterly e-newsletter distributed to 791 subscribers
 - ▶ 12,018 total subscribers with 29,210 subscriptions
 - ▶ 2,329 new subscribers this quarter
- ▶ Social media
 - ▶ 5,925 Twitter followers
 - ▶ 828 Likes on Facebook



PIONEERING LEADERSHIP

- ▶ Infrastructure Planning
 - ▶ \$555,000 worth of Partnership Agreements executed
 - ▶ 50 per cent contribution by developer or user group
 - ▶ Springfield Green Wave launched
 - ▶ initiated to reduce speeding along Springfield Road
 - ▶ Partnership between ICBC, RCMP & City
 - ▶ includes:
 - ▶ coordinated traffic signal plan
 - ▶ speed reader/message boards
 - ▶ 50 km/hr pavement markings
 - ▶ Green Wave signs
 - ▶ web page for public
 - ▶ increased SpeedWatch activities
 - ▶ Increased RCMP enforcement



PIONEERING LEADERSHIP

▶ Parks construction

- ▶ Gopher Creek Linear Park (\$130,000)
- ▶ Highway 97 Median Landscaping from Cooper to Dilworth (\$425,000)
- ▶ Mission Recreation Park Landscaping (\$160,000)
- ▶ Waterfront Park Improvements (\$200,000)
- ▶ Knox Mountain Apex Trail (\$110,000)
- ▶ Poplar Point Shoreline Improvements (\$200,000)

PIONEERING LEADERSHIP

- ▶ Executive Director of Business Development
 - ▶ new position
 - ▶ Mayor's Inaugural Speech
 - ▶ Being proactive with business opportunities
 - ▶ Council Priorities - “Moving Opportunities Forward”

SUSTAINABLE CITY

▶ Development

- ▶ 22% increase in construction value during Q4
 - ▶ year to date construction value \$290 million
 - ▶ more than a \$25 million increase over 2011
- ▶ Completion of Upper Canyon Road
- ▶ 347 development applications will be processed
 - ▶ 6% increase over applications processed in 2011
- ▶ 140 subdivision applications received during 2012

	2010	2011	2012
Building Permits	\$65.23m	\$51.95m	\$63.5m
Development Applications	84	69	62

SUSTAINABLE CITY

- ▶ Real Estate & Building Services
 - ▶ Lawrence Avenue redevelopment initiative
 - ▶ 2013 Completion
 - ▶ Catalyst for Investment
 - ▶ Downtown pier approvals in place
 - ▶ FortisBC & downtown parkade Alternative Approval Processes (AAPs) concluded successfully

SUSTAINABLE CITY

- ▶ Wastewater Treatment Facility wins FortisBC Conservation award
- ▶ Completed Pandosy smartTRIPS research
 - ▶ 48 % of residents were aware of the program
 - ▶ 62 % of participating households reduced car use
 - ▶ 50 % of participating households increased bike use
- ▶ Adopt-a-Stream and Yellow Fish Road
 - ▶ 124 volunteer hours
 - ▶ one new group, bringing the total of adopted streams to 27
- ▶ Presented Mayor's Environmental Achievement Awards
 - ▶ Okanagan College on October 17
- ▶ Launched online version of the Activity & Program Guide
 - ▶ reduction of print copies from 40,000 to 20,000



Report to Council



Date: January 14, 2013
RIM #: 0610-51
To: City Manager
From: Performance Improvement Consultant - Strategic Initiatives
Title: Service Requests - Deployment to Mobile Devices

Recommendation:

THAT Council receives for information, the report from the Performance Improvement Consultant dated January 14, 2013, with respect to deployment of the Service Request (SR) system to mobile devices such as smartphones and tablets.

Purpose:

To advise that a Kelowna Mobile SR Application has been launched in response to previous direction from Council.

A “GPS-linked mobile service application that would allow citizens and visitors to note repair needs, provide feedback and enhance service delivery effectiveness and efficiency” was identified as a Council priority in their report **Moving Opportunities Forward Council Focus 2012-2014, June 2012**.

Background:

The City is committed to delivering convenient, cost-effective services to its citizens. Digital self-service is a key strategy that improves convenience, and drives down costs.

The Kelowna Mobile SR Application allows the public to submit SR’s using their mobile device in real time while on the go. For example, if someone wishes to report a pothole, or graffiti, or an icy sidewalk, they can use their mobile device to immediately send the information to the City, including GPS location coordinates and a picture.

The most common technical platforms for mobile devices are fast changing and include Apple, Android, and Blackberry. A solution was chosen that focuses on both short and long term economic sustainability. Rather than incur the cost of deploying and maintaining separate specific applications for each platform, a single application has been designed that uses mobile browser technology. Kelowna’s Mobile SR Application has been developed to run on devices with an HTML5 compliant browser, which includes most Apple, Android and Blackberry devices. The application is available at <http://kelowna.ca/mobileSR>.

This approach is consistent with recent industry trends.

Successful implementation was achieved due to the efforts of a multi-departmental team that included staff from Strategic Initiatives, Information Services, and Communications.

Communications Comments:

The Mobile SR Application will be publically launched on Wednesday, January 16. Residents will be encouraged to visit kelowna.ca/mobileSR on their smartphones to place a service request on the go. Advertising will also contain a QR code which can be scanned with smartphones, taking residents directly to the mobile site. The Mobile SR Application will be advertised in print, online and through social media.

Prior to the public launch, the Mobile SR Application was tested with staff internally.

Internal Circulation:

Communications
Information Services

Considerations not applicable to this report:

Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Existing Policy
Financial/Budgetary Considerations
Personnel Implications
External Agency/Public Comments
Alternate Recommendation

Submitted by:

Clint McKenzie, Performance Improvement Consultant, Strategic Initiatives

Approved for inclusion: Department Manager, Strategic Initiatives

cc:
Director of Communications
Information Services Manager

Report to Council



Date: December 21, 2012
Rim No. 1200-40
To: City Manager
From: Michelle Kam and Tracy Guidi, Sustainability Coordinator
Subject: Social Policy Update

Recommendation:

THAT Council receives for information the report from the Sustainability Coordinator dated December 21, 2012, with respect to the Social Policy Update;

AND THAT Council adopts revised Council Policy 360 Social Policy, as attached to the report of the Sustainability Coordinator dated December 21, 2012;

AND THAT Council endorses the Social Framework, as attached to the report of the Sustainability Coordinator dated December 21, 2012;


AND THAT Council direct staff to initiate amendments to the Official Community Plan as noted in the report of the Sustainability Coordinator dated December 21, 2012 as part of the next staff-initiated OCP amendments;

Purpose:

To provide an update on the City's social policies and seek Council endorsement of the Social Framework and the revised Council Policy 360: Social Policy.

Background:

The responsibility for many social issues lies with senior government. Numerous local non-profit organizations are integral to the delivery of community social programs and services. The City of Kelowna also has a role in furthering social sustainability through its policies, programs and infrastructure.

Kelowna's Official Community Plan (OCP) includes social sustainability policies. All OCP policies that relate to social sustainability are identified with an icon (). As part of the adoption of the OCP 2030, many of the social policies that were contained in the previous OCP were placed in Council Policy 360: Social Policies. At that time, Council directed staff to

review and update the Council Policy as many of the policies stemmed from the City's 1996 Social Plan.

As part of the review, staff is proposing an updated Council Policy 360 (attached). The updated policy is significantly shorter than the original as it has been: streamlined to remove policies that are located elsewhere; condensed by removing repetitive policies; and updated so that remaining policies more accurately reflect current City of Kelowna activities. The Social Policy Update Table (attached) includes the original policy statements contained within Policy 360, and notes the updates for each policy and reasons for any changes.

As part of the Social Policy Review, it was determined that the two policies below are land use related and therefore should be reviewed and incorporated into the OCP as part of the next staff-initiated OCP amendments.

1. Entrepreneurial Initiatives: Continue to encourage self-employment initiatives, including home-based business, while ensuring neighborhood fit through the zoning regulations, and work with pertinent agencies to raise awareness of these opportunities.
2. Joint Use: Continue to encourage the development of joint use of community facilities and services for non-profit purposes.

A Social Framework (attached) has also been developed as an easy-to-use document that highlights the many roles the City of Kelowna plays in social sustainability through its infrastructure, policies and programs. Staff recognize that there are numerous organizations playing a crucial role in social programs in Kelowna. However, the Social Framework only focuses on programs and policies where City of Kelowna has an active role.

Through the development of the Social Framework, staff noted that several Council policies that were referenced in the Social Framework are in need of updating. In 2013, Corporate Services will be undergoing a Council Policy Review. Policy and Planning staff will recommend to Corporate Services that the following Council Policies be included in their Council Policy Review:

- [Council Policy 229: Mobile Home Park Redevelopment](#)
- [Council Policy 270: Motel/Hotel Redevelopment](#)
- [Council Policy 305: Guidelines for Communications and Cooperation Between the City and Residents Associations](#)
- [Council Policy 296: Official Community Plan Consultation](#)

Through consultation, it was brought to staff's attention that the City of Kelowna Guidelines for Childcare include references to outdated Provincial regulations. Given that the Guidelines essentially summarize information readily available elsewhere, it is suggested that rather than updating the Guidelines, that they be rescinded. Staff will bring forward this recommendation as part of a forthcoming related report on a review of outdated policies.

In conclusion, the City plays an active role in social sustainability through numerous programs, policies and resources which are brought together in the Social Framework document.

Internal Circulation:

Director, Recreation and Cultural Services
Director, Communications

Manager, Risk Management
Manager, Community and Neighbourhood Programs
Manager, Cultural Services
Planner Specialist, Infrastructure Planning
Manager, Parks & Public Places
Senior Communications Consultant, Communications
Manager, Urban Land Use
Planner 1, Urban Land Use
Community Police Coordinator
Council Services Supervisor
Manager, Regional Programs
Manager, Long Range Planning
Manager, Parks Services
Legislative Coordinator, Legislative Services

Existing Policy:

Council Policy 360: Social Policy

External Agency/Public Comments:

As part of the consultation process for this review, Policy and Planning sent the draft revised Social Policy and Social Framework to numerous organizations providing social services in our community. Over 65 stakeholders (see attached consultation list) were sent the draft updated Council Policy 360 and Social Framework. Only four organizations responded with comments, which staff have incorporated, wherever feasible.

Communications Comments:

Once endorsed by Council, the updated Council Policy 360: Social Policy and the Social Framework will be posted on the City's website.

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Financial/Budgetary Considerations:

Personnel Implications:

Alternate Recommendation:

Submitted by:

M.Kam, Sustainability Coordinator

T. Guidi, Sustainability Coordinator

Approved for inclusion:



(Signe Bagh, Policy and Planning Director)

cc:

Director, Recreation and Cultural Services

Director, Communications

Manager, Risk Manager

Manager, Community and Neighbourhood Programs
Manager, Cultural Services
Planner Specialist, Infrastructure Planning
Manager, Parks & Public Places
Senior Communications Consultant, Communications
Manager, Urban Land Use
Planner 1, Urban Land Use
Community Police Coordinator
Council Services Supervisor
Manager, Regional Programs
Manager, Long Range Planning
Manager, Parks Services
Legislative Coordinator, Legislative Services

Attachments:

1. Updated Council Policy 360: Social Policy
2. Social Policy Update Table
3. Social Framework
4. Social Organization Consultation List



City of Kelowna
1435 Water Street
Kelowna, BC V1Y 1J4
250 469-8500
kelowna.ca

Council Policy

Social Policies

APPROVED May 16, 2011

RESOLUTION: R506/11/05/16
REPLACING: NA
DATE OF LAST REVIEW: May 2011

A. PURPOSE

The City of Kelowna has a role in furthering social sustainability in the community through its policies, programs and infrastructure.

This policy reflects social sustainability roles that the City of Kelowna is able to assume that are not specifically stated in bylaws, policies or other guiding statements. Social issues addressed by the City of Kelowna are summarized in the Social Framework document which lists the City of Kelowna's social sustainability resources, policies and programs. This policy is not intended to duplicate, replace or adopt services or programs of other agencies.

B. DEFINITIONS IN THIS POLICY

For the purpose of this policy, the following terms are defined as:

Collaborate: cooperate and/or partner with others.

Engage: involve third-parties within the community to assist the decision-making process through sharing and obtaining information.

Other agencies: other levels of government, non profit, business and/or community organizations.

B. POLICY STATEMENTS

In order to deliver on the community's social sustainability goals within the City of Kelowna, the City will:

i) Children, Youth, Families and Seniors

Child Care Collaboration: Collaborate with community, government and agencies for the provision of child care.

Youth Representation: Engage youth to provide input into a cross section of issues which affect the municipality and the community.

Youth Life Skills: Collaborate with other agencies which provide youth programs and services, including instruction on essential life and social skills.

Seniors: With other agencies, provide ways to increase the involvement of seniors.

ii) Healthy Lifestyles

Healthy Lifestyles: With other agencies, provide information and resources to residents on healthy lifestyles.

Recreational Programs: With other agencies, provide inclusive recreational programs and opportunities for residents.

iii) Equity and Inclusion

Diversity and Inclusion: Collaborate with other agencies to deliver programs and services which improve diversity, equity and inclusion.

iv) **Safe Community**

Safe Community: Collaborate with other agencies to provide programs and services that promote a safe community.

v) **Getting Around**

Accessibility: Engage citizens to provide input on accessibility within the public realm.

vi) **Community Engagement and Empowerment**

Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.

Community Engagement: Promote the participation of residents in municipal matters, volunteer opportunities and community life.

LEGISLATIVE AUTHORITY

N/A

OTHER RELATED DOCUMENTS

Official Community Plan 2030
Social Framework, endorsed by Council @

Social Framework

A summary of the City's social policies, programs and services

December 2012



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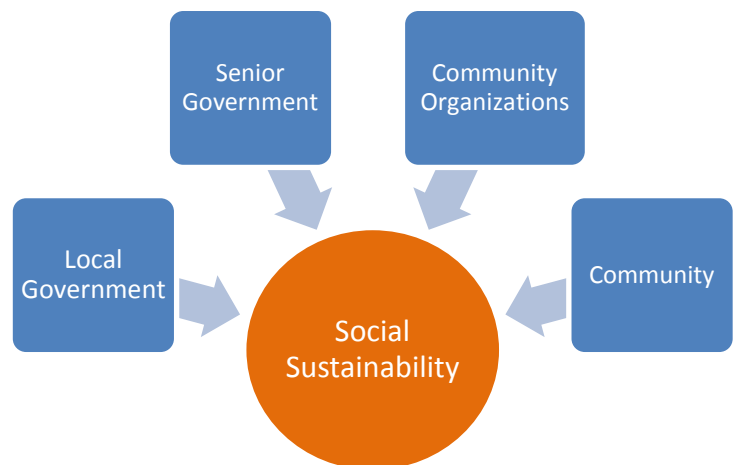
1.0 Background

Social sustainability is about connections between people. The health of people, the health of places, and the health of the planet are critically inter-dependent.¹ The physical attributes of a neighbourhood (buildings, parks, schools, road systems, etc.) help to increase the sense of community and directly contribute to wellness and physical activity levels.²

Kelowna's Official Community Plan (OCP) 2030 defines a socially sustainable community as one that:

- Allows residents to meet basic needs for food, shelter, education, work, income, recreation and safe living and working conditions;
- Is equitable;
- Enhances the physical, mental and social well being of the population;
- Preserves our cultural and biological heritage;
- Promotes mutual respect, with people living together harmoniously;
- Is democratic and promotes citizen participation and involvement; and
- Is livable, linking the form of the city's public places to social, emotional and physical well-being.³

The responsibility for many social issues lies with senior government. Additionally, numerous organizations are integral to the delivery of social programs and services to the community. The City of Kelowna also has a role in furthering social sustainability in the community through its policies, programs and infrastructure.



