

**City of Kelowna
Regular Council Meeting
AGENDA**



Monday, February 18, 2013
9:00 am
Knox Mountain Meeting Room (#4A)
City Hall, 1435 Water Street

Pages

1. Call to Order
2. Confirmation of Minutes 3 - 16
 - Regular AM Meeting - January 14, 2013
 - Regular AM Meeting - January 21, 2013
 - Regular AM Meeting - January 28, 2013
 - Regular AM Meeting - February 4, 2013
3. Issues Arising from Correspondence & Community Concerns
 - 3.1 Accelerate Okanagan 60 m

To discuss the goals and objectives of Accelerate Okanagan.
 - 3.2 Mayor Gray, re: Issues Arising from Correspondence 30 m
 - 3.3 Order of British Columbia - 2013 Call for Nominations 5 m 17 - 17

To obtain Council's direction.
4. Resolution Closing the Meeting to the Public

THAT this meeting be closed to the public pursuant to Section 901 (a), (g), (i) and (j) of the Community Charter for

Council to deal with matters relating to the following:

- Position Appointment;
- Potential Litigation;
- Legal Advice; and
- Third Party Information.

5. Adjourn to Closed Session



City of Kelowna Regular Council Meeting Minutes

Date: Monday, January 14, 2013
Time: 9:30 am
Location: Knox Mountain Meeting Room (#4A)
City Hall, 1435 Water Street

Council Members Present: Mayor Walter Gray, Councillors Colin Basran, Andre Blankeil, Gail Given, Robert Hobson, Mohini Singh, Luke Stack and Gerry Zimmermann

Council Members Absent: Councillor Maxine DeHart

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Director, Communications, Carla Weaden*; Senior Communications Consultant, Kari O'Rourke*; and Council Recording Secretary, Sandi Horning

(* denotes partial attendance)

1. **Call to Order**

Mayor Gray called the meeting to order at 9:37 a.m.

2. **Confirmation of Minutes**

2.1. **Regular AM Meeting - December 17, 2012**

Moved By: Councillor Stack/Seconded By: Councillor Given

R001/13/01/14 THAT the Minutes of the Regular AM Meeting of December 17, 2012 be confirmed as circulated.

Carried

3. Issues Arising from Correspondence & Community Concerns

3.1. Mayor Gray, re: Issues Arising from Correspondence

3.1.1 Mayor Gray, re: Christmas Lights Display

Mayor Gray:

- Circulated a photograph of the Christmas Lights Display at night.
- Provided background information and rationale for the City obtaining the Christmas Lights display.

Council:

- Expressed a concern with safety and liability.

Moved By: Councillor Hobson/Seconded By: Councillor Blanteil

R002/13/01/14 THAT Council agrees, in principle, with the City of Kelowna obtaining the Christmas Lights Display from the Rotary Club;

AND THAT staff report back to Council with details and options regarding the lights display.

Carried

3.1.2 Mayor Gray, re: International Buskers Festival

Mayor Gray:

- Provided background information regarding the International Buskers Festival that was held in Victoria in 2012.
- The organizers of the event have offered to work with Kelowna to hold a similar festival here.
- The organizers were thinking of scheduling the Festival for the weekend after the Calgary Stampede.
- The City would need to partner with Festivals Kelowna, the Downtown Kelowna Association and Tourism Kelowna and there are significant costs involved, such as travel and accommodation for the participants.

Council:

- Would consider hosting a Festival in 2014, once Bernard Avenue has been completed.
- Inquired as to what other events are scheduled in Kelowna on the proposed weekend.
- It would be helpful to have someone attend the Victoria Festival in 2013 to see how it works first hand.

Moved By: Councillor Basran/Seconded By: Councillor Singh

R003/13/01/14 THAT Council agrees, in principle, with the Victoria concept of an International Buskers Festival for 2014 pending additional detailed information on the event and its budget impact on partners.

Carried

3.1.3 Councillor Hobson, re: Heritage BC Proposal

Councillor Hobson:

- Requested that Council write a letter of support regarding the Heritage Society of BC's proposal with respect to the Heritage Legacy Fund.

Moved By: Councillor Hobson/Seconded By: Councillor Stack

R004/13/01/14 THAT Council authorizes the Mayor, on behalf of Council, to write a letter to the Minister of Lands, Forests and Natural Resource Operations in support of the proposal currently under consideration to transfer the advisor function for the Heritage Legacy Fund endowment to Heritage BC.

