

City of Kelowna

Regular Council Meeting

AGENDA



Monday, April 13, 2015

9:00 am

Knox Mountain Meeting Room (#4A)

City Hall, 1435 Water Street

Pages

1. Call to Order
2. Confirmation of Minutes 3 - 5
Regular AM Meeting - March 30, 2015
3. Reports
 - 3.1 Purchase of Gift for presentation by City of Kelowna to City of Veendam 10 m 6 - 8
To authorize the purchase of a special gift from the City of Kelowna to the City of Veendam to mark the 70th anniversary of the liberation of The Netherlands from World War II occupation and 35 years of friendship between the cities of Kelowna and Veendam.
 - 3.2 Kelowna Regional Transit 60 m 9 - 36
To provide information to Council on the Kelowna Regional Transit service.
 - 3.3 Okanagan Basin Water Board's Water Stewardship Council, Draft Resolution 5 m 37 - 41
To appoint City of Kelowna representatives to the Okanagan Basin Water Board's Water Stewardship Council.
 - 3.4 Strategic Planning Sessions, Draft Resolution 5 m 42 - 42
To set the date, place and times for the upcoming Strategic Planning Sessions with Council.

4. Resolution Closing the Meeting to the Public

THAT this meeting be closed to the public pursuant to Section 90(1) (b), (c) and (e) of the *Community Charter* for Council to deal with matters relating to the following:

- Municipal Award;
- Labour Relations; and
- Acquisition, Disposition, or Expropriation, of Land or Improvements.

5. Adjourn to Closed Session

6. Reconvene to Open Session

7. Issues Arising from Correspondence & Community Concerns

7.1 Mayor Basran, re: Issues Arising from Correspondence 30 m

8. Termination



City of Kelowna Regular Council Meeting Minutes

Date: Monday, March 30, 2015
 Location: Knox Mountain Meeting Room (#4A)
 City Hall, 1435 Water Street

Council Members Present: Mayor Colin Basran and Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben and Luke Stack

Council Members Absent: Councillor Mohini Singh

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Divisional Director, Active Living & Culture, Jim Gabriel*; Director of Real Estate, Derek Edstrom*; Cultural Services Manager, Sandra Kochan*; Director, Business & Entrepreneurial Development, Robert Fine*; Building Services Manager, Martin Johansen*; Real Estate Services Manager, John Saufferer*; Grants Manager, Lorna Gunn*; Sport & Event Services Manager, Don Backmeyer*; Parks Services Manager, Ian Wilson*; and Legislative Systems Coordinator, Sandi Horning

(* denotes partial attendance)

1. Call to Order

Mayor Basran called the meeting to order at 9:31 a.m.

2. Confirmation of Minutes

Moved By Councillor Stack/Seconded By Councillor DeHart

R223/15/03/30 THAT the Minutes of the Regular AM Meeting of March 23, 2015 be confirmed as circulated.

Carried

3. Reports

3.1 Partnerships and the Civic Partnerships Framework

Staff:

- Displayed a PowerPoint presentation summarizing the framework and responded to questions from Council.

City Manager:

- Made comment regarding branding of City-owned facilities that are run by other organizations (i.e. The Kelowna Family Y).

Moved By Councillor Donn/Seconded By Councillor DeHart

R224/15/03/30 THAT Council receives, for information, the Report from the Divisional Director, Active Living & Culture, dated March 25, 2015 regarding various partnerships administered through the Active Living & Culture Division and an introduction to the Civic Partnerships Framework.

Carried

The meeting recessed at 10:38 a.m. The meeting reconvened at 10:47 a.m.

4. Resolution Closing the Meeting to the Public

Moved By Councillor Hodge/Seconded By Councillor Sieben

R225/15/03/30 THAT this meeting be closed to the public pursuant to Section 90(1) (b), (d), (e), (f) and (j) of the Community Charter for Council to deal with matters relating to the following:

- Municipal Award or Honour;
- Acquisition, Disposition, or Expropriation, of Land or Improvements;
- Security of the Property of the Municipality;
- Law Enforcement; and
- Third Party Information.