The OCP devotes Chapter 10 to social sustainability policies. In addition, all OCP policies that relate to social sustainability are identified with an icon (†). Further, [Council Policy 360: Social Policies](#) outlines social policies that are not land use related.

The following pages of the Social Framework illustrate the additional roles the City of Kelowna plays in social sustainability through its infrastructure, policies and programs. The other three pillars of sustainability, Environment, Culture and the Economy, are not included in the Social Framework. However, the City recognizes that they significantly influence social well being:

- [Environment](#) - A healthy environment positively impacts both quality of life and economic vitality.⁴
- [Culture](#) - Cultural vibrancy helps creates places where people want to live, celebrates diversity, fosters entrepreneurship and innovative businesses, cultivates collaboration and partnerships, and helps build an authentic, shared identity.⁵
- [Economy](#) - Economic development is central to Kelowna's ability to thrive and grow into a self-sustaining community that attracts innovation and entrepreneurial activity.⁶

¹ City of Vancouver, People and Programs, <http://vancouver.ca/people-programs.aspx>

² Richmond Community Wellness Strategy, www.richmond.ca/_shared/assets/wellnessstrategy25628.pdf

³ City of Kelowna, Official Community Plan 2030, page 10.1

⁴ City of Kelowna, Official Community Plan 2030, page 6.1

⁵ City of Kelowna, 2012-2017 Cultural Plan, www.kelowna.ca/CityPage/Docs/PDFs//Cultural%20District/CulturalPlan-WEB.pdf, pg 5

⁶ City of Kelowna, Official Community Plan 2030, page 8.1

2.0 Social Issue Areas

Social issues are complex and many City departments, policies, plans and strategies play a role in ensuring a socially sustainable Kelowna. The City of Kelowna addresses social issues in the following categories:



3.0 Social Policy, Plans, Strategies and Services

The following provides an index of the socially-related policies, programs and services provided by the City of Kelowna. Some social programs and services are operated at a regional level as a sustainable way of effectively distributing resources. For brevity, each item may only be noted only once, although it may be applicable in multiple sections and/or be applicable as both a policy and a program.

3.1 Children, Youth, Families and Seniors

The heart of a community is its people, including children, youth, families and seniors. It is important to give residents opportunities to interact with other members of their communities, and receive support and encouragement from community organizations and networks.⁷

⁷ City of Vancouver, <http://vancouver.ca/people-programs/children-and-childcare.aspx>

3.1.1 Policies and Strategies for Children, Youth, Families and Seniors

- [Council Policy 277: Grants to Address Sexual Exploitation of Youth](#) - This program provides grants to non-profit societies and community organizations working to eliminate the sexual exploitation of youth.
- [Bylaw No. 7538: Fetal Alcohol Spectrum Disorder Signs](#) - This Bylaw requires the posting of Fetal Alcohol Spectrum Disorder warning signs in all City premises licensed for the sale or consumption of alcoholic beverages.
- [Seniors Services Strategy](#) (2006) - This Council approved document guides future service delivery and facility development for seniors.
- [Zoning Bylaw](#) - The zoning bylaw permits care centres in multiple zones.



The City offers free family events, such as Park and Play, which allow for social connections

3.1.2 Programs and Services for Children, Youth, Families and Seniors

- [Youth Advisory Committee](#) - Council's Youth Advisory Committee addresses youth activities and interests and fosters effective, mutually beneficial working partnerships with communities, agencies and corporate sponsors.
- Youth Engagement - each year budget is allocated to engage youth on City issues.
- [Seniors Centers](#) - The City collaborates with three Senior Centre Societies to encourage and support recreational and educational opportunities for those over 50.
- [Family Recreation Events](#) - The City offers several free family events such as [Park & Play](#), [Dancing in the Park](#), and [Family Activity Nights](#).
- Use of City land and facilities - The City has partnerships with nonprofit organizations and provides City-owned land and facilities to offer social programs for Kelowna residents. Examples include daycare and youth programming.
- [Grants and funding](#) - The City provides funds for a number of youth-inclusive community programs and organizations, such as the [Okanagan Boys and Girls Club](#), [Okanagan Regional Library](#), [Kelowna Youth and Family Services](#), [Festivals Kelowna](#) and [Kelowna Family Y](#).

3.2 Healthy Lifestyles

Health is fundamental to wellbeing and is affected by an individual's lifestyle and behavior. A healthy lifestyle can improve both physical and emotional health and enhance community connections. As individual health choices and behavior can be shaped by broader social factors, such as how food is distributed and priced, where houses are constructed and located, and how urban transportation is designed⁸, the policies, programs and services outlined in other sections can also influence healthy lifestyles.

⁸ Healthy Populations: A Report of the Canadian Index of Well Being. https://uwaterloo.ca/canadian-index-wellbeing/sites/ca.canadian-index-wellbeing/files/uploads/files/HealthyPopulation_DomainReport.sflb_.pdf

3.2.1 Policies and Strategies for Healthy Lifestyles

- [Council Policy 190: Healthy Communities](#) - This policy states that future policies and revisions of existing policies will provide a municipal framework which will assist in enhancing the overall health and vitality of the community.
- [Council Policy 222: Recreation and Cultural Services Philosophy/Fees and Charges Policy](#) - This policy guides fees and charges for recreation and cultural services towards internal consistency and fair contribution by the participant and the City.
- [Council Policy 349: Sport Education Grant](#) - This grant provides financial assistance to local coaches, officials and local sport organizations to upgrade their training and/or host courses/seminars.
- [Council Policy 298: Sports Event Development Grant](#) - This fund provides seed money to assist non-profit organizations to bid, host, create, market and administer new sports-based events.
- [Bylaw No. 6647: Kelowna Noise and Disturbances Control](#) - The Noise Control Bylaw regulates or prohibits the making of objectionable noise.
- [Bylaw No. 9510: Nuisance Controlled Substance](#) - This bylaw regulates, prohibits and imposes requirements respecting nuisances, noxious or offensive trades, and health and safety matters.
- [Bylaw No. 9609: Recreation Fees and Charges](#) - The bylaw sets the fees and charges for certain recreation, parks and cultural services and facilities.
- [Official Community Plan policies 5.13.1, 5.13.2 and 5.13.3](#) - These OCP policies address increasing local food production.
- [OCP Policy 5.32.12 Recreational Facilities](#). This policy supports the establishment of recreational facilities in all quadrants of the City to ensure equitable access for residents.
- [OCP Policy 10.1.1 Distribution of Community Resources](#). The City examines the distribution and location of community resources (such as libraries, parks, meeting places, community policing, recreation services etc.) so that all neighbourhoods have convenient access.



The City offers a variety of infrastructure and programs aimed at healthy lifestyles

3.2.2 Programs and Services for Healthy Lifestyles

- [Recreational Programming](#) - The City offers recreational, cultural and social programs for all ages and abilities including:
 - [Programs for persons with a disability](#) which are offered at a reduced rate for citizens with disabilities.
 - Coupon Program that provides access to recreation programming for those with financial and/or equity and inclusion barriers.
 - Collaboration with Diabetes, Alzheimer and Arthritis Societies to provide preventative and self management programs to the community. The City provides a venue as well as aids in promotion.
 - Recreation opportunities at numerous City [recreational facilities](#) operated by other organizations such as [H2O](#), [Kelowna Family Y](#), [Okanagan Gymnastics Center](#), [Capital News Center](#) and [Prospera Place](#).

- [Parks](#) - The City provides a variety of parks for all ages including [sports fields](#), [community parks](#), [linear pathways](#), water parks and skate parks. Parks offer opportunities for citizens to stay active and connect with the community.
- [Community Gardens](#) - The City partners with the Central Okanagan Community Gardens Society to provide community gardens. The City provides land, water access and in some instances funding while the Central Okanagan Community Gardens Society coordinates the gardeners and plots.



The multitude of City parks offer opportunities for citizens to stay active and connect with the community

3.3 Learning

Learning is an important component of wellbeing and can be shaped through the home environment, the education system, libraries, workplaces and community centers.⁹

3.3.1 Programs and Services for Learning

- [Okanagan Regional Library \(ORL\) Services](#) - The City and other municipalities and regional districts in the ORL region fund the library through local taxation. The ORL offers a wide-range of services to enhance learning including books, internet access, children and teen programs, and on-line learning programs.
- [City Learning Opportunities](#) - The City publishes an activity and program guide each quarter with a variety of learning opportunities from art to languages to music.



Workshops, such as the pesticide free one pictured here, provide new learning opportunities for citizens.

3.4 Equity and Inclusion

3.4.1 Policies and Strategies for Equity and Inclusion

- City of Kelowna Human Resources Hiring Policy (for applicants for City of Kelowna positions) - This policy ensures equality in employment opportunity and that the City will not tolerate discrimination in its hiring.
- City of Kelowna Human Resources No Harassment Policy (for City of Kelowna employees) - It is the City's responsibility to maintain an environment free of harassment for its employees.

⁹ Central Okanagan Foundation. Central Okanagan Vital Signs, 2011, www.vitalsignscanada.ca/files/localsites/centralokanagan/2011_CentralOkanagan_Report.pdf

3.4.2 Programs and Services for Equity and Inclusion

- [Play for All Playground](#) - The City's first fully barrier-free playground offers an inviting space which provides a place for people of all ages and abilities to play and socialize together.
- [Arts, Culture and Heritage Grants](#) - The City offers grants to non-profit organizations to enrich residents' art, culture and heritage experience. Awarded grants help promote and celebrate equity, inclusion and diversity.
- Customer Responsiveness - A variety of City facilities offer staff training to better serve a range of community needs. For example, staff at Parkinson Recreation Center undergo diversity training and some City Hall staff are able to communicate in a variety of languages to better serve residents.
- [Heritage](#) - the City acknowledges the diversity of its citizens that have contributed to the formation of Kelowna. There are numerous policies and programs that protect Kelowna's heritage. Further, [Kelowna Museums](#) act as historical resource centres.



The Play for All Playground is the City's first fully barrier-free playground providing a place for people of all ages and abilities to play and socialize together.

3.5 Safe Community

Ensuring a strong sense of safety and security is paramount to creating a strong, vibrant and livable community.¹⁰

3.5.1 Policies and Strategies for a Safe Community

- [Council Policy 302: Graffiti Prevention Program](#) - This policy outlines the City's commitment towards preventing graffiti vandalism.
- [Council Policy 310: Designated Driver Awareness Program](#) - Designated Driver promotional materials must be displayed when hosting indoor and outdoor events in City facilities where alcoholic beverages will be served.
- [Bylaw No. 9227: Second Hand Dealer and Pawnbroker Regulation](#) - This bylaw sets out the licensing requirements for pawnbrokers and second hand dealers.
- [Bylaw No. 9147: Security Alarm System](#) - The rules for the use of security alarm systems in buildings and structures within City limits are set out in this bylaw.
- [Bylaw No. 8217: Unsightly Premises and Visual Nuisance](#) - This bylaw prohibits littering or graffiti on or adjacent to a public place and outlines the procedures for timely removal should a complaint be received.
- [Crime Prevention Through Environmental Design Guidelines](#) - OCP Policy 5.5.3 requires development proponents to demonstrate compliance with the principles of the City's

¹⁰ Central Okanagan Foundation. Central Okanagan Vital Signs, 2011, www.vitalsignscanada.ca/files/localsites/centralokanagan/2011_CentralOkanagan_Report.pdf

Crime Prevention through Environmental Design (CPTED) Guidelines which improves the safety of communities through design.

3.5.2 Programs and Services for a Safe Community

- [RCMP](#) - The Royal Canadian Mounted Police is contracted by the City to provide policing services. Service delivery is based on the Community Policing concept which emphasizes community partnerships to maintain "safe homes and safe communities."
- [Community Policing](#) - The RCMP's Community Operational Support Unit (COSU) works to fulfill the RCMP's commitment to work in partnership with the community by sharing the delivery of policing services. To achieve this goal, Community Policing Offices are intended to be user-friendly way for the general public to direct a variety of police or crime related inquiries or initiate non-emergency crime reports to the RCMP. The Community Operational Support Unit are involved in the following programs:
 - [Amber Alert Program](#)
 - [Auxiliary Constable Program](#)
 - [Block Watch](#)
 - [Central Okanagan Speed Watch Program](#)
 - [Child ID Program](#)
 - [Citizen Patrols](#)
 - [Crime Stoppers](#)
 - [False Alarm Reduction Program](#)
 - [John Howard Society Adult Restorative Justice](#)
 - [Media Liaison](#)
 - Partners for a Healthy Downtown
 - [Regional District Crime Prevention](#)
 - [R.E.S.P.E.C.T.](#) (Recognizing Every Strategy Promoting Excellent Community Trust)
 - [Restorative Justice](#)
 - [Senior Contact](#)
 - [Subpoena Program](#)
 - [Victim Services](#)
 - Domestic Violence Unit
 - Pawnshop Xtract Coordinator
- [School Liaison Officer](#) - Kelowna RCMP, which are contracted through the City, and School District 23 have two school liaison positions with the goal of increasing positive youth interaction and the promotion of safe schools and safe communities.
- [Bylaw Services](#) - Bylaw services promotes, facilitates and enforces general compliance with bylaws that pertain to the health, safety and welfare of the community.
- [Fire Department](#) - The Fire Department provides fire protection and public safety services to all areas of the City including fire suppression and rescue, fire prevention, fire safety inspections, first medical responses, hazardous material response, and emergency management.
- [Social Development Coordinator](#) - This RDCO position, jointly funded by the City and member municipalities, acts as a resource to assist organizations who provide harm reduction, prevention, treatment and



The Fire Department provides fire protection and public safety services

enforcement services. Citizens served include those who are dependent, homeless, mentally and/or physically ill, and/or compromised in other ways.

- [Graffiti Hotline](#) - Residents can report graffiti vandalism on public and private properties through this hotline so that the City can direct action for quick removal as according to Bylaw 8217 and Council Policy 302 mentioned previously.