Carried

3.2. City Clerk, re: SILGA Call for Resolutions 2013

City Clerk:

- Advised that the SILGA deadline for resolutions is March 1, 2013.
- Provided background information regarding the SILGA resolution process.

3.2.1 Councillor Basran, re: Accelerate Okanagan

Councillor Basran:

- Would like to invite a representative from Accelerate Okanagan to an upcoming morning Council Meeting.

Council:

- Agreed that the time limit for the meeting will be one (1) hour.

Moved By: Councillor Basran/Seconded By: Councillor Given

R005/13/01/14 THAT Council directs staff to invite Accelerate Okanagan to an upcoming AM Council Meeting.

Carried

3.2.1 Councillor Basran, re: Grant Workshops

Councillor Basran:

- Inquired how the grant funding amounts are determined.

City Manager:

- Provided background details regarding the funds available as part of the City grant programs.

4. Reports

4.1. City Clerk, Draft Resolution, re: Special Committee-of-the-Whole Meeting - Residents Associations

City Clerk:

- Displayed the proposed Agenda for the Committee-of-the-Whole Meeting and clarified the process.

Moved By: Councillor Zimmermann/Seconded By: Councillor Blanleil

R006/13/01/14 THAT the Special Meeting of the Committee-of-the-Whole of Council with the local Residents' Associations, scheduled for Tuesday, January 22, 2013 be held at another location other than City Hall, being the Parkinson Activity Centre, 1800 Parkinson Way, Kelowna, B.C.

Carried

4.2. City Clerk, Draft Resolution, re: Special Committee-of-the-Whole Meeting - Okanagan Indian Band

Moved By: Councillor Singh/Seconded By: Councillor Given

R007/13/01/14 THAT the Special Meeting of the Committee-of-the-Whole of Council with the Okanagan Indian Band, scheduled for Thursday, January 24, 2013 be held at another location other than City Hall, being the Coast Capri Hotel, 1171 Harvey Avenue, Kelowna, B.C.

Carried

The meeting recessed at 10:33 a.m. The meeting reconvened at 10:38 a.m.

4.3. Sr. Communications Consultant, dated January 8, 2013, re: Public Engagement Guiding Principles

Staff:

- Displayed a PowerPoint Presentation and provided an overview of the Public Engagement Guiding Principles.
- Responded to questions from Council.

City Manager:

- Provided comment regarding the "Fiscally Sustainable" Guiding Principle.
- Addressed the concern regarding staffing levels of the Communications Department

Council:

- Generally likes the direction staff is heading in.

Moved By: Councillor Stack/Seconded By: Councillor Hobson

R008/13/01/14 THAT Council endorses the draft Guiding Principles as attached to the report of the Sr. Communications Consultant dated January 8, 2013 in order to support government officials and staff in the design and implementation of a consistent, effective and high quality public engagement framework.

Carried

5. Resolution Closing the Meeting to the Public

Moved By: Councillor Basran/Seconded By: Councillor Hobson

R009/13/01/14 THAT this meeting be closed to the public to Section 90(1)(e) and (j) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition, Disposition or Expropriation of Land or Improvements; and
- Third Party Information.

Carried

6. Adjourn to Closed Session

The meeting adjourned to a closed session at 11:27 a.m.

The meeting was terminated at 12:34 p.m.

Mayor

Steph. Rainey

City Clerk

/slh

DRAFT



City of Kelowna Regular Council Meeting Minutes

Date: Monday, January 21, 2013
Time: 10:30 am
Location: Knox Mountain Meeting Room (#4A)
City Hall, 1435 Water Street

Council Members Present: Mayor Walter Gray, Councillors Colin Basran, Andre Blanleil*, Maxine DeHart, Gail Given, Robert Hobson, Mohini Singh, Luke Stack and Gerry Zimmermann

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; and Council Recording Secretary, Sandi Horning

(* denotes partial attendance)

1. Call to Order

Mayor Gray called the meeting to order at 10:31 a.m.

2. Issues Arising from Correspondence & Community Concerns

2.1 Mayor Gray, re: Issues Arising from Correspondence & Community Concerns

Mayor Gray:

- Commented on the meeting request to meet with Martha Hall Findlay, Federal Liberal Party Leadership Candidate, regarding issues/requests to the Federal Government from the perspective of local governments.