Carried

5. Adjourn to Closed Session

The meeting adjourned to a closed session at 10:47 a.m.

6. Reconvene to Open Session

The meeting reconvened to an open session at 11:49 a.m.

7. Issues Arising from Correspondence & Community Concerns

7.1 URBA Request - Change of Name from Roxby Plaza to Roxby Square, Verbal Report, Parks Services Manager

Staff:

- Confirmed that the park is officially known as "Roxby Centennial Plaza" and was named in accordance with the City's Park Naming Policy, Council Policy No. 251.
- Confirmed that there is no signage on the site and staff does not see any negative impacts with respect to the requested name change.

- Advised that URBA would like to prepare banners with the new name in support of promoting the farmer's market.

Councillor Sieben:

- Provided comment with respect to his discussion with the Executive Director of URBA regarding the name change request.

Moved By Councillor Sieben/Seconded By Councillor Hodge

R226/15/03/30 THAT Council supports the request from Uptown Rutland Business Association to have Roxby Centennial Plaza renamed Roxby Square.

Carried

7.2 Councillor Given, re: South Pandosy Waterfront Redevelopment

Councillor Given:

- Made reference to a recent Letter to the Editor stating that the City is building houses in Cedar Avenue Park.
- Inquired if the City is going to respond to this incorrect statement.

City Manager:

- Will ensure that the Communications Department responds as appropriate.

8. Termination

The meeting was declared terminated at 11:59 a.m.

Mayor

/slh

City Clerk

Report to Council



Date: April 13, 2015
File: 0705-61
To: City Manager
From: Sandra Kochan, Cultural Services Manager
Subject: Purchase of Gift for presentation by City of Kelowna to City of Veendam

Recommendation:

THAT Council receives for information the report dated April 13, 2015 from the Cultural Services Manager regarding the presentation of a formal gift from the City of Kelowna to the City of Veendam;

AND THAT Council approves the purchase and presentation of the limited edition sculpture 'Freedom' by Kelowna artist Geert Maas as an official gift from the City of Kelowna to the City of Veendam in recognition of the 70th Anniversary of the liberation of The Netherlands from World War II occupation and 35 years of friendship between the cities of Kelowna and Veendam;

AND FURTHER THAT the purchase price of \$1,050 and any necessary expenses associated with preparing the sculpture for shipment and customs clearance be paid from the 2015 Sister Cities budget pursuant to Policy 355.

Purpose:

To authorize the purchase of a special gift from the City of Kelowna to the City of Veendam to mark the 70th anniversary of the liberation of The Netherlands from World War II occupation and 35 years of friendship between the cities of Kelowna and Veendam.

Background:

A delegation of 43 people is travelling from Kelowna to The Netherlands for a 12 day visit which will include official ceremonies to mark the 70th Anniversary of the liberation of the Netherlands from World War II occupation, and 35 years of friendship between the cities of Kelowna and Veendam.

The delegation includes His Worship Mayor Colin Basran, Councillor Maxine Dehart, representatives of the Kelowna Veendam Sister City Association and School District 23, World War II veterans, and 20 students from KLO Middle School.

To mark this special occasion, a gift will be presented by the City of Kelowna to the City of Veendam. Staff's recommendation for the gift is as follows:

'Freedom' - a limited edition sculpture by Kelowna artist Geert Maas

Price: \$1,050

Material: Cast bronze on a wooden base

Dimensions: 10.5 x 11.5 x 21.5 cm (4.25 x 4.50 x 8.5 inches). Including base: 25.5 cm (10 inches)



FRONT



BACK

Notes from Geert Maas about the work: 'The sculpture 'Freedom' was designed to commemorate the fiftieth anniversary of the liberation of The Netherlands from World War II. A full-scale monument of 'Freedom' is located at Robson Square in downtown Vancouver. Two clenched fists represent the war. Despite the war the human spirit has survived, which is depicted by the human figure escaping the war. The 'V' for *Vrede* (peace in Dutch) is also the international peace symbol that can be observed throughout the sculpture. The Dutch people have never forgotten the Canadian forces that liberated the Netherlands from German occupation.'