3.6 Housing Needs

Access to stable and affordable housing provides families and individuals with a sense of security and stability and plays an important role in contributing to making a vibrant community.¹¹

3.6.1 Policies and Strategies for Housing Needs

- [Council Policy 229: Mobile Home Park Redevelopment](#) - During a proposed mobile home park redevelopment, this policy ensures that all tenants are notified, offered a right of first refusal for purchase and relocation issues are identified.
- [Council Policy 270: Motel/Hotel Redevelopment](#) - When a motel or hotel providing year-round, low-cost housing is to be demolished or converted for redevelopment purposes notice requirements are imposed to ensure all parties are aware of their rights and responsibilities under the Residential Tenancy Act.
- [Council Policy 148: Strata Conversion of Existing Occupied Buildings/Strata Property Act](#) - This policy addresses the rights of existing tenants when buildings are stratified.
- [Council Policy 335: Rental Housing Grants](#) - Up to \$320,000 in grants are offered each year to encourage the construction of affordable rental housing units.
- [Bylaw No. 8593: Housing Opportunities Reserve Fund](#) - The Housing Opportunities Reserve Fund encourages the development of affordable housing by providing funds for rental housing grants and contributing to land acquisitions that generate affordable housing partnerships by leasing the land at no cost.
- [Housing Strategy](#) - In 2011, City Council adopted the Housing Strategy's 25 recommendations in answer to the community's concern about affordable housing and to ensure Kelowna's housing supply is meeting the needs of residents.

3.6.2 Programs and Services for Housing Needs

- [Development Cost Charges](#) (DCCs)- Kelowna has adopted the Province's best practices for the calculation and collection of DCCs. Some of these practices directly benefit certain types of housing, such as smaller dwellings that are close together, central areas with lower servicing costs, and housing with support services.
- [Revitalization Tax Exemptions](#) - A tax incentive for purpose built rental housing projects will be considered when the vacancy rate is at or below 3%.
- [Partnerships](#) - To increase the supply of affordable housing, the City has been involved in



Tutt Street Place provides 39 apartments with support services for single mothers on a City-owned former parking lot which was provided at no cost to BC Housing

¹¹ Central Okanagan Foundation. Central Okanagan's Vital Signs, 2011. www.vitalsignscanada.ca/files/localsites/centralokanagan/2011_CentralOkanagan_Report.pdf

numerous partnerships with the provincial and federal governments to provide core needs housing using long term no cost leases on City owned land.

- [Homelessness](#) - In addition to numerous partnerships to establish core needs, the Social Development Coordinator (an RDCO position jointly funded by member municipalities) acts as a resource and assists organizations dealing with homelessness.
- [Financial Incentives for Housing](#) - The City has several financial incentives to achieve affordable housing as outlined in [Council Policy 335: Rental Housing Grants](#).

3.7 Getting Around

The ability to get around impacts quality of life. More specifically, the ability to access modes of transportation that are affordable, safe, and convenient can have a significant influence on personal health and finances and environmental sustainability.¹²

3.7.1 Policies and Strategies for Getting Around

- [Official Community Plan 2030](#) - Many of the OCP's policies and objectives are to meet the goal of providing a balanced transportation network that gives priority to pedestrians, cyclists and transit riders.¹³
- [Council Policy 107: Residential Parking Permit Program](#) - This policy allows increased parking opportunities for residents in areas of time based restricted parking.
- [Council Policy 300: Neighbourhood Traffic Management](#) - This policy is intended to reduce traffic speeds, discourage short-cutting of vehicles through neighbourhoods, and reduce conflicts among different modes of transportation on residential streets.
- [Council Policy 341: Accessibility Measures for Hotels and Motels](#) - Guidelines for hotels and motels to better accommodate people with disabilities are outlined in this policy.
- [Central Okanagan Regional Active Transportation Master Plan](#) - The Plan provides a future bicycle and pedestrian network that will provide safe and convenient travel alternatives parallel to Highways 97 and 33 and connect significant destinations across the region, including urban/commercial centres, transit stations, hospitals and post-secondary educational institutions, and major recreational and tourist destinations.
- [Guidelines for Accessibility in Outdoor Spaces](#) - The Guidelines are primarily for development of outdoor areas to ensure accessibility needs have been met for people of all levels of ability.

3.7.2 Programs and Services for Getting Around

- [Accessibility Advisory Committee](#) - This committee advises Council on the prevention and removal of barriers which impede physical movement within the public realm.
- [Special Parking Permits Program](#) - People with disabilities can apply for a Special Parking Permit which when displayed allows for parking in a disabled parking stall as well as free parking on Kelowna streets.



The City works to make areas accessible to all

¹² Central Okanagan Foundation, Central Okanagan Vital Signs 2011, www.centralokanaganfoundation.org/files/Emailable%20CO%20Vital%20Signs%202011.pdf

¹³ City of Kelowna, Official Community Plan 2030, Chapter 1, page 1-3

- Transit Services:
 - Transit Ticket Donation to United Way - Council annually donates 850 tickets per month to the United Way to distribute to their members.
 - Companion Pass - The provincial Ministry of Social Development offers the [BC Bus Pass Program](#) which is a reduced cost, annual bus pass for low income seniors and clients receiving disability assistance. To complement this, the Central Okanagan offers a Companion Pass which allows attendants travelling with BC Bus Pass holders to travel free.
 - [Kids Ride Free](#) - Kelowna Regional Transit allows adult customers, who hold a valid monthly pass or day pass, to bring up to four children on board for free. The program is also available on weekends and statutory holidays for parents and guardians paying with cash tickets.
 - Class Rides Free - A program that allows a school class to use the transit system free of charge once annually. This allows students to learn how to use transit and become familiar with its many benefits.
 - One Time Promotional Passes - Regional Services can provide one time promotional passes for events for the purpose of building ridership.
 - [Google Transit](#) - To help plan trips Google Transit has been set up with Kelowna Regional Transit routes.
- Cycling and Walking
 - [Cost Shared Bike Rack Program](#) - The City of Kelowna will cover 50% of the cost to purchase and install quality bike racks at qualifying businesses and organizations that attract visits from the public.
 - Bike Routes - [The Bike Route Map](#) details bicycle lanes, bicycle routes, and bicycle paths within Kelowna. [Google Bike Routes](#) can also help plan routes.
 - Kelowna's cycling, multi-use pathways and sidewalk networks continue to grow each year providing new opportunities for active transportation.
- School Programs
 - Regional School Traffic Safety Officer - The City and School District 23 cost share a Regional School Traffic Safety Officer whose role is to help make walking and cycling routes to school safe for children. In addition, the School Traffic Safety Officer works with schools to develop safe "Kiss and Drop Off" routes, hosts [bike rodeos](#) to teach students about bike and road safety, and talks to students about safety.
 - [Safe Routes to School](#) - The Safe Routes to School project has been undertaken to promote active transportation and use of transit among students. Working with the school and parents, the program looks at making improvements to infrastructure to make walking and cycling routes to school safer.
- [smartTRIPS](#) - This active transportation education program encourages all Central Okanagan residents to be healthy and active and reduce drive-along trips.
- The City is making Kelowna more accessible by adding and replacing curb cuts, constructing new accessible pathways and installing tactile warning strips at all newly built and rebuilt ramps. The City continues to upgrade audible pedestrian signals and improve universally accessible transit options.



Continual improvements to the City's alternative transportation network provide citizens with a multitude of choices for getting around.

3.8 Community Engagement and Empowerment

Community engagement and empowerment contributes to a sense of trust, collaboration and inclusion, and it also helps build a strong sense of community.

3.8.1 Policies and Strategies for Community Engagement and Empowerment

- [OCP Policy 10.2.1 Stakeholder Involvement](#). This policy states that the City must “involve a broad range of interests identifying solutions for emerging issues, including residents, businesses, non-profits, major institutions, and utility providers, with a particular effort given to involving those typically not engaged in community decisions.”
- [Council Policy 218: Community Social Development Grants](#) - The program provides funding to non-profit organizations and community organizations offering social programs.
- [Council Policy 58: Grant-in-Aid Funding Requests](#) - This is a policy for handling funding requests that do not fit within the City’s grant programs. Grants in aid are awarded based on consistency with municipal mandate.
- [Council Policy 305: Guidelines for Communications and Cooperation Between the City and Residents Associations](#) - This policy outlines communication procedures between Residents Associations and the City.
- [Council Policy 272: Handling of Petitions Received from the Public](#) - This policy outlines the process for keeping Council informed of how public petitions are handled.
- [Council Policy 05: Holding of Public Meetings for Projects Resulting in a Tax Levy](#) - Informs potentially affected property owners of the property tax impact of proposed local service area or business improvement areas.
- [Council Policy 296: Official Community Plan Consultation](#) - This policy provides guidelines for public consultation during the development of an Official Community Plan.
- [Council Policy 117: Public Input – Proposed Public Infrastructure](#) - Residents, the business community and volunteer organizations are encouraged to provide input into the planning of proposed public facilities.
- [Council Policy 347: Non-Marketing Leasing of Civic Land and/or Buildings](#) - The City may lease or license the use of City facilities or land at a nominal or reduced rent/fee to non-profit organizations offering community services for public benefit.
- [Council Policy 327: Permissive Tax Exemption Policy](#) - Non-profit services that provide a basic need or improve the quality of life for residents can apply for a permissive tax exemption.

3.8.2 Programs and Services for Community Engagement and Empowerment

- Sport and Recreation offer workshops for not for profits on building capacity and volunteer management as well as host events to engage citizens such as Community Living Event and the Volunteer Fair.
- [Civic and Community Awards](#) - The City recognizes the talent, dedication and generosity of our outstanding athletes, volunteers, artists and businesses whose unique gifts have contributed to Kelowna and make it a great community through these annual awards.
- [Volunteer Opportunities](#) - This program provides volunteer opportunities for residents to give back to the community.



The City uses a variety of techniques to engage citizens. Pictured here, input at the Downtown Plan Charette, 2011

- [Partners in Parks](#) - The Partners in Parks Program encourages community involvement in the design, creation and maintenance of parks and open spaces.
- [Snowbusters](#) - The program acknowledges those individuals that help seniors or residents with a disability by clearing their snow.

4.0 Social Indicators

The City has committed to annually track indicators to assess progress towards achieving Official Community Plan objectives. The table below outlines the indicators being tracked that directly relate to the social framework categories. Further, the [Central Okanagan Foundation's Vital Signs](#) reports also track indicators for many of the categories including those not mentioned below: learning, equity and inclusion, and community engagement and empowerment.

Social Framework Category	Supporting OCP Indicator
Children, Youth, Families and Seniors	<ul style="list-style-type: none"> • How many public program hours were delivered per capita?
Healthy Lifestyles	<ul style="list-style-type: none"> • How many public program hours were delivered per capita? • How many community gardens are there in Kelowna? • What % of Kelowna residents live within 400 meters of a park?
Safe Community	<ul style="list-style-type: none"> • What is the incidence of crimes against persons as related to population (crime rate)? • What is the incidence of motor vehicle crashes as related to population?
Housing Needs	<ul style="list-style-type: none"> • How many years of wages working at the median labour force income does it take to purchase the median priced house? • What is the rental vacancy rate? • What is the supply of available designated single-family residential land? • What is the supply of designated multi-family residential land? • What is the single-family lot inventory? • What % of the total urbanized (excluding agricultural) suburban (outside Core, inside Permanent Growth Boundary) land base is made up of commercial, institutional, and special needs housing?
Getting Around	<ul style="list-style-type: none"> • What % of our street network has sidewalks or multi-use corridors? • What % of our street network has bike lanes or paths? • What is the modal split between walking, cycling, vehicles? • What % of our population lives within 400 m of a transit stop? • What % of new residential units in Kelowna are located within the Urban Centres as well as the Urban Core? • What % of parks and transportation dollars are invested in the Urban Core?



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Current Council Policy 360 Social Policies

TOPIC: ACCESSIBILITY

Current policy statements	Outcome of Policy Review	Comments
Access Guide: encourage appropriate local agencies to distribute and maintain a City of Kelowna Access Guide, such that it is readily available and up-to date	Delete	Included in update on Council Policy 218 Community Social Development Grants
Parking Spaces. Address, by means of representation for those with disabilities on appropriate committees of Council, issues including provision of appropriate parking for those with disabilities, and the enforcement of Bylaws	Keep	Getting Around: Accessibility: Engage citizens to provide input on accessibility within the public realm.
Existing Problems. In co-operation with other agencies, work to advise building and landowners of existing situations where access presents problems and should be improved	Delete	Covered by: Getting Around: Accessibility: Engage citizens to provide input on accessibility within the public realm.
Award Program. In co-operation with other agencies such as the Canadian Homebuilders' Association of Kelowna and the Urban Development Institute, the City will help to create an award program for any development or redevelopment which demonstrates outstanding attention to accessibility	Delete	The City does not perform this role.
Awareness. Continue to support appropriate agencies to organize and promote initiatives to raise awareness and improve accessibility in Kelowna	Delete	Included in update on Council Policy 218 Community Social Development Grants

TOPIC: CHILD CARE

Current policy statements	Outcome of Policy Review	Comments
Data Base. Co-ordinate with the appropriate agencies to access an integrated data base regarding child care which will be used	Delete	Done as part of best practices when considering development proposals.

Current policy statements	Outcome of Policy Review	Comments
when considering development proposals or decisions involving the location of child care facilities.		
Provincial License. Continue to collaborate with the appropriate provincial ministry or agency to co-ordinate licensing requirements for child care with municipal bylaws;	Keep	Children, Youth, Families and Seniors: Child Care Collaboration: Collaborate with community, government and agencies for the provision of child care.
Child Advocacy Service. Work with stakeholders to co-ordinate any/all efforts to provide a child advocacy service for the City of Kelowna in order to protect the welfare of children;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Instruction. Support, in principle, initiatives to ensure training programs meet the needs of all levels of child care instruction;	Delete	This is performed by the Province.
Young Parents. Support, in principle, the provision of young parents programs in Senior Secondary Schools where there is a demonstrated need;	Delete	This is covered in the Zoning Bylaw .
Employer-Supported Child Care. Work with other agencies to promote and encourage employer-supported child care;	Delete	Covered by OCP Policy 5.5.1 Building Height
Community Child Care. Work with the development community and other agencies having an interest in housing to develop housing projects which include community child care facilities;	Delete	Covered by OCP Policy 5.5.1 Building Height
Co-ordination. Support community, government and agency efforts to provide a coordinated and efficient approach to the provision of child care in the city;	Keep	Children, Youth, Families and Seniors: Child Care Collaboration: Collaborate with community, government and agencies for the provision of child care .
Child Care System. When appropriate, advocate to senior government levels, in support of child care stakeholders, to achieve positive change in the development and maintenance of a comprehensive child care system;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Funding. Co-ordinate and collaborate, as necessary, with the child care stakeholders, the Union of B.C. Municipalities (UBCM), the Federation of Canadian Municipalities (FCM) to advocate to senior government regarding funding that affects local services	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child

Current policy statements	Outcome of Policy Review	Comments
and education to children;		care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Joint Ventures. Participate in joint ventures with the use of existing staff and resources to provide; for child care needs, wherever possible;	Keep	Children, Youth, Families and Seniors: Child Care Collaboration: Collaborate with community, government and agencies for the provision of child care. Also included in Joint Venture statement that will be included in the OCP update.
Zoning. Continue to monitor the Zoning Bylaw to ensure that there is maximum potential for the provision of child care facilities;	Delete	Covered by the Zoning Bylaw updates
Recreational Programs. Continue to expand and improve inclusive recreational programs for children.	Keep	Healthy Lifestyles: Recreational Programs: With other agencies, provide inclusive recreational programs and opportunities for residents.