Councillor Blanleil joined the meeting at 10:34 a.m.

2.2 Mayor Gray, re: Kelowna-Scottsdale Business Council Meetings - Update

Mayor Gray:

- Provided Council with an update regarding his recent trip to Scottsdale, Arizona for the Kelowna-Scottsdale Business Council meetings.

Councillor Blanleil:

- Provided further comment and details.

2.3 Councillor Given, re: Veendam Sister City Association - M/C SR #247085

Councillor Given:

- Provided comment regarding the letter received from the Veendam Sister City Association.
- 2015 will be the 70th anniversary of the May 1945 liberation.
- Very few veterans who participated in the liberation of Veendam are still alive to attend.
- The Society sees their purpose and scope as greater than a veteran exchange.
- Need to take into consideration how the City of Veendam sees the future of the relationship.

2.4 Councillor Stack re: Sidewalk Space Rentals - Bernard Avenue - M/C SR #247486

Councillor Stack:

- Made reference to recent correspondence questions the amount of rent/fees the City will charge for sidewalk space rentals along the new Bernard Avenue.

Council:

- Would like to encourage activity.
- Would like to see set design qualities that are reflective of creating a vibrant streetscape rather than revenue generation.

Moved By: Councillor Stack/Seconded By: Councillor Blanleil

R035/13/01/21 THAT staff report back to Council with recommendations and options for a Council Policy regarding the Bernard Avenue Frontage Patio Program.

Carried

3. Resolution Closing the Meeting to the Public

Moved By: Councillor Singh/Seconded By: Councillor Given

R036/13/01/21 THAT this meeting be closed to the public to Section 90(1) (e) of the *Community Charter* for Council to deal with matters relating to the following:

- Acquisition, Disposition or Expropriation of Land or Improvements.

Carried

4. Adjourn to Closed Session

The meeting adjourned to a closed session at 11:28 a.m.

The meeting was terminated at 12:44 p.m.

Mayor

/slh



City Clerk



City of Kelowna Regular Council Meeting Minutes

Date: Monday, January 28, 2013
Time: 9:30 am
Location: Knox Mountain Meeting Room (#4A)
City Hall, 1435 Water Street

Council Members Present: Deputy Mayor Mohini Singh, Councillors Colin Basran, Andre Blanleil, Maxine DeHart, Gail Given, Robert Hobson, Luke Stack and Gerry Zimmermann

Council Members Absent: Mayor Walter Gray

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Deputy City Clerk, Karen Needham*; Acting General Manager, Community Sustainability, Doug Gilchrist; Director, Communications, Carla Weaden*; Acting Director, Policy & Planning, Shelley Gambacort*; Planner, Lauren Sanbrooks*; and Council Recording Secretary, Sandi Horning

Guests: Chair, Community Heritage Committee, Brian Anderson*

(* denotes partial attendance)

1. Call to Order

Deputy Mayor Singh called the meeting to order at 9:34 a.m.

Deputy Mayor Singh advised that Agenda Item 3.1 will be moved forward and dealt with immediately.

3. Reports

3.1 Community Heritage Committee

The Guest, Brian Anderson, joined the meeting at 9:36 a.m.

Staff:

- Introduced the Chair of the Community Heritage Committee to Council and provided background details.

Chair, Community Heritage Committee, Brian Anderson:

- Provided a brief description of each Committee member.
- Displayed and made reference to a heritage evaluation matrix.
- Raised the question of communication between Council and the Community Heritage Committee and suggested anecdotal comments from the Committee be included in the Committee's Minutes after each resolution.
- Raised the question of the interface between the development of the Kelowna General Hospital area and the Abbott Street Heritage Conservation Area.
- Inquired as to the interpretation of the heritage requirements when reviewing development guidelines and Heritage Alteration Permit applications within the heritage conservation areas.
- Responded to questions from Council.

The Guest, Brian Anderson, left the meeting at 10:21 a.m.

Moved By: Councillor Blanleil/Seconded By: Councillor Hobson

R046/13/01/28 THAT Council receives, for information, the Report from the Planner, Policy & Planning dated January 22, 2013 with respect to the Community Heritage Committee;

AND THAT Council directs the Community Heritage Committee to include anecdotal comments in the Community Heritage Committee minutes in order to better articulate the Committee's rationale behind resolutions;

AND FURTHER THAT staff report back to Council on how to address the Kelowna General Hospital area interface issues.