The sculpture is small enough to travel with the delegation. Upon completion of the purchase, Geert Maas will assist with packing the sculpture for travel and preparation of necessary documentation for customs clearance. Geert Maas will also provide English and Dutch language text to accompany the work for display in Veendam.

The gift will be personally presented to the City of Veendam by His Worship Mayor Colin Basran and Councillor Maxine Dehart as part of official ceremonies in Veendam in early May, 2015.

Internal Circulation:

Director, Active Living & Culture Division

Corporate Communications Supervisor

Existing Policy:

Policy 355 - Sister Cities

Financial/Budgetary Considerations:

Pursuant to Policy 355, \$2,500 is set aside in budget each year for purchase of gifts to be given by City of Kelowna Council members when visiting Sister City hosts.

Considerations not applicable to this report:

Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Personnel Implications
External Agency/Public Comments
Communications Comments
Alternate Recommendation

Submitted by:

S. Kochan, Cultural Services Manager

Approved for inclusion: J. Gabriel, Director, Active Living & Culture Division

cc:

Director, Active Living & Culture Division
Corporate Communications Supervisor
President, Kelowna-Veendam Sister City Association

Report to Council



Date: April 7, 2015

File: 1405-01

To: City Manager

From: Ron Westlake, Director, Regional Services

Subject: Council Workshop - Kelowna Regional Transit

Recommendation:

THAT Council receive the report of the Director, Regional Services on the Kelowna Regional Transit system dated April 7, 2015 for information.

Purpose:

The purpose of this report is to provide information for Council on the Kelowna Regional Transit service.

Background:

At the March 9th, 2015 Council meeting, staff tabled a report recommending a fare increase for Kelowna Regional Transit. During that meeting, members of Council expressed an interest in obtaining more information on the regional transit service. Staff committed to a workshop with Council to provide more information about the service.

This report provides the history of Kelowna Regional Transit, its partnerships, its current operations, some performance information, upcoming challenges and staff's focus on strategic planning of regional transit over the next three to five years.

Internal Circulation:

Division Director, Strategic Services
Director, Financial Services

Considerations not applicable to this report:

Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Existing Policy

Financial/Budgetary Considerations
Personnel Implications
External Agency/Public Comments
Communications Comments
Alternate Recommendation

Submitted by:

R. Westlake, Director, Regional Services

Approved for inclusion:



P. Macklem, Deputy City Manager

cc: Regional Programs Manager
Regional Planning Manager

KELOWNA REGIONAL TRANSIT

Council Workshop - April 13, 2015



WORKSHOP OUTLINE

- ▶ Overview of Kelowna Regional Transit
 - ▶ Funding and Revenues
 - ▶ Transit history in Kelowna
- ▶ Current Operations
 - ▶ How do we compare? (Benchmarking)
 - ▶ System Performance
- ▶ Challenges & Opportunities
- ▶ Transit Strategy 2015-2017

REGIONAL TRANSIT SERVICE

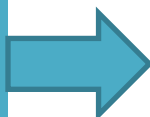
- ▶ Layers of Transit in BC
 - ▶ Contractor
 - ▶ Province
 - ▶ Local Governments

Contractor - First
Bus ULC



- Operations
- Customer service
- Drivers & Support Staff
- Bus Maintenance, Cleaning, Fueling

Province - BC
Transit



- Contract Administration
- Financial management & reporting
- BC Transit Branding and communications
- Fleet purchasing & management - ownership
- Service Planning & scheduling
- Onboard security
- System Performance: data collection/monitoring/reporting

Local
Governments



- Service Planning
- Infrastructure Management
- Financial management
- Service Disruption Plans/Notifications
- Customer Service
- Strategic Multi-modal & Land-use Integration