TOPIC COMMUNITY DEVELOPMENT

Current policy statements	Outcome of Policy Review	Comments
Youth Advocacy Service. Support, in principle, any stakeholder actions to establish a youth advocacy service in the City of Kelowna to facilitate communication between youth and other groups and services in the community;	Delete	City does not perform this role.
School Facilities. Continue to advocate to the School Board of School District No. 23 to provide greater opportunities to use school facilities for after school education and activities to a wide variety of groups in the community;	Delete	Already covered by OCP Policy 5.32.1 and Policy 5.32.7
Seniors. With the assistance of other agencies, determine ways to increase the involvement of seniors in the community through voluntary work;	Keep	Children, Youth, Families and Seniors: Seniors: With other agencies, provide ways to increase the involvement of seniors.
Social Programs. Communicate, advocate and collaborate with other agencies to ensure that senior government social programs are adequately addressing local needs;	Keep	Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.

Current policy statements	Outcome of Policy Review	Comments
Seminars and Conferences. Collaborate, as needed, to make educational seminars and conferences available to community groups, including Residents Associations, in order to achieve greater understanding of issues in the community;	Delete	The City does not perform this role.
Environmental Issues. In co-operation with other agencies, seek to involve all residents in environmental programs and issues in the community. This could include annual clean-up of parks and waterfront areas;	Delete	Covered by Council Policy 222 Recreation and Cultural Services Philosophy, Fees and Charges Policy
Grants. Assist agencies and individuals to access grants or funding from senior levels of government for social needs by directing them to funding programs, wherever feasible;	Delete	City no longer performs this service due to web based grant information.
Municipal Position Papers. With respect to issues resulting from senior government actions and policies which have local significance, work with the community, the Union of B.C. Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM) to present municipal position papers to senior government;	Keep	Included in membership in FCM and UBCM as well as in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Senior Secondary Re-development. Encourage School District No. 23 to consider the inclusion of theatres in the re-construction of Senior Secondary School facilities;	Delete	Policy too narrow (theatres). The City does not always recommend the inclusion of theatres and collaborates / partners with the School District through joint use agreements.
Food Banks. Promote the efforts of Food Banks in the City;	Delete	Included in update on Council Policy 218 Community Social Development Grants
Residents' Associations. Facilitate and support communication and co-operation with Residents' Associations and other grass root organizations;	Delete	Covered by Council Policy 305 Guidelines for Communication & Cooperation Between the City and Residents Associations Policy and OCP Policy 10.2 Increase Community Engagement .
Neighbourhood Plans. Include consideration of the social aspects of community development in the preparation of Sector Plans, Neighbourhood Structure Plans and Area Structure Plans;	Delete	Covered by Council Policy 247 Hierarchy of Plans (Sector Plans/Structure Plans/Redevelopment Plans)
Common Meeting Space. Develop a policy to require new commercial, industrial or high density residential development to provide common meeting space areas for use by the local community and/or areas to be used for the common good of the public;	Delete	Covered by OCP Policy 5.5.1 Building Height
Youth Representation. Endeavour to include youth representation on decision-making and advisory committees having input in planning for the future needs of the community;	Keep	Children, Youth, Families and Seniors Youth Representation: Engage youth to provide input into a cross section of issues which affect the municipality and the community.

Current policy statements	Outcome of Policy Review	Comments
Development Process. Work with community groups to increase capacity regarding the local development process;	Delete	Covered by Council Policy 305 Guidelines for Communication & Cooperation Between the City and Residents Associations Policy Also covered by OCP Policy 10.2.1 Stakeholder Involvement
Public Facilities. Continue to ensure that its public facilities are made available and affordable to the public for local community uses	Delete	Covered by Council Policy 222 Recreation and Cultural Services Philosophy, Fees and Charges Policy
Community Social Development Grants. Continue to administer Community Social Development Grants on an annual basis to qualifying agencies who submit proposals for projects for social improvements in the community which focus on prevention and are consistent with the provisions of the Official Community Plan and the City Social Policies;	Delete	Covered by Council Policy 218 Community Social Development Grants
Customer Service. Continue to improve its customer service approach to the delivery of services to the community;	Delete	Covered by Council Priorities (Focus on results)
Sustainable Development. Continue to promote social well being and quality of life by including and implementing policies and actions that are environmentally sound and sustainable for development and redevelopment within the City;	Delete	This is the premise of the Official Community Plan and therefore does not need to be included in the Social Policy.
Joint Use. Continue to encourage the development of joint use of community facilities and services for non-profit purposes.	Move to OCP	Move to OCP: Joint Use: Continue to encourage joint use of community facilities and services for non-profit purposes.

TOPIC: CRIME PREVENTION

Current policy statements	Outcome of Policy Review	Comments
Funding to Address Youth Sexual Exploitation: Maintain annual funding to provide grants to local agencies to address the issue of youth sexual exploitation;	Delete	Covered by Council Policy 277 Grants to Address Sexual Exploitation of Youth Policy
Youth Life Skills. Communicate with and encourage other agencies which provide youth programs and services to youth, to provide and expand instruction to youth on essential life and	Keep	Children, Youth, Families and Seniors: Youth Life Skills: Collaborate with other agencies which provide youth programs and services, including instruction on essential life and social skills.

Current policy statements	Outcome of Policy Review	Comments
social skills including: <input type="checkbox"/> human rights and respect for diversity; <input type="checkbox"/> healthy lifestyle choices; <input type="checkbox"/> prevention of drug and alcohol abuse; <input type="checkbox"/> conflict resolution; <input type="checkbox"/> self-esteem; <input type="checkbox"/> human sexuality; <input type="checkbox"/> budgeting; <input type="checkbox"/> career counseling; <input type="checkbox"/> legal issues; <input type="checkbox"/> rights and responsibilities.		
Events. Work with other agencies in the city to develop events to promote crime prevention in the community;	Delete	Covered by: Safe Community: Safe Community: Collaborate with other agencies to provide programs and services that promote a safe community.
Legal Counseling. Advocate to the Province and appropriate agencies to ensure that legal counseling services are readily accessible to the community;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Royal Canadian Mounted Police (RCMP). Refer agencies expressing interest in crime prevention programs to the RCMP community and volunteer programs.	Delete	City performs this role, but does not need a policy to reflect.

TOPIC: HUMAN RIGHTS

Current policy statements	Outcome of Policy Review	Comments
School Programs. Advocate to support comprehensive human relations programs in the school curriculum;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.

Current policy statements	Outcome of Policy Review	Comments
Youth Awareness. Encourage and assist youth to hold events (e.g. concerts) to raise awareness of human rights issues and increase understanding in the community;	Delete	City does not perform this role.
Education Regarding Diversity. Continue to work with pertinent agencies and organizations to educate the community regarding diversity;	Keep	Equity and Inclusion: Diversity and Inclusion: Collaborate with other agencies to deliver programs and services which improve diversity, equity and inclusion.
Race Relations. In concert with City priorities, re-examine the need for a race relations and multi-cultural policy;	Delete	City does not perform this role. Covered in Diversity and Inclusion policy statement above.
Anti-Racist Identity. Maintain its identity as an anti-racist community;	Delete	City does not perform this role. Covered in Diversity and Inclusion policy statement above.
Diversity. Maintain that "Kelowna Celebrates Diversity".	Delete	City does not perform this role. Covered in Diversity and Inclusion policy statement above.

TOPIC: EMPLOYMENT

Current policy statements	Outcome of Policy Review	Comments
Employment Services. When necessary, in response to community need, advocate to senior government, in cooperation with other municipalities, the Union of British Columbia Municipalities, and the Federation of Canadian Municipalities to maintain and enhance; not reduce nor eliminate services to those seeking employment;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Labour Market. Encourage appropriate agencies to coordinate education services in relation to the needs of the local economy;	Delete	Covered through City's association in the Economic Development Commission.
Local Skills and Education. Work with other agencies to maximize knowledge of the skills and education required by local industries and businesses and communicate this information to the (local) agencies providing educational and re-training programs;	Delete	Included in update on Council Policy 218 Community Social Development Grants

Current policy statements	Outcome of Policy Review	Comments
Education and Re-training. Advocate with pertinent agencies to expand and increase educational and re-training opportunities to those who are unable to find work;	Keep	Included in update on Council Policy 218 Community Social Development Grants and included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Economic Opportunities. Work with other agencies, and advocate to senior government, to explore and examine innovative employment alternatives that embrace the four pillars of sustainability (i.e. social, economic, cultural and environmental);	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.
Health and "High-Tech" Industries. Co-operate and advocate with other agencies to encourage the growth and expansion of "high tech" and particularly health industries, in Kelowna in order to maximize employment opportunities in this field and to create a high caliber of health services in the community;	Delete	Covered under Official Community Plan Policy 8.1.1
Entrepreneurial Initiatives. Continue to encourage self-employment initiatives, including home-based business, while ensuring neighborhood fit through the zoning regulations, and work with pertinent agencies to raise awareness of these opportunities.	Move to OCP	Incorporate into Chapter 8 of the Official Community Plan

TOPIC: EDUCATION

Current policy statements	Outcome of Policy Review	Comments
Education Funding. Communicate and collaborate with local educational decision-makers, including the Union of B.C. Municipalities (UBCM) and the Federation of Canadian Municipalities to lobby senior government levels to appropriately fund and support local educational services;	Keep	Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.

Current policy statements	Outcome of Policy Review	Comments
<p>Adult Education. Co-operate with agencies to ensure a comprehensive adult education program in order to maximize opportunities for career changes and development. This should include evening and correspondence education;</p>	Keep	<p>Covered under one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.</p>
<p>Local Health Care Services. Communicate and co-operate with health care agencies in the city individually or through the Union of B.C. Municipalities (UBCM), and the Federation of Canadian Municipalities to ensure continued funding for needed local health care services;</p>	Keep	<p>Included in one advocacy statement under Community Engagement and Empowerment: Collaborate and Advocate: As directed by Council, collaborate and/or advocate for funding and support for facilities and/or programs including, but not limited to; child care, employment, economic opportunities, housing, learning and healthy lifestyles; legal counseling and safe communities.</p>
<p>Health Care Education. Work with other levels of government and other agencies to ensure that education and information are available to all residents on essential health care issues. These include:</p> <ul style="list-style-type: none"> ☑ human rights and respect for diversity; ☑ healthy lifestyle choices and prevention of drug and alcohol abuse; ☑ proper nutrition; ☑ exercise programs; ☑ communication and relationships; ☑ local preventive health care services; and ☑ environmental health. 	Keep	<p>Healthy Lifestyles: Healthy Lifestyles: With other agencies, provide information and resources to residents on healthy lifestyles.</p>
<p>Community Use of Schools. Encourage that schools be designed so as to facilitate, during non-school hours, use for before/after school care programs, recreation programs, youth/family activities, and continuing/adult education.</p>	Delete	<p>Included in the Official Community Plan Policy 5.32.7</p>

Social Policy Stakeholder Consultation List

1. Access Resources
2. Accessibility Advisory Committee
3. ARC Programs Ltd
4. Canadian Mental Health Association
5. CATCH
6. Central Okanagan Child Development Association
7. Central Okanagan Foundation
8. Central Okanagan Regional District
9. Child Care Information and Resource and Referral Program
10. Clubhouse Childcare Centre
11. CNIB
12. Community Living BC
13. Community Recreation Initiative Society (CRIS)
14. Community Response Network
15. Cool Arts Society
16. Crossroads
17. Daycare Connection
18. Elevation outdoors Experiential Programs
19. Enhance U
20. Families in Touch
21. Festivals Kelowna
22. Gospel Mission
23. H.O.P.E. Outreach
24. Habitat for Humanity
25. Hands in Service
26. I.W.E.N. Canada
27. Inn from the Cold
28. Interior Health Authority
29. John Howard Society
30. KARIS Support Society
31. Kelowna and District Safety Council Society
32. Kelowna and District Society for People in Motion
33. Kelowna Child Care Society

34. Kelowna Community Development
35. Kelowna Community Food Bank
36. Kelowna Community Resources
37. Kelowna Friendship Society
38. Kelowna Lioness Club
39. Kelowna Service Canada Centre
40. Kelowna Women's Shelter
41. Kelowna's Gospel Mission
42. Kids Corner Daycare
43. Ki-Low-Na Friendship Society
44. Ministry of Children and Families
45. Multicultural Society
46. NOW Canada
47. Okanagan College's Early Childhood Education Centre
48. OK to SAY
49. Okanagan Boys and Girls Clubs
50. Okanagan Elizabeth Fry Society
51. Pathways Abilities Society (formerly Kelowna District Society for Community Living)
52. People in Motion
53. Project Literacy Kelowna Society
54. Rutland Adventist Community Services
55. Salvation Army
56. School District #23, Early Literacy
57. Seniors Outreach and Resource Centre
58. Senior's Outreach Services
59. Society of Hope
60. Special Olympics BC – Kelowna chapter
61. Sunshine Foundation of Canada
62. The Bridge Youth and Family Services
63. The Salvation Army
64. TIER Support Services
65. United Way of the Central Okanagan
66. Victory Fellowship
67. YM/YMCA
68. Youth Advisory Committee

SOCIAL POLICY REVIEW

January 2013



BACKGROUND

- ▶ As part of adoption of OCP 2030, social policies that were not land use related were placed in Council Policy 360
- ▶ Council request that staff review and update City's social policies



UPDATING COUNCIL POLICY 360

- ▶ Streamlined to remove policies that are located in other policies or bylaws
- ▶ Condensed repetitive policies
- ▶ Updated remaining policies to more accurately reflect the City's current role



SOCIAL FRAMEWORK

- ▶ Highlights the multitude of roles the City plays in social sustainability through its infrastructure, policies and programs.
- ▶ Focuses on programs and policies where the City plays a role
- ▶ Identifies that several other socially related Council policies and plans need updating



CONSULTATION

- ▶ Internal review with 8 departments
- ▶ Sent draft of updated policy to 65 stakeholders
- ▶ Comments received from 4 organizations



RECOMMENDATIONS

- ▶ Receive the report
- ▶ Endorse Social Framework
- ▶ Adopt Updated Council Policy 360



REPORT TO COUNCIL



Date: January 4, 2013
File: 1200-01
To: City Manager
From: Long Range Planning Manager
Subject: Outdated Policy Documents

Recommendation:

THAT Council receives, for information, the report from the Long Range Planning Manager dated January 4, 2013 with respect to outdated policy documents;

AND THAT staff be directed to no longer use or reference the outdated policy documents, plans and guidelines indicated in the report (Attachments 1 & 2) from the Long Range Planning Manager dated January 4, 2013;

AND THAT the Southwest Mission Sector Plan be removed as policy when a new Council Policy to address the on-going servicing requirements for the area has been endorsed by Council;

AND THAT Council Policy No. 303 - Development Guidelines be rescinded;

AND FURTHER THAT staff be directed to remove or update outdated policy document references in the OCP as part of the next staff initiated OCP Amendment bylaw.