Carried

2. Issues Arising from Correspondence & Community Concerns

2.1 Deputy Mayor Singh, re: Issues Arising from Correspondence

Deputy Mayor Singh:

- Made reference to an email Council received regarding the Fintry Queen and advised that staff will be providing Council with an update shortly. (M/C SR #248033)

2.2 Deputy Mayor Singh, re: Meeting with the Board of Trustees of School District No. 23 - M/C SR #248211

Deputy Mayor Singh:

- Advised that there is request by the Board of Trustees of School District No. 23 to meet with Council.

City Clerk:

- Advised that the School District has suggested holding the meeting sometime in March.
- Late afternoon on a Public Hearing date may be preferable.

2.3 Deputy Mayor Singh, re: Ice on Sidewalks Complaints

Deputy Mayor Singh:

- Advised that she has received phone calls regarding icy sidewalks in front of daycares and schools.

City Manager:

- Noted that recent weather conditions have creation icy sidewalk conditions.
- Confirmed that individual property owners are responsible for shoveling the sidewalks in front of their properties.

2.4 Deputy Mayor Singh, re: Taxi Staging Area - Kelowna International Airport

Deputy Mayor Singh:

- Advised that she has been approached by the taxi drivers at the Airport regarding the lack of an adequate outside shelter in the taxi staging area.
- The current building is impractical from the drivers' perspective.
- Believes that there may be a potential for a cost sharing arrangement with the taxi companies for a more appropriate building.

Moved By: Councillor Zimmermann/Seconded By: Councillor Hobson

R047/13/01/28 THAT Council directs the Airport Director to identify the issues surrounding the taxi staging area at the Kelowna International Airport and report back to Council.

Carried

2.5 Councillor Stack, re: Anne McClymont School - M/C SR #247538

Councillor Stack:

- Commented on a letter that was forwarded to Council regarding safety issues around Anne McClymont School.

Acting General Manager, Community Sustainability:

- Advised that a Service Request has been issued regarding the matter and staff is currently responding to the matter.

2.6 Councillor Given, re: Safe Schools Committee

Councillor Given:

- Made an inquiry regarding the Safe Schools Committee.

City Manager:

- Advised that the Safe Schools Committee was a community-driven program and that there is no current, on-going, City of Kelowna facilitated committee.

2.7 Councillor Stack, re: Radio Controlled Aircraft Flying Club - M/C SR #247703

Councillor Stack:

- Commented on the letter regarding the Radio Controlled Aircraft Flying Club.
- Noted that the previous Council had dealt with this issue and inquired if anything had changed.

Acting General Manager, Community Sustainability:

- Provided the rationale for not supporting the request.
- Advised that staff have been dealing with this matter for the past 2 to 3 years.

Moved By: Councillor Stack/Seconded By: Councillor Blanleil

R048/13/01/28 THAT Council directs staff to provide an update regarding the request by the Radio Controlled Aircraft Club for the City of Kelowna to provide a suitable location for their club and report back to Council.

Carried

2.8 City Manager, re: Meeting with the Residents' Associations - Update

City Manager:

- Confirmed that Council received this Discussion Paper at the Committee-of-the-Whole Meeting.
- Recommends that Council direct the City Manager to convene a meeting with the Residents' Associations to being a dialogue with the Associations on appropriate roles for community associations.

Moved By: Councillor Blanleil/Seconded By: Councillor DeHart

R049/13/01/28 THAT Council directs the City Manager to convene a meeting with the Residents' Associations in order to begin a dialogue on appropriate roles for community associations.

Carried

4. Resolution Closing the Meeting to the Public

Moved By: Councillor Stack/Seconded By: Councillor Given

R050/13/01/28 THAT this meeting be closed to the public to Section 90(1) (e) and (j) and 90(2) (b) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition, Disposition or Expropriation of Land or Improvements;
- Third Party Information; and
- Negotiations with the Province.

Carried

5. Adjourn to Closed Session

The meeting adjourned to a closed session at 11:06 a.m.

The meeting was terminated at 12:12 p.m.