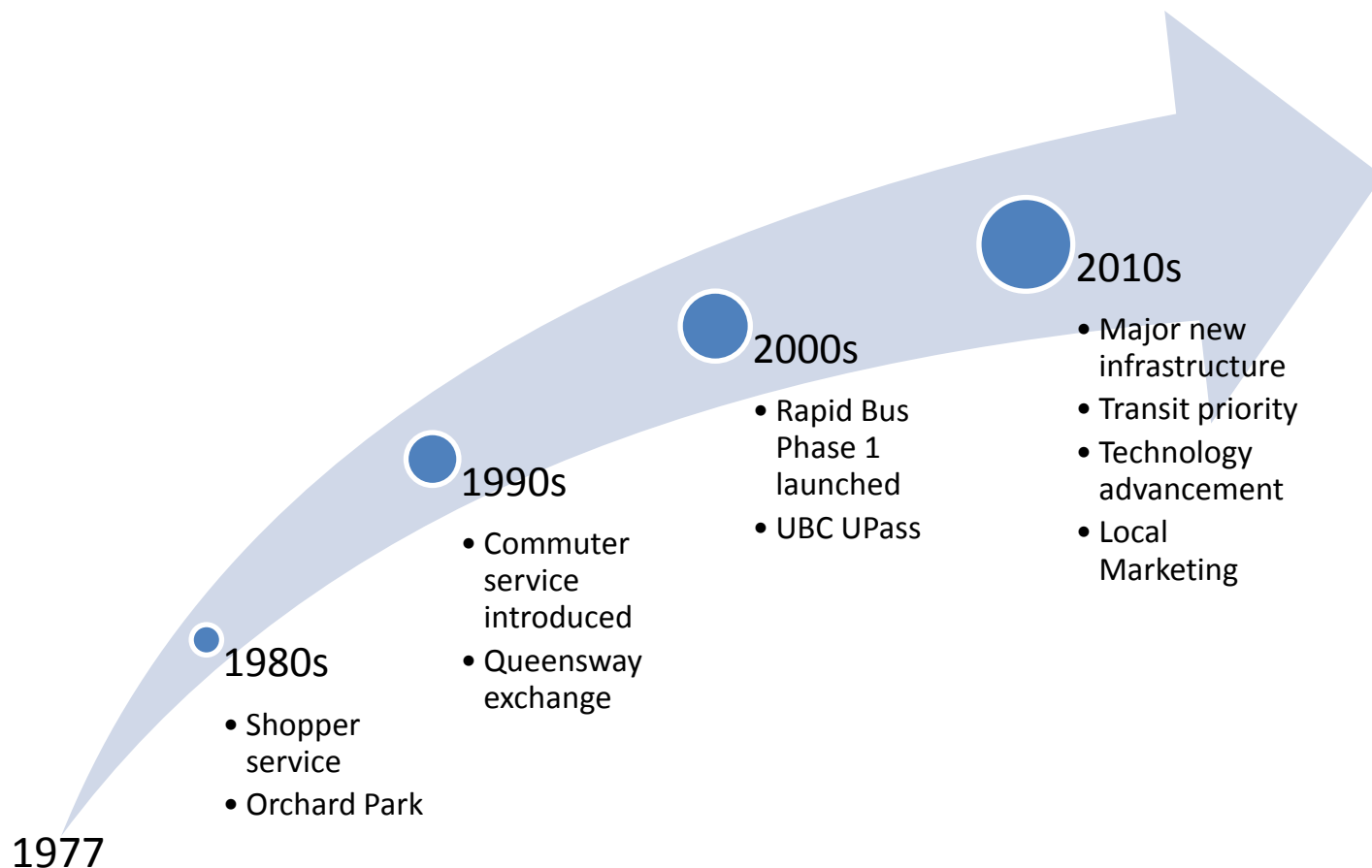
TRANSIT FUNDING

- ▶ Operation
 - ▶ Transit Service Operation
 - ▶ Conventional: 47% BC Transit/53% Local Governments
 - ▶ Custom/HandyDart: 67% BCT/33% Local Governments
 - ▶ Bus stop maintenance
 - ▶ Local Governments (except RapidBus)
- ▶ Administration – management
 - ▶ BC Transit
 - ▶ Local Governments
- ▶ Capital – Infrastructure
 - ▶ Traditionally Local Governments 100%
 - ▶ Rapid Bus – shared

REVENUES

- ▶ Fare recovery (Regional)
 - ▶ 5.6 Million
 - ▶ 27% recovery
- ▶ Advertising
 - ▶ On bus
 - ▶ City - Bus Shelters/benches