Purpose:

To have Council direct staff to no longer consider outdated policy documents as relevant to the current land use management and policy planning process.

Background:

Growth in Kelowna began to “take-off” in the late 1980’s / early 1990’s. At that time, land use policy was contained in an OCP that was not very detailed and did not provide the level of policy direction necessary to deal with growth impacts at a sector or neighbourhood level. More detailed work was necessary and Sector Plans and Neighbourhood Plans were created to review land use policy and related infrastructure requirements, as well as provide an opportunity for public input into the future of individual neighbourhoods.

Early planning documents were implemented through the 1995 OCP. The 1995 OCP also established the potential for Concept Development Plans (CDP) and Area Structure Plans (ASP). A hierarchy of planning documents was devised to provide a structure to outline the linkages between the OCP and other documents such as Sector Plans, Neighbourhood Plans and CDP / ASP's.

Sector and Neighbourhood Plans were an important part of the planning process when they were undertaken, but as static documents that addressed issues of the day they no longer represent current land use policy and are considered outdated. The retention of these documents as policy references has the potential to cause confusion in the development industry and amongst the public about which land use policy direction applies. This report is a pro-active response to ensure clear and concise direction on land use and growth management issues.

The removal of these documents from use does not represent a loss of planning policy but the recognition that planning policy has evolved through on-going update and review of the OCP and that the OCP is the relevant land use and policy document.

Sector Plans, Neighbourhood Plans and Topic Specific Plans or Studies

Sector Plans, Neighbourhood Plans, and other topic specific plans or stand alone studies created within the Long Range Planning branch of Policy and Planning or with consultant assistance are listed in Attachment 1. These documents were endorsed by Council as guidelines (not Bylaw) for staff review and evaluation of development applications. Subsequently, the relevant land use policy and mapping sections of many of these documents have been incorporated into the Official Community Plan (OCP) Bylaw.

Given that these Sector, Neighbourhood and other plans are no longer current, it is suggested that any OCP references to these documents should be amended or removed as part of a future staff-initiated OCP amendment bylaw.

Since the historical background planning documents have not been updated to the same extent as the OCP, they have gradually become outdated. The current OCP has continued to evolve and is the relevant land use and policy document to guide decision making with respect to development applications and is considered the most accurate reflection of current community goals.

The Southwest Mission Sector Plan contains references to specific housing unit thresholds triggering servicing upgrades (roads, sanitary sewer, water). These references need to be retained until residential build out has reached the thresholds. It is suggested that the Southwest Mission Sector Plan be retained until a new Council Policy has been prepared and endorsed by council to cover off the servicing requirements in this area.

Some Neighbourhood and Sector Plans included, within or as separate documents, design guidelines related to the specific neighbourhood or sector (see Attachment 2). These guidelines are no longer relevant and have been replaced by updated Urban Design Guidelines contained within the 2030 OCP. There is also a Council Policy - # 303 Development Guidelines (see Attachment 4) that directs staff to use the development guidelines in evaluating development permit applications. Once these outdated guidelines are removed, then the above noted Council policy can also be rescinded.

The Sector and Neighbourhood Plans are a record of historical land use planning direction and community vision. It is not intended that these outdated documents be destroyed but that they be permanently retained as per Records Information Management protocol.

It should be noted that this report does not include older CDP's or ASP's. Most of the neighbourhoods covered in the CDP / ASP documents are still undergoing development and these land use documents continue to have value in the day-to-day management of development applications in the respective areas. The need to retain these documents will be evaluated at a later date or as development is completed in any specific area.

Updating Documents

There are a number of documents either referenced in the OCP, or policy within those documents was used as background for the OCP (i.e. Agriculture Plan, Heritage Register / Heritage Strategy, Housing Strategy - see Attachment 3) that should be retained and periodically updated.

Future Planning Documents

The potential remains for new planning documents in the future as issues or development pressures arise that will require more detailed planning, particularly as growth continues to intensify in urban core areas.

Internal Circulation:

Director of Land Use Management
Director of Infrastructure Planning
Urban Land Use Manager
Cultural Services Manager
Council Services Supervisor

Legal / Statutory Authority:

Neighbourhood Plans, Sector Plans and other location or topic specific plans are non-statutory documents and have no legal authority other than that conferred through endorsement by Council in a resolution. The relevant land use plan and other significant land use policy components of these documents that were incorporated into the OCP of the day were elevated to Bylaw status as formal Council policy.

Existing Policy:

Kelowna OCP 2030 Bylaw 10500.
Zoning Bylaw 8000.

Considerations not applicable to this report:

Legal/Statutory Procedural Requirements:

Communications Comments:

External Agency/Public Comments:

Financial/Budgetary Considerations:

Personnel Implications:

Alternate Recommendation:

Submitted by:

Gary Stephen, Long Range Planning Manager
Policy and Planning

Approved for inclusion:

Signe Bagh, Director of Policy & Planning



cc: Director of Land Use Management
Director of Infrastructure Planning
Urban Land Use Manager
Cultural Services Manager
Council Services Supervisor

Attachment 1 - Sector Plans, Neighbourhood Plans & Topic Specific Plans / Studies
Attachment 2 - Design Guidelines
Attachment 3 - Plans to be Retained for Review
Attachment 4 - Council Policy # 303

Attachment 1

1. Location Based - Sector Plans - implemented through OCP:

- Black Mountain Sector Plan (1991)
- Glenmore / Clifton / Dilworth Sector Plan (1998)
- North Mission / Crawford Sector Plan (1996)
- Rutland Sector Plan (1997)
- South Pandosy / KLO Sector Plan (1997)
- Southeast Kelowna Sector Plan (1994)
- Southwest Mission Sector Plan (1994) (to be removed once Council Policy addressing servicing requirements has been endorsed)

2. Location Based - Neighbourhood Plans - implemented through OCP:

- Ambrosi Area Plan (revised 1994)
- Hartman Road Area Plan (1992)
- Kelowna Centre Plan (1994)
- Kelowna Downtown Plan (2000) - replaced by new plan in 2012
- North Central Area Plan (revised 1994)
- North End Neighbourhood Structure Plan (1994)
- South Central Area Plan (1993)
- Rutland Height and Massing Study (2005) - implemented through Zoning Bylaw

3. Topic Specific Plans / Studies / Other:

- Report from the Affordable Housing and Special Needs Task Force (2006) - replaced by Housing Strategy
- Child Care Guidelines
- Commercial Land Use Policy Review (2005) - implemented through the OCP
- Community Indicators Report No. 1 (1999)
- Community Indicators Report No. 2 (2004)
- Development Incentive Program - this is now the Revitalization Tax Exemption Bylaw
- Highway 97 / Springfield Town Centre Charrette (1998)
- Housing Study 1999-2000
- Inner City Shore Zone Concept Plan (1998)
- Kelowna Centre Streetscape Improvement Study (1994)
- Lake Okanagan Shore Zone Plan (1997)
- Social Plan (1996) - implemented through the OCP
- Strategic Plan (2004)

Attachment 2

Design Guidelines:

- Design Guidelines for Multi-Family Developments in Established Neighbourhoods (1993)
- Glenmore Valley Residential Urban Village & Neighbourhood Village Development Guidelines (1998)
- Glenmore / Clifton / Dilworth Multiple Family Residential Development Guidelines (1998)
- Guidelines for Multiple Family Developments within the North-End Neighbourhood (1994)
- Guidelines for Multiple Family Developments within the South Central Neighbourhood (1993)
- Kelowna Centre Streetscape Improvements (1994)
- Kelowna Downtown Design Guidelines (1990)
- Kelowna Downtown Façade Guidelines (1995)
- North Mission / Crawford Multiple Family Development Guidelines (1998)
- North Mission Residential Urban Village Development Guidelines (1998)
- Rutland Sector Multiple Family Design Guidelines (1997)
- Rutland Urban Town Centre Commercial Design Guidelines (1997)
- South Pandosy / KLO Sector Plan Design Guidelines (1999)

Attachment 3

Plans to be Retained for Review:

- Agriculture Plan (1998)
- Cedar Avenue Plan (2004)
- Climate Action Plan (2012)
- Cultural District Charrette (2004)
- Cultural District Implementation Strategy and Marketing Plan (2000)
- Downtown Plan (2012)
- Downtown Public Washroom Strategy (2005)
- Heritage Strategy (2007)
- Heritage Register
- Heritage Tree Inventory - for review by Sustainable Urban Forestry Implementation Team
- Hillside Development Audit Report (2006)
- Housing Strategy (2012)
- Outdoor Food and Beverage Program / Sidewalk Café Extension Program (2005)
- Sutherland Bay Concept Plan (1997)
- Wetland Habitat Management Strategy (1998, revised 2001)
- Review of Policies Procedures and Bylaws Relating to Wildland Fire (2006)

Attachment 4

POLICY 303



City of Kelowna
1435 Water Street
Kelowna, B.C. V1Y 1J4
250-469-8500
Kelowna.ca

Council Policy Development Guidelines

APPROVED March 11, 2002

RESOLUTION: R375/10/04/26
REPLACING: R234/02/03/11
DATE OF LAST REVIEW: April 2010

The purpose of Development Guidelines created for specific sectors, neighbourhoods or in some cases covering the whole City, is to control siting, form and character of multiple unit residential, industrial, and commercial developments as well as development adjacent to wetlands, and are to be used by staff when evaluating development permit applications within the respective areas.

Specific Development Guidelines must be presented to Council and endorsed by a resolution of Council prior to being used by staff as an evaluation tool.

REASON FOR POLICY

Development guidelines previously formed part of the Official Community Plan or were otherwise endorsed or received by Council. These documents are to be used as evaluation tools by staff and should not be incorporated into the OCP.

LEGISLATIVE AUTHORITY

LGA 920

PROCEDURE FOR IMPLEMENTATION

Outlined in Policy.

REPORT TO COUNCIL

Date: January 3, 2013
File: 1862-06
To: City Manager
From: Acting Director, Real Estate & Building Services
Subject: Residential Permit Program - New Council Policy & Bylaw Amendments
Report Prepared by: D. Duncan, Parking Operations Coordinator



Recommendation:

THAT Council receives for information, the report from the Acting Director, Real Estate & Building Services dated January 3, 2013, with respect to the Residential Permit Program;

AND THAT Council supports the inclusion of a \$5 fee for replacement Residential Permits, this fee is in addition to the \$30 annual fee for new permits approved by council at the July 9, 2012 Regular Meeting;

AND THAT Bylaw No. 10787, being Amendment No. 21 to Traffic Bylaw No. 8120, be forwarded for reading and consideration;

AND THAT Council approves, effective February 1, 2013, the new Council Policy 366 Residential Permit Program as attached to the Report of the Acting Director, Real Estate & Building Services dated January 3, 2013;

AND FURTHER THAT Council Policy 107 - Residential Parking Permit Program be rescinded.

Purpose:

To obtain Council approval for an updated policy and amendments to the Traffic Bylaw to govern the issuance and enforcement of the Residential Permit program and the implementation of a replacement permit fee for Residential Permits.

Background:

Residential Permits are currently available to residents who live in areas where there is some form of time restricted parking, other than pay parking. These areas in Kelowna include the North end (around Prospera Place), East of downtown up to Gordon Drive, the neighbourhood surrounding Kelowna General Hospital, KSS/Okanagan College, and Landmark areas. The South Pandosy Street district will require a combination of parking meters and time restricted parking in the near future.

Residential permits allow increased parking opportunities for residents living in areas with time restricted parking as they exempt residents and their visitors from posted time restrictions, thereby allowing their vehicles to remain in one location for a continuous period up to 24 hours.

During the 2012 budget deliberations, Council was presented with a budget request for fees to be implemented for Residential Permits in order to partially cover the cost of administration and enforcement of the program. As well, a fee-for-service residential permit program is in line with other provincial municipalities.

At the July 9, 2012 Council Meeting, Council approved a new \$30 permit fee for residents to obtain a Residential Permit for the vehicle(s) they own and wish to park on the street. To accommodate this fee, Staff made computer system changes and rewrote the existing council policy governing the program. Staff anticipates the implementation of the new permit fee on February 1, 2013. As part of the system review it was determined that a replacement fee was appropriate to ensure residents were not required to pay the \$30 fee when a replacement permit is required due to loss, damage or when a new vehicle is obtained. The replacement \$5 permit will be valid for the remainder of the year and will expire on the same date as the original.

An internal review of the existing Council Policy (No 107), which provides staff with day to day operating procedures relating to the Residential Parking Permit program, has now been completed. Through consultation with City departments, a new Council Policy (No 366) has been drafted for consideration and approval. A summary of the major changes in this new policy include:

- Definitions updated to ensure they reflect City of Kelowna Zoning Bylaw No. 8000
- Overall reduction in the maximum number of permits that may be issued to one property to better reflect the available street frontage
- Creation of a reference chart indicating the maximum number of permits for each type of dwelling to provide a quick reference by application center staff to provide improved customer service
- Implementation of a zone system where permits are valid in an area rather than a specific street to allow for use of the AutoVu licence plate recognition unit for more efficient Residential Permit zone enforcement
- Clarification of several internal policy items regarding the issuance of permits, proof of residency, temporary permits, offences, fraudulent use of passes, and the responsibilities of individual departments involved in the program

Internal Circulation:

Manager, Revenue Branch
Manager, Building Permitting Branch
Manager, Systems Development Branch
Director, Communications
Director, Financial Services
Acting General Manager, Corporate Sustainability
General Manager, Community Services
City Clerk

Legal/Statutory Authority:

Community Charter, section 194 [authority to implement fees]
Motor Vehicle Act, section 124; Traffic Bylaw 8120 [parking regulations]

SCHEDULE 'A'

Bylaw 10787

SCHEDULE 'B'

Council Policy No. 366

SCHEDULE 'C'

Map - Time Restricted Parking Zones (Outside Downtown Area)



City of Kelowna
1435 Water Street
Kelowna, BC V1Y 1J4
250 469-8500
kelowna.ca

Council Policy

Residential Permit Program

APPROVED @

RESOLUTION:

REPLACING: Council Policy 107

DATE OF LAST REVIEW: January 2013

A. PURPOSE OF POLICY

- Residential Area Parking Restrictions help to manage non-resident vehicles in neighborhoods by restricting the amount of time non-residents can park in a zone. This allows increased parking opportunities for residents in areas with time restricted parking.
- To outline the administrative procedures required of the Residential Permit Program.