Deputy Mayor Singh

/slh



City Clerk



City of Kelowna Regular Council Meeting Minutes

Date: Monday, February 4, 2013
Time: 9:30 am
Location: Knox Mountain Meeting Room (#4A)
City Hall, 1435 Water Street

Council Members Present: Deputy Mayor Luke Stack, Councillors Colin Basran, Andre Blanleil*, Maxine DeHart, Gail Given and Robert Hobson

Council Members Absent: Mayor Walter Gray, Councillors Mohini Singh and Gerry Zimmermann

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; and Council Recording Secretary, Sandi Horning

(* denotes partial attendance)

1. Call to Order

Deputy Mayor Stack called the meeting to order at 9:31 a.m.

2. Issues Arising from Correspondence & Community Concerns

2.1 Deputy Mayor Stack, re: Issues Arising from Correspondence

Councillor Given:

- Suggested that the representatives on the RDCO Board should meeting prior to the Board meeting to discuss the RDCO grants.

Councillor Blanleil joined the meeting at 9:34 a.m.

2.2 City Manager, re: Council Priorities Workshop

City Manager:

- Would like to schedule a Council Priority Session.
- Recommending a half day (12:00 pm - 4:00 pm) to be held at the Airport Administration Boardroom.
- Date still to be determined.

2.3 Deputy Mayor Stack, re: Meeting with School District No. 23 - M/C SR #248221

Deputy Mayor Stack:

- Confirmed that the meeting with Board of Trustees of School District No. 23 has been scheduled for Tuesday, March 26, 2013 from 3:00 pm to 5:00 pm.

2.4 Deputy Mayor Stack, re: Letter from the Okanagan Mission Residents Association - M/C SR #248615

Deputy Mayor Stack:

- Commented on the letter received from Ron Erickson of the Okanagan Mission Residents Association.

City Manager:

- Confirmed that he will be arranging a meeting with the Residents' Association.

2.5 Deputy Mayor Stack, re: Denial of Innovations Grant Application for Mission Creek Bridge

Deputy Mayor Stack:

- Requested that the City Manager provide Council with an update.

City Manager:

- Made comment regarding the particular grant program in question.

2.2 City Manager, re: Council Priorities Workshop

City Manager:

- Requested that Council provide the Mayor's Confidential Secretary with their individual schedules so that the Council Priority Workshop can be scheduled to a date when all of Council is available.

3. Resolution Closing the Meeting to the Public

Moved By: Councillor Given/Seconded By: Councillor Basran

R063/13/02/04 THAT this meeting be closed to the public to Section 90(1)(e) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition, Disposition or Expropriation of Land or Improvements.


Carried

4. **Adjourn to Closed Session**

The meeting adjourned to a closed session at 9:58 a.m.

The meeting was terminated at 11:20 a.m.

Deputy Mayor Stack



City Clerk

/slh

DRAFT

FEB - 6 2013

ADMINISTRATION
DEPARTMENT



Honours and Awards Secretariat

January 28, 2013

His Worship Walter Gray and Councillors
Mayor of the City of Kelowna
1435 Water Street
Kelowna BC V1Y 1J4

Original to: ~~Communications~~

Copied: ~~Mayor~~

~~City Manager~~
Councillors

File Number: 070540

Initials: *JK* Date: Feb 6/13

Dear Mayor and Councillors:

Re: Order of British Columbia ~ 2013 Call for Nominations

It is time once again to “call for nominations” for the Order of British Columbia, the Province’s highest award for excellence and outstanding achievement. Any person or group is welcome to nominate a deserving individual as candidate for appointment to the Order of British Columbia. I seek your assistance in informing your municipality about this opportunity to take part in the public recognition of its outstanding citizens. Could you bring this up at your next council meeting?

An independent Advisory Council chaired by the Chief Justice of British Columbia considers nominations to the Province’s highest award for excellence and outstanding achievement. Three hundred and thirty-one distinguished British Columbians have been honoured since 1990.

For your information, a report listing all of the recipients of the Order is available on our website <http://www.orderofbc.gov.bc.ca>. If you would like this report broken down by City/Town, please contact our office.

Nomination forms for the Order are available from the Honours and Awards Secretariat in Victoria, (250) 387-1616, on the website: <http://www.orderofbc.gov.bc.ca> or from the nearest Service BC Centre. Completed nominations must be received by the Secretariat by March 1, 2013 to be considered this year. Nominations received after this will automatically be forwarded for consideration next year.

Your continuing support of the Order of British Columbia is very much appreciated.

Yours sincerely,

A handwritten signature in black ink that reads "Karen Felker".

Karen Felker
Coordinator