KELOWNA REGIONAL TRANSIT TIMELINE

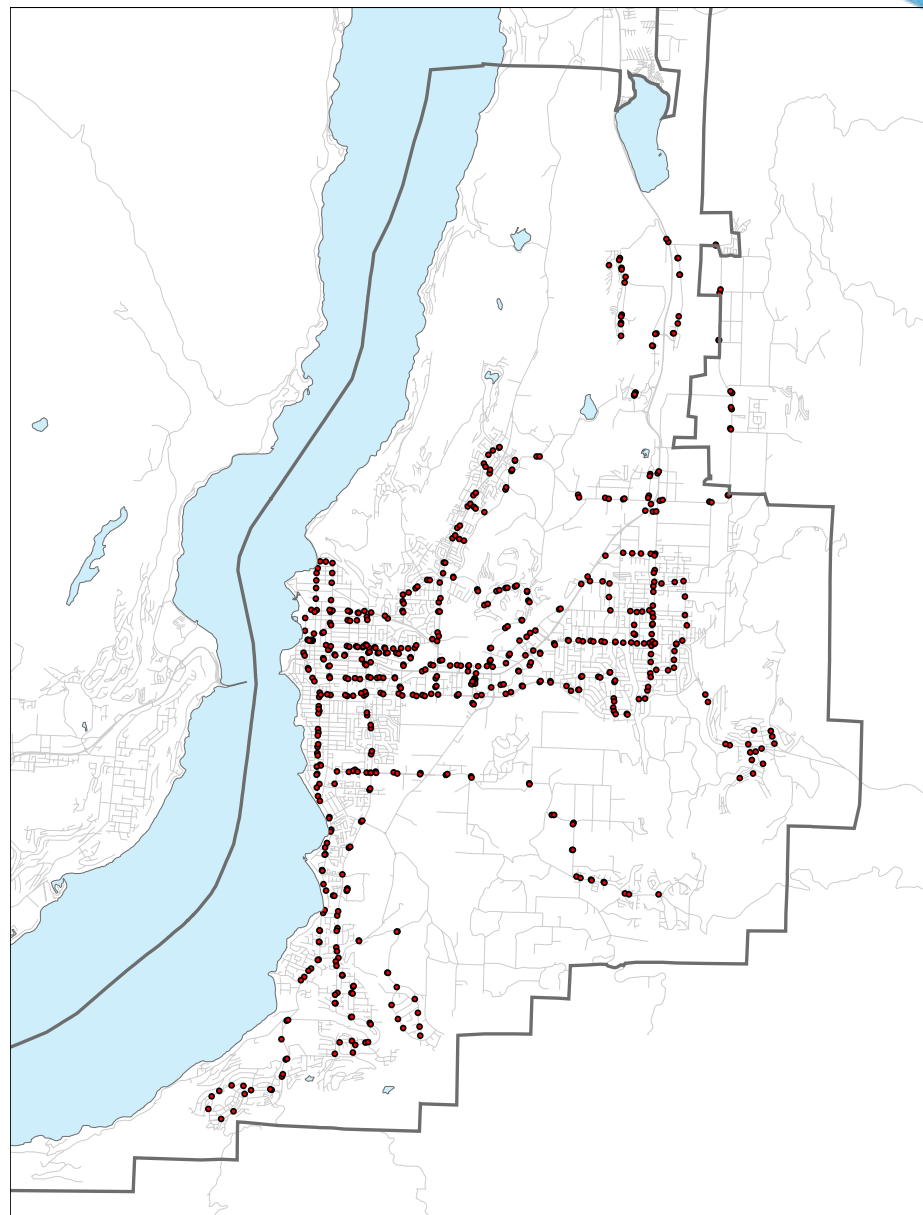


CURRENT OPERATION

- ▶ 98 buses (73 conventional & 25 custom)
- ▶ Conventional service
 - ▶ 600 Service hours (weekday)
 - ▶ 16,000 boardings (weekday)
 - ▶ 7,500 daily customers
 - ▶ 5 Million rides (Year)

Kelowna