B. DEFINITIONS

- The following is a list of definitions not found in Section 2 of the City of Kelowna Zoning Bylaw No. 8000 or Part 1 of the Traffic Bylaw No. 8120. (Refer to Bylaw No. 8000 and Bylaw No. 8120 for all definitions).

High Parking Generator – Event, business, multi-family development or institution that generates large amounts of transient parking.

Pay Parking Zone – An area where parking meters or other revenue control devices are installed.

Residential Permit Zone – An area within the city where a Residential Area Parking Restriction has been implemented.

Residential Permit Eligible Dwelling – A Single, Single Detached, Semi-Detached, Duplex, Three Dwelling, Tri-Plex, Four Dwelling or Four-Plex Dwelling unit.

Resident – A person who owns or occupies a Residential Permit Eligible Dwelling unit within an area where a Residential Area Parking Restriction has been implemented, and produces proof of that occupancy.

Residential Area Parking Restriction – A primarily residential area where a posted parking restriction is in effect. (e.g. 1 or 2 hour maximum time limit or “Resident Only” parking)

Transient Parking – Short term parking of vehicles that would not normally be located in an area.

C. POLICY

General

The Residential Permit Program provides a long-term solution to the problems associated with Transient Parking occurring in residential neighborhoods close to a High Parking Generator. The Residential Permit Program is not a guarantee that a resident will be able to park in front of their residence, but does, however, provide a resident with an opportunity to park in excess of posted time-limited parking restrictions within the area. (Up to a maximum of 24 Hours). Residential Permits and Visitor (Temporary) Permits are NOT available to residents that live in a Pay Parking Zone.

The administrative procedures of the Residential Permit Program as follows outline the specific details of the program. These administrative procedures provide clear guidance of the rules and steps to be taken to implement and maintain the Residential Permit Program.

Criteria for Residential Area Parking Restriction

- Residential Area Parking Restrictions can be imposed by the Traffic Operations Supervisor, Parking Operations Coordinator, or their designate as deemed necessary. Restrictions can also be requested by the residents of an area.
- When requested by the residents of an area, the minimum level of support from residents of Residential Permit Eligible Dwelling units in the proposed area must be no less than 70 percent. The residents shall request the parking restriction in the form of a petition. Only one resident per Residential Permit Eligible Dwelling unit is eligible to sign the petition.
- The details of the parking restriction, in terms of time and day restrictions will be determined by the Traffic Operations Supervisor, Parking Operations Coordinator or their designate.
- Residential Parking Only zones, in which the parking is reserved exclusively for residents, will not be considered as a Residential Area Parking Restriction option. The existing Residential Parking Only zone on Royal Avenue shall remain at this time, but will be considered for future removal.

Criteria for Residential Permits

- Permits are available to residents of Residential Permit Eligible Dwelling whose on-street parking is affected by a parking restriction. Residential Permits will not be issued to residents of apartment or row housing (Any housing that contains five (5) or more total units). Visitor (Temporary) Permits will be issued to residents on an as requested basis.
- Only those vehicles driven on a daily basis are eligible for a Residential Permit. Boats, RV's and stored vehicles are not eligible for a Residential Permit.
- No vehicle may remain parked on any city street for a continuous period exceeding 24 Hours or be parked at any time in a posted "No Parking" or "No Stopping" zone as indicated in the City of Kelowna Traffic Bylaw No. 8120. Residential Permits do not exempt vehicles from any section of the Traffic Bylaw, with the exception of any sections dealing with overtime parking.
- If a licence plate/vehicle has outstanding bylaw offence notices attached to it's record, the issuance of a Residential Permit &/or Visitor (Temporary) Permit may be denied until the outstanding fines are paid in full.

Permit Fees

Permit fees for the Residential Permit Program are identified in Schedule "A", "Fees", of the City of Kelowna, Traffic Bylaw No. 8120.

In cases where a property was developed without onsite parking in compliance with the Zoning Bylaw in effect at the time of construction, or where a resident can not park on their property due to physical restrictions to access their property, the Building and Permitting Manager, Parking Operations Coordinator or their designate may on a case by case basis waive the fees associated with the issuance of a Residential Permit. All exemptions are subject to review and revocation at any time without notice. The total number of permits issued may not exceed the maximum identified under the "Maximum Number of Permits" section in this policy.

No refunds will be provided for any permits issued under this program.

Administration**Acquiring Permits**

Permits are available at the Building and Permitting Branch, Application Centre, located on the second floor at Kelowna City Hall, during normal business hours.

Proof of Residency/Vehicle Ownership

Residents are required to provide a minimum of two pieces of documentation which proves that they live in a Residential Permit Eligible Dwelling within a Residential Permit zone, and that they own or operate a motor vehicle that is parked at their place of residence. The primary piece of documentation of this proof is a vehicle registration document. This is sufficient to prove vehicle ownership; however, an additional piece of documentation is required to confirm the residents address. The following is a list of acceptable pieces of documentation to show proof of residency:

- drivers license showing the permit address
- phone, utility, or cable TV bill
- property tax receipt
- bank, or credit card statement
- tenancy agreement
- vehicle insurance/registration document (showing the permit location as the current address)
- change of address registered with the post office

In instances where the resident is not the registered owner of the vehicle or the vehicle is not registered to the permit address (i.e. company vehicle), the resident must provide proof of residency at the permit address.

All documentation is subject to verification by the Parking Management or Building and Permitting Branch.

Maximum Number of Permits (See below for additional details)

Dwelling Type	Maximum Number of Residential Permits per Dwelling Unit	Maximum Visitor (Temporary) Permits per Dwelling Unit
Single Dwelling/Single Detached Housing - 1 Dwelling	2	2
Single Dwelling/Single Detached Housing (with Carriage House) – 2 Dwellings	2	1**
Single Dwelling/Single Detached Housing (with Legal Secondary Suite) – 2 Dwellings	2	1**
Semi-Detached/Duplex Housing – 2 Dwellings	2	1**
Three Dwelling/Tri-Plex Housing – 3 Dwellings	2	1**
Four Dwelling/Four-Plex Housing – 4 Dwellings	2	1**
Apartment/Row Housing (Greater than 5 Dwellings)	Not Available	5

** 1) Additional Visitor (Temporary) Permits may be issued for a property with a large amount of street frontage. The total number of Visitor (Temporary) Permits for the property may not exceed one permit per seven metres of frontage. Approval will be on a case by case basis by the Building and Permitting Manager, Parking Operations Coordinator, or their designate.

** 2) One Short-Term Visitor (Temporary) Permit may be issued in the case of a family emergency (i.e. illness), where an additional on-street parking space is required. This permit will be valid for one month period. Approval will be on a case by case basis by the Building and Permitting Manager, Parking Operations Coordinator, or their designate.

Residential Permits

Annual Residential Permits will only be issued to residents of Residential Permit Eligible Dwelling units. Permits will NOT be issued to residents of Apartment Housing or Row Housing (that contain five (5) or more dwelling units). Illegal suites are NOT considered additional dwelling units, and the entire dwelling will be considered as one unit for the purposes of this policy.

Out of town students may be issued a residential permit for a maximum period of 9 months. (or length of the school term, whichever is less). A rental agreement for the permit address and proof of current registration as a student is required. (Valid student identification card or registration documents from an accredited college or university will be accepted). All permit limits for the type of property and the full annual Residential Permit fees will apply.

Visitor (Temporary) Permits

Annual Visitor (Temporary) Permits will be issued upon request by an owner or resident of a Residential Permit Eligible Dwelling unit within an area where a Residential Area Parking Restriction has been implemented. These permits are for the exclusive use of visitors to the residence, and their use will be closely monitored by enforcement personnel to detect misuse. These permits may not be utilized on a vehicle registered to the resident or permit holder or any vehicle registered to an address within the zone the permit is valid within. Misuse of any Visitor (Temporary) Permit will result in a cancellation of ALL permits for a period of one (1) year, and future issuance of visitor permits for that residence will be reviewed, and possibly denied.

Apartment or Row Housing (containing five (5) or more dwelling units) may receive one Visitor (Temporary) Permit per seven metres of street frontage, to a maximum of five permits. These permits are for the exclusive use of visitors to the complex and will only be issued to the apartment or strata manager, who will be responsible for the administration and distribution within the apartment or row housing. If the apartment or row housing is located within a Pay Parking Zone, Visitor (Temporary) Permits are not available for issue.

Disposal of Vehicle, Change of License Plates

If a resident sells their vehicle and no longer requires a Residential Permit, the permit must be returned to the Building and Permitting Branch, Application Centre, located on the second floor of City Hall.

If a resident changes license plates on their vehicle and the ownership of the vehicle remains the same, the resident must return their old permit to the Building and Permitting Branch and show proof of ownership documentation as outlined in "Proof of Residency/Vehicle Ownership" above, illustrating that ownership has remained the same, but the license plate number is now different. A new Residential Permit will be issued. The "Residential Permit Replacement Fee" will apply and the new permit will retain the same expiry date as the permit being replaced.

Resident Moves

The following are the two possible scenarios:

A resident moves to another Residential Permit Eligible Dwelling unit, also affected by Residential Area Parking Restrictions. In this case, the resident must notify the Building and Permitting Branch of their change of address and provide proof of the new location.

A resident moves to a non-Residential Permit Eligible Dwelling. The resident is required to return their permit(s) to the Building and Permitting Branch. No refund will be issued. Failure to return permits may result in a new tenant/owner at the old address being denied permits until all outstanding permits expire.

Lost or Stolen Permits

A resident who loses or has their permit stolen may apply for a new permit to the Building and Permitting Branch. The resident may be required to show proof of a theft, such as an insurance claims form. A fee for replacement of lost or stolen permits may apply. In the case of a lost or stolen Visitor (Temporary) Permit, if proof of a theft is not provided, a replacement will not be issued until after the expiry date of the original lost/stolen permit.

Renewal

Residential Permits and Visitor (Temporary) Permits are valid for a period of one year with the expiry date indicated on the permit. Expiry dates will be staggered throughout the year in order to limit the number of residents re-applying at any one time. All permits expire on the last day of the expiry month shown.

Residents are responsible for re-applying for their Residential Permit, and will not be notified by the City of Kelowna before the Permit expires.

Residents can re-apply for a Residential Permit at the Building and Permitting Branch. Re-application procedure is the same as the initial application for a permit, where the applicant has to provide proof of residency and vehicle ownership.

Information Displayed on Permits

The following information may be displayed on Residential Permits (varies with style of permit):

- License plate number
- Residential address
- Permit number
- Expiry date
- Residential Permit Zone

Permits shall be a placard that must be displayed from the rear view mirror or a decal affixed to the lower left hand side rear window (drivers side) on the vehicle it was issued for. Permits displayed incorrectly are invalid.

Database

A database will be maintained of all Residential Permit holders by the City of Kelowna. Building and Permitting Branch personnel will enter applicant's data into the database when issuing permits. Parking Management and Bylaw Services staff will access and use this database for enforcement purposes.

Enforcement

Once a Residential Area Parking Restriction has been established and residents have been issued permits, enforcement of the Zone will commence. Regular enforcement will be conducted by Traffic Officers from Parking Management on a complaint basis and proactively as time and resources permit.

The penalty for anyone found to be misusing any Residential Permit or Visitor (Temporary) Permit will be the immediate revocation of all permits issued to that address or permit holder for a period of one year. Any vehicle found displaying a misused permit will be treated as if no permit was in use and may be immediately ticketed and/or towed. Future issuance of permits for the Resident will be reviewed, and possibly denied.

Offences

The following constitutes "misuse" of a Residential Permit or Visitor (Temporary) Permit:

- Visitor (Temporary) Permits are for the exclusive use of visitors to the residence shown on the permit and may not be used on a vehicle that is registered to any address within the permit zone.
- The sale, trade, rental, give away or disposal of a permit contrary to this policy or allowing use of a permit by a non-visitor to the permit address are grounds for immediate revocation of the permit.
- Residential Permits are assigned to a specific plate number and are not transferrable.
- Permits may not be altered or tampered with in any manner.

D. RESPONSIBILITY

Real Estate and Building Services (Parking Management)

Parking Management is responsible for:

- The review, update and administration of this policy (in conjunction with Bylaw Services and the Office of the City Clerk).
- The review, approval, and implementation of new Residential Area Parking Restrictions. (In conjunction with the Traffic Operations Supervisor and Traffic Technician(s) when necessary.)
- The enforcement of Residential Area Parking Restriction areas.

Development Services (Building and Permitting Branch)

Building and Permitting Branch of Development Services is responsible for:

- The issuance of Residential Permits and Visitor (Temporary) Permits when the Resident is paying with a cheque and all data entry into the Residential Permit database.
- Maintenance of Residential Permit inventory and assignment of batches to City Hall Cashier for distribution.

Financial Services (Revenue Branch)

Revenue Branch of Financial Services is responsible for:

- Issuance of Residential Permits and Visitor (Temporary) Permits when the Resident is not paying with a cheque.
- Posting of revenues related to this program.

Information Services (Systems Development Branch)

Systems Development Branch of Information Services is responsible for:

- Maintenance and upgrades to the Residential Permit system, related components of the City Hall Cashier system, and any database maintenance that may be required.

REASON FOR POLICY

Outlined in this policy.

LEGISLATIVE AUTHORITY

Sec. 124, Motor Vehicle Act; Traffic Bylaw No. 8120; Zoning Bylaw No. 8000

PROCEDURE FOR IMPLEMENTATION

Outlined under Administration in this policy.



City of Kelowna
1435 Water Street
Kelowna, BC V1Y 1J4
250 469-8500
kelowna.ca

Council Policy

Residential Parking Permit Program

APPROVED March 25, 1976

RESOLUTION: R648/12/07/09
REPLACING: R375/10/04/26; R849/1999/10/18; R-1976/03/05
DATE OF LAST REVIEW: July 2012

THAT the Municipal Council of the City of Kelowna authorize the issuing of residential parking permits when requested by residents whose on-street parking fronting their residences is subject to a time based parking restriction;

AND THAT this policy not apply to "NO PARKING" and "NO STOPPING" zones.

A. PURPOSE OF POLICY

To provide a Residential Parking Permit Program which allows increased parking opportunities for residents in areas of time based restricted parking.

To outline the administrative procedures required of a Residential Parking Permit Program.

B. DEFINITIONS

Residential Parking Permit Program – is a program which allows residents to park on a street for a period longer than that allowed by a posted parking restriction/prohibition.

Residential Parking Permit – is a decal/tag displayed in a vehicle which indicates that the vehicle is part of a Residential Parking Permit Program.

Resident – a person who occupies a single-detached or semi-detached housing unit and produces proof of that occupancy.

Residential Area Parking Restriction – is the implementation of a posted parking restriction/prohibition in a residential area.

Single-detached Housing Unit – a separate building designed and occupied exclusively as one dwelling unit.

Semi-detached Housing Unit – a separate building designed and occupied exclusively as two, three or four separate dwelling units (including *legal*/suites).

Apartment Building – a building designed and occupied with five or more separate dwelling units.

High Parking Generator – are events, businesses, institutions, etc., which generate large amounts of transient parking.

C. POLICY

General

A Residential Parking Permit Program will provide an effective and long-term solution to the problems associated with transient parking occurring in residential neighborhoods close to high parking generators. A Residential Parking Permit Program is not a guarantee that a resident will be able to park in front of their place of residence, but will, however, provide a resident with an opportunity to park in excess of posted time-limited parking restrictions within the area.

The administrative procedures of the Residential Parking Permit Program as follows will outline the specific details of such a program. These administrative procedures will provide clear guidance of the rules and steps to be taken to implement and maintain a Residential Parking Permit Program.

Criteria for Residential Area Parking Restriction

- (a) Parking restrictions in a residential area can be imposed by the Transportation Division as deemed necessary, or requested by the residents of the area with the support of the Transportation Division.
- (b) When requested by the residents of an area, the minimum level of support from residents of single-detached or semi-detached housing units in the proposed area must be no less than 70 percent. The residents shall request the parking restriction in the form of a petition. Only one resident per single-detached or semi-detached housing unit is eligible to sign the petition.
- (c) The details of the parking restriction, in terms of time and day restrictions will be determined by the Transportation Division.
- (d) Residential Parking Only zones, in which the parking is reserved exclusively for residents, will not be considered as a Residential Area Parking Restriction option. The existing Residential Parking Only zone on Royal Avenue shall remain at this time, but will be considered for future removal.

Criteria for Residential Parking Permits

- (a) Permits are available to residents of single-detached or semi-detached housing according to City of Kelowna Zoning Bylaw (Residential Zoning), whose on-street parking is affected by a parking restriction. Residential parking permits will not be issued to residents of apartment buildings. Illegal suites are not considered semi-detached housing.
- (b) Visitor permits will be issued to residents on an as requested basis.
- (c) Only those vehicles driven on a daily basis are eligible for a Residential Parking Permit. Boats, RV's and stored vehicles are not eligible for a Residential Parking Permit.

Permit Fees

The permit fees for the Residential Parking Permit Program are identified in Schedule "A" "Fees" of the City of Kelowna, Traffic Bylaw No. 8120.

In cases where a resident can't park on their own property due to the house being constructed before the requirement for on-site parking or due to physical restrictions to access their property, the Property Manager (or his designate) may on a case by case basis waive the fees associated with the issuance of the Residential Parking Permit.

Administration

Acquiring Permits

Permits are available at the Licencing and Bylaw office of Kelowna City Hall, during normal business hours.

Proof of Residency/Vehicle Ownership

Residents are required to provide a minimum of two pieces of documentation which proves that they live in a single-detached or semi-detached housing unit within the Residential Parking Permit zone, and that they own or operate a motor vehicle that is parked at their place of residence. The primary piece of documentation of this proof is a vehicle registration card/form. This is sufficient to prove vehicle ownership; however, an additional piece of documentation is required to confirm the resident's address. The following is a list of acceptable pieces of documentation to show proof of residency:

- drivers license that shows the address
- phone, utility, or cable TV bill
- property tax receipt
- bank, or credit card statement
- tenancy agreement
- vehicle insurance card/form
- change of address registered with the post office

In instances where the resident is not the registered owner of the vehicle, the person must provide a written declaration of possession of that vehicle.

All forms of documentation are subject to verification by the Licencing and Bylaw Division.

Number of Permits Issued

Annual permits will be issued to vehicles registered to the residence, to a maximum of three permits per residence. The Bylaw Enforcement Supervisor will review any requests for more than three permits, and approve or deny the request based on his/her review. Permits will only be issued to residents of single-detached or semi-detached housing units. Permits will not be issued to residents of apartment buildings. Illegal suites are not considered as semi-detached housing units, and the entire dwelling will be considered one residence.

Visitor Permits

Annual visitor permits will be issued upon request by a resident of a single-detached or semi-detached housing unit within the Residential Parking Permit zone. A maximum of two visitor permits can be requested per year per single-detached or semi-detached housing unit. These permits are for the exclusive use of visitors to the residence, and their use will be closely monitored by enforcement personnel to detect misuse. Misuse of a visitor permit will result in a cancellation of the permit, and future issuance of visitor permits for that residence will be reviewed, and possibly denied. The review will be done by the Licensing and Bylaw Supervisor.

Apartment buildings may receive one visitor permit per seven metres of frontage on the street of the apartment address, to a maximum of five permits. The permits will be issued to the apartment manager, who is responsible for administration and distribution within the apartment.

Disposal of Vehicle, Change of License Plates

If a resident sells their vehicle and no longer requires a residential parking permit, the permit must be returned to the Licensing and Bylaw office on the second floor of City Hall.

If a resident sells their vehicle and then buys a new vehicle and the new vehicle has the same license plate number as the previous vehicle, the resident must notify the Licensing and Bylaw office of the change.

If a resident changes license plates on their vehicle and the ownership of the vehicle remains the same, the resident must return their old permit to the Licensing and Bylaw office and show proof of ownership documentation as outlined in 3.5.2 above illustrating that ownership has remained the same, but the license plate number is now different. When this is done a new permit will be issued.

If a resident is not the registered owner of the vehicle but is the primary operator and changes vehicles, the resident must return their old permit to the Customer Services Desk and show documentation as outlined in 3.5.2 above. When this is done a new permit will be issued.

Resident Moves

The following are the two possible scenarios:

- (a) A resident moves to another single-detached or semi-detached housing unit, also affected by Parking Restrictions. In this case the resident is to notify the Licensing and Bylaw office of the change of address and to provide proof of the new location.
- (b) A resident moves to a non-Residential Parking Permit Zone. The resident is required to return their permit(s) to the Licensing and Bylaw office.

Lost or Stolen Permits

A resident who loses or has their permit stolen can apply for a new permit to the Licensing and Bylaw office. The resident may be required to show proof of a theft, such as an insurance claims form.

Renewal

All Residential Parking Permits are valid for one year with the expiry date indicated on the permit. Expiry dates will be staggered throughout the year in order to limit the number of residents re-applying at any one time.

Residents are responsible for re-applying for their Residential Parking Permit, and will not be notified by the City of Kelowna before the Permit expires.

Residents can re-apply for a Residential Parking Permit at the Licensing and Bylaw office. Re-application procedure is the same as the initial application for a permit, where the applicant has to provide proof of residency and vehicle ownership.

Information Displayed on Permits

The following information will be displayed on all types of Residential Parking Permits:

- license plate number
- residential address
- permit number
- expiry date

Permits shall be a placard, either affixed to the upper corner of the drivers side rear window, or a rear view mirror clip-on style. The resident will be notified of the proper location for display of the permit when it is issued. All permits will eventually be the clip-on style. Permits displayed incorrectly are not valid.

Database

A database will be maintained of all Residential Parking Permit holders. This database will be set up and maintained by the Licencing and Bylaw office. The Licensing and Bylaw office personnel will enter applicant's data into the database when issuing permits.

This database will help facilitate better enforcement of the Residential Parking Permit Program and allow for a more efficient renewal process.

Enforcement

Once a Residential Area Parking Restriction Zone has been established and residents have been issued permits, enforcement of the Residential Parking Permit Zone will commence. Enforcement will be conducted on a continuous basis throughout the year.

D. RESPONSIBILITY

Transportation Division

The Transportation Division of the Works & Utilities Department is responsible for:

- (a) The review and update of this policy (in conjunction with Licensing and Bylaw).
- (b) The review, approval, and implementation of Residential Area Parking Restriction requests.

Licensing and Bylaw Division

The Licensing & Bylaw Division of the Inspection Services Department is responsible for:

- (a) The issuance of Residential Parking Permits
- (b) The enforcement of Residential Parking Permit Zone.
- (c) The administration of this policy

REASON FOR POLICY

Outlined in this policy.

LEGISLATIVE AUTHORITY

Sec. 124, Motor Vehicle Act; Traffic Bylaw No. 8120

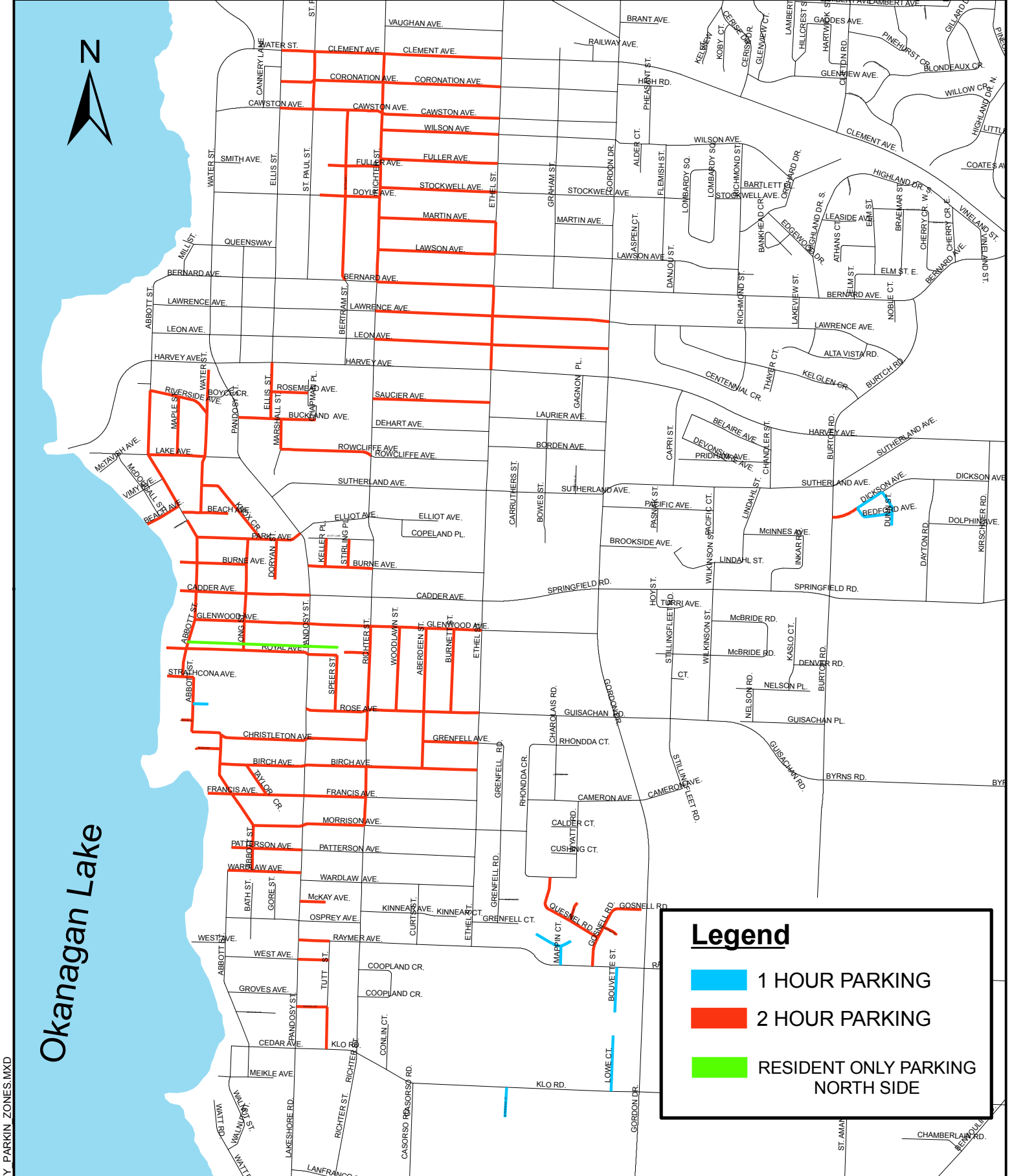
PROCEDURE FOR IMPLEMENTATION

Outlined under Administration in this policy.






Okanagan Lake

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Legend

-  1 HOUR PARKING
-  2 HOUR PARKING
-  RESIDENT ONLY PARKING
NORTH SIDE

DATE:	JULY 19 2012
SCALE:	N.T.S
DRAWING NO.	REV:

**TIME RESTRICTED PARKING ZONES
(OUTSIDE DOWNTOWN AREA)**



CITY OF KELOWNA

BYLAW NO. 10787

Amendment No. 21 to Traffic Bylaw No. 8120

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts that the City of Kelowna Traffic Bylaw No. 8120 be amended as follows:

1. THAT INDEX, PART 4 - PARKING REGULATIONS, be amended by deleting “4.3 Reserved On-Street Parking” and renaming it “4.3 On-Street Parking”;
2. AND THAT Part 1 - Introduction, 1.4 Definitions, 1.4.1 be amended by
 - a) deleting the title for “Reserved On-Street Parking Permit” and renaming it “On-Street Parking Permit”;
 - b) adding a new definition for “Residential Permit” its appropriate location that reads:

“Residential Permit” - A decal or hangtag style parking permit which identifies a vehicle as part of a Residential Permit Program. These permits are issued to a specific vehicle/licence plate and are not transferable.”
 - c) adding a new definition for “Residential Permit Program” its appropriate location that reads:

“Residential Permit Program” - A program which allows residents to park on a street with a posted residential area parking restriction in excess of the posted time limit, up to a maximum of 24 hours.”
 - d) adding a new definition for “Visitor (Temporary) Permit” its appropriate location that reads:

“Visitor (Temporary) Permit” - A hangtag style permit issued for the exclusive use of visitors to the residential address for which it was issued. This permit is not assigned to a specific licence plate number.”
3. AND THAT all references to “Reserved On-Street Parking Permit” be deleted and replaced with the new wording “On-Street Parking Permit”;
4. AND THAT PART 4 - PARKING REGULATIONS, “4.3 Reserved On-Street Parking” title be deleted and replaced with a new title that reads “4.3 On-Street Parking”;
5. AND THAT PART 4 - PARKING REGULATIONS, 4.3 Reserved On-Street Parking, 4.3.2 Reserved On-Street Parking Permits - Residential Vehicles be deleted in its entirety and replaced with the following:

“4.3.2 Residential Permits. A person holding a residential permit, as obtained through City Council Policy No. 366, shall not be subject to the penalties provided for the breach of Subsection 4.1.2(bb) of this Part so long as that permit remains valid and subsisting. These permits are not for use on commercial vehicles and are subject to all rules and regulations as set forth in City Council Policy No. 366.”

6. **AND THAT SCHEDULE “A”, FEES, PART 4 - PARKING REGULATIONS, 4.3.2 Reserved On-Street Parking Permit - Residential Vehicles** be deleted in its entirety and replaced with the following:

“Subsection 4.3.2 Residential Permits

- a) **Residential Permit fee:** \$30.00 (Plus applicable taxes) per permit, valid for a period of 12 months.
- b) **Residential Permit Replacement Fee:** \$5.00 (Plus applicable taxes) per permit, valid for the balance of the year remaining from the original permit.
- c) **Visitor (Temporary) Permit:** No charge permit.

The residential permit fee may be waived as per Council Policy No. 366 - Residential Permit Program as amended or replaced from time to time.”

7. This bylaw may be cited for all purposes as "Bylaw No. 10787, being Amendment No.21 to City of Kelowna Traffic Bylaw No. 8120."
8. This bylaw shall come into full force and effect and is binding on all persons as of the date of adoption.

Read a first, second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

REPORT TO COUNCIL



Date: December 12, 2012
File: 1110-61-012
To: City Manager
From: Jordan Hettinga, Manager, Real Estate Services
Subject: Proposed Road Closure - Land Adjacent to Knox Mountain Park
Report Prepared by: Graham Hood - Property Officer Specialist

Recommendation:

THAT Council receives for information, the Report from the Manager, Real Estate Services dated December 12, 2012, recommending that Council adopt the proposed road closures of two portions of land adjacent to Knox Mountain Park.

AND THAT Bylaw No. 10769 being Road Closure Bylaw for a portion of road adjacent to 580 Knox Mountain Drive be forwarded for reading consideration;

AND FURTHER THAT Bylaw No. 10770 being Road Closure bylaw for a portion of road adjacent to 591 Poplar Point Drive be forwarded for reading consideration.

Purpose:

The excess closed road is to be consolidated with the adjacent Park Property. A statutory right of way to protect utilities, within the road closure area, will be registered concurrently.

Background:

The City seeks to consolidate the road closure area with Knox Mountain Park as part of the Parks Management Plan (see attached Schedules "A" and "B"). This will not prevent vehicular access, but will give the City greater control of the closed road portion.

Fortis BC has an underground power line in the closed road area, which services adjacent properties. This line will be protected by a Statutory Right of Way, as a condition of lot consolidation.

Internal Circulation:

Terry Barton, Manager, Parks and Public Spaces
Signe Bagh, Director, Infrastructure Planning
Damien Burggraeve, Subdivision Approving Officer

Considerations not applicable to this report:

Legal/Statutory Authority:
Legal/Statutory Procedural Requirements:
Existing Policy:
Personnel Implications:
Financial/Budgetary Considerations:
External Agency/Public Comments:
Communications Comments:
Alternate Recommendation:

In light of the above, the Real Estate & Building Services department request Council's support of this road closure.

Submitted by:

J. Hettinga, Manager
Real Estate Services

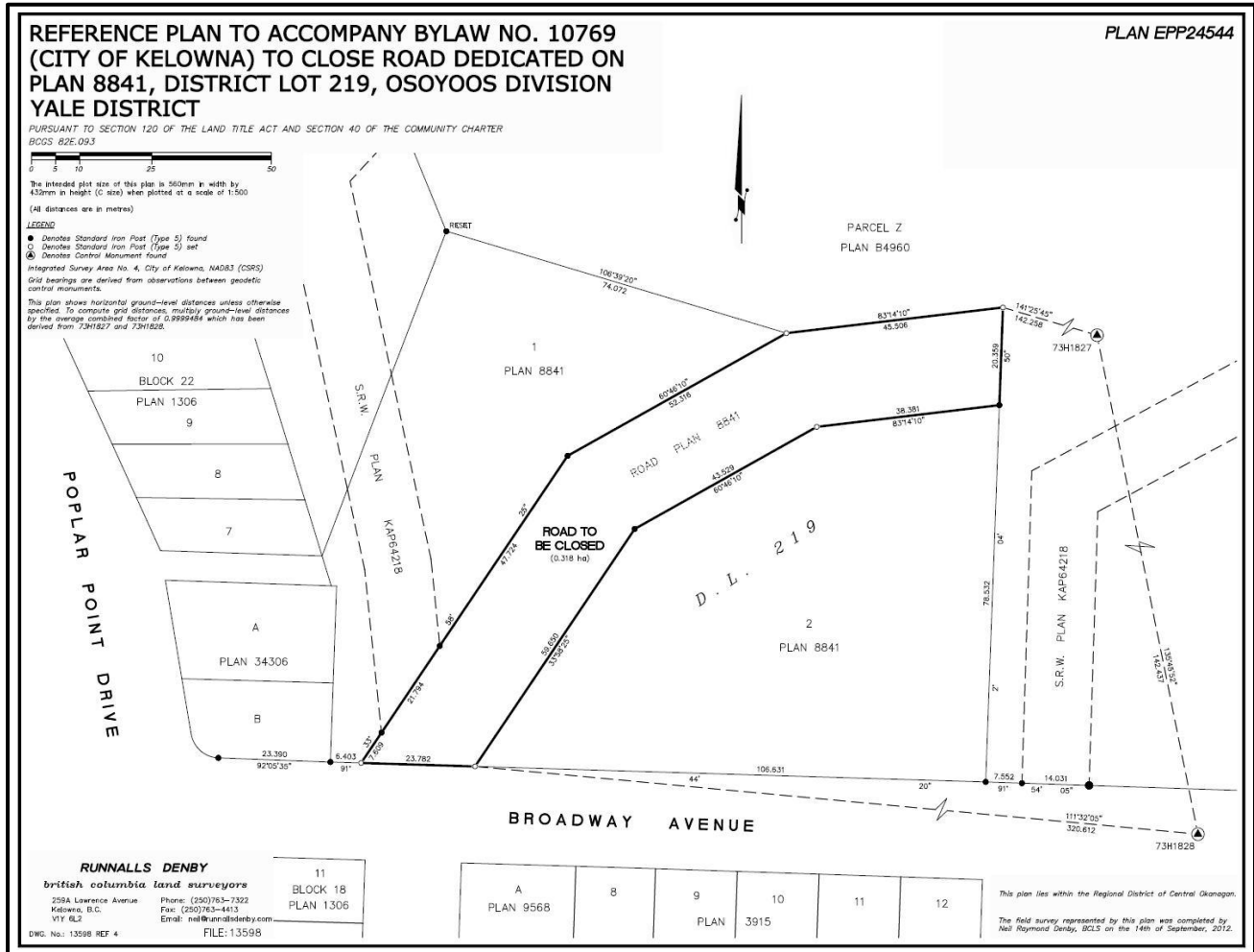
Approved for inclusion:



D. Edstrom, Acting Director, Real Estate & Building Services

cc: Terry Barton, Manager, Parks and Public Spaces
Damien Burggraeve, Subdivision Approving Officer
Signe Bagh, Director, Infrastructure Planning
Melanie Antunes, Accountant, Asset Management

SCHEDULE 'A'



CITY OF KELOWNA

BYLAW NO. 10769

**Road Closure and Removal of Highway Dedication Bylaw
(Portion of Road Adjacent to 580 Knox Mountain Drive)**

A bylaw pursuant to Section 40 of the Community Charter to authorize the City to permanently close and remove the highway dedication of a portion of road adjacent to 580 Knox Mountain Drive

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule “A” comprising 0.318 ha. shown in bold black as Road To Be Closed on the Reference Plan prepared by Neil Denby, B.C.L.S. and completed on 14 day of September, 2012, is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

Read a first, second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

CITY OF KELOWNA

BYLAW NO. 10770

Road Closure and Removal of Highway Dedication Bylaw
(Portion of road adjacent to 591 Poplar Point Drive)

A bylaw pursuant to Section 40 of the Community Charter to authorize the City to permanently close and remove the highway dedication of a portion of road adjacent to 591 Poplar Point Drive

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule "A" comprising 209.9 m² shown in bold black as Road To Be Closed on the Reference Plan prepared by Neil Denby, B.C.L.S. and completed on 14 day of September, 2012, is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

Read a first, second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Report to Council



Date: January 7, 2013
File: 0600-10
To: City Manager
From: City Clerk
Subject: Adoption of Bylaw No. 10790 - Amendment No. 30 to Electricity Regulation Bylaw No. 7639
Report Prepared by: C. Boback, Legislative Coordinator

Recommendation:

THAT Bylaw No. 10790 being Amendment No. 30 to Electricity Regulation Bylaw No. 7639 be adopted.

Purpose:

To consider Bylaw No. 10790 being Amendment No. 30 to Electricity Regulation Bylaw No. 7639 for adoption.

Background:

Bylaw No. 10790 received first three readings by Council on Monday, December 17, 2012. A copy of the Bylaw is attached. All legislative requirements have been met and the bylaw can be adopted.

Submitted by:

S. Fleming, City Clerk

CITY OF KELOWNA

BYLAW NO. 10790

Amendment No. 30 to City of Kelowna Electricity Regulation Bylaw No. 7639

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Electricity Regulation Bylaw No. 7639, **SCHEDULE C, CITY OF KELOWNA ELECTRICAL UTILITY BILLING RATES & STREET LIGHTING, MISCELLANEOUS & CONNECTION CHARGES**, be amended by deleting Appendices C-1, C-2, C-5, C-10, C-11 and C-12 in their entirety and replacing them with new Appendices C-1, C-2, C-5, C-10, C-11 and C-12, as attached to and forming part of this bylaw;
2. This bylaw will come into full force and be binding on all persons on the date of adoption.
3. This bylaw may be cited for all purposes as “Bylaw No. 10790 being Amendment No. 30 to City of Kelowna Electricity Regulation Bylaw No. 7639”.

Read a first, second and third time by the Municipal Council this 17th day of December, 2012.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

APPENDIX C-1

UTILITY BILLING
RATE CHARGES

RESIDENTIAL SERVICE POWER RATE

RATE CODE	DESCRIPTION	CONSUMPTION CHARGE	MINIMUM CHARGE
101 - 107	Electricity	First kWh at \$15.97 Balance at \$0.10214/kWh	\$15.97

APPENDIX C-2

UTILITY BILLING
RATE CHARGES

GENERAL SERVICE POWER RATE - CLASS B

RATE CODE	DESCRIPTION	CONSUMPTION CHARGE	DEMAND CHARGE	MINIMUM CHARGE
116, 201, 204	Power	First 100 kWh at \$.33376 Next 900 kWh at \$.13449/kWh Next 9000 kWh at \$.10423/kWh Balance at \$.08654/kWh	(KVA-40) x \$9.45	Greater of: a. \$30.06 or b. KVA x \$9.45 KVA = greater of a. 75% of highest KVA in past 11 months or b. current month KVA
202	Water Heat Apartment	First 100 kWh at \$.13717/kWh Next 900 kWh at \$.11419/kWh Balance at \$.09600/kWh	\$13.03	

APPENDIX C-5

UTILITY BILLING
RATE CHARGES

COMMERCIAL SERVICE POWER RATE

RATE CODE	DESCRIPTION	CONSUMPTION CHARGE	DEMAND CHARGE	MINIMUM CHARGE
213 & 219	Small General Service (200 amp. Or less)	First 100 kWh at \$0.30133 Next 900 kWh at \$0.12142/kWh Next 9000 kWh at \$0.09410/kWh Balance at \$0.07814/kWh		\$27.14
214	Water Heat Power	First 100 kWh at \$0.12384/Kwh Next 900 kWh at \$0.10310/kWh Balance at \$0.08668/kWh		\$13.63
215	Power General Services	First 100 kWh at \$0.30133 Next 900 kWh at \$0.12142 Next 9000 kWh at 0.09410 Balance at 0.07814 KVA - Greater of A. Current Demand B. 75% of highest KVA over previous 11	(KVA-40) x \$8.53	Greater of a. \$104.69 or b. KVA x \$8.53 KVA=greater of a.75%of highest KVA in past 11 months or b.current month KVA
218	Small General Service Motors	First 100 kWh at \$0.30133 Next 900 kWh at \$0.12142 Next 9000 kWh at 0.09410 Balance at 0.07814	(KVA-40) x \$8.53	Greater of a. \$30.06 or b. KVA x \$8.53 KVA=greater of a.75%of highest KVA in past 11 months or b.current month KVA

APPENDIX C-8

UTILITY BILLING
RATE CHARGES

PRIMARY POWER RATE

RATE CODE	DESCRIPTION	CONSUMPTION CHARGE	DEMAND CHARGE	MINIMUM CHARGE
220	Primary Power	First 100 kWh x KVA at \$0.10298/kWh Balance at .05234/kWh KVA - Greater of A. Current Demand B. 75% of highest KVA over previous 11	KVA x 8.53 KVA = current	Greater of a. \$451.41 orb. KVA x 4.85 KVA = current c. KVA = Contract demand or 75% of highest KVA in previous 11 months
223	Heavy Demand Primary Power	First 100 kWh X KVA at \$0.05546/kWh Balance at \$0.05265/kWh KVA - Greater of a. Contract Demand (4500 KVA) b. Current Demand c. 75% of highest KVA over previous 11 months	KVA x 8.53 KVA = same as used for Consumption	KVA x 5.54 KVA = Contract demand or 75% of highest KVA in previous 11 months
224	Medium Demand Primary Power	First 100 kWh X KVA at \$0.09046kWh Balance at \$0.05234/kWh KVA - Greater of A. Current Demand B. 75% of highest KVA over previous 11	KVA x 8.53	Greater of a. \$451.41 or KVA x 4.85 b. KVA= current c. KVA = Contract demand or 75% of highest KVA in previous 11 months

APPENDIX C-10

UTILITY BILLING
RATE CHARGES

SPECIAL RATES

RATE CODE	DESCRIPTION	CONSUMPTION CHARGE	MINIMUM CHARGE
225	Kelowna Curling Club	All at \$0.08481/kWh	
226	Metered - Schools	All at \$0.12257/kWh	
227	City Property	All at \$0.08481/kWh	
280	Flatrate Street Lighting		\$11,552.06
281	Flatrate Traffic Lights		\$2,278.51
283	Transformer Rental		\$34.90
282	Electrical Safety Camera		\$19.37
284	Flatrate KPCC		\$51.28
299	Flatrate Traffic & Street Lighting		\$1,448.74

APPENDIX C-11

UTILITY BILLING
RATE CHARGES

STREET LIGHT LEASE CHARGES

RATE CODE	DESCRIPTION	MINIMUM FLATRATE CHARGE/LIGHT/MONTH
301	2031 Abbott Street	\$15.61
302	1125 Richter Street; 647 Raymer Avenue; 2949 Pandosy Street; 1979 Ethel Street	\$20.53
303	1054 Ellis Street	\$29.93
304	New 70w HPS light (Customer Owned)	\$5.33
305	1125 Richter Street; 1171 Harvey Avenue	\$42.55
306	New 70w HPS light (City of Kelowna Owned)	\$21.73
308	New 200w HPS light (Customer Owned)	\$11.03
309	1000 KLO Road	\$47.82
310	New 200w HPS light (City of Kelowna Owned)	\$27.45
311	City Park	\$15.77

APPENDIX C-12

UTILITY BILLING
RATE CHARGES

SPECIAL FLATRATE CHARGES

RATE CODE	DESCRIPTION	FLATRATE CHARGE/LIGHT/MONTH
350	721 Bernard Avenue	\$5.12
351	B.C. Gas - Curts Road & Raymer Avenue; CN Rail - High Road Crossing Signal	\$20.05
352	2350 Hunter Road - Outside Plant	\$6.90
353	City Park - Jubilee Bowl Lights	\$64.24
355	Telephone Booths	\$13.46
356	Various City Owned Properties	\$14.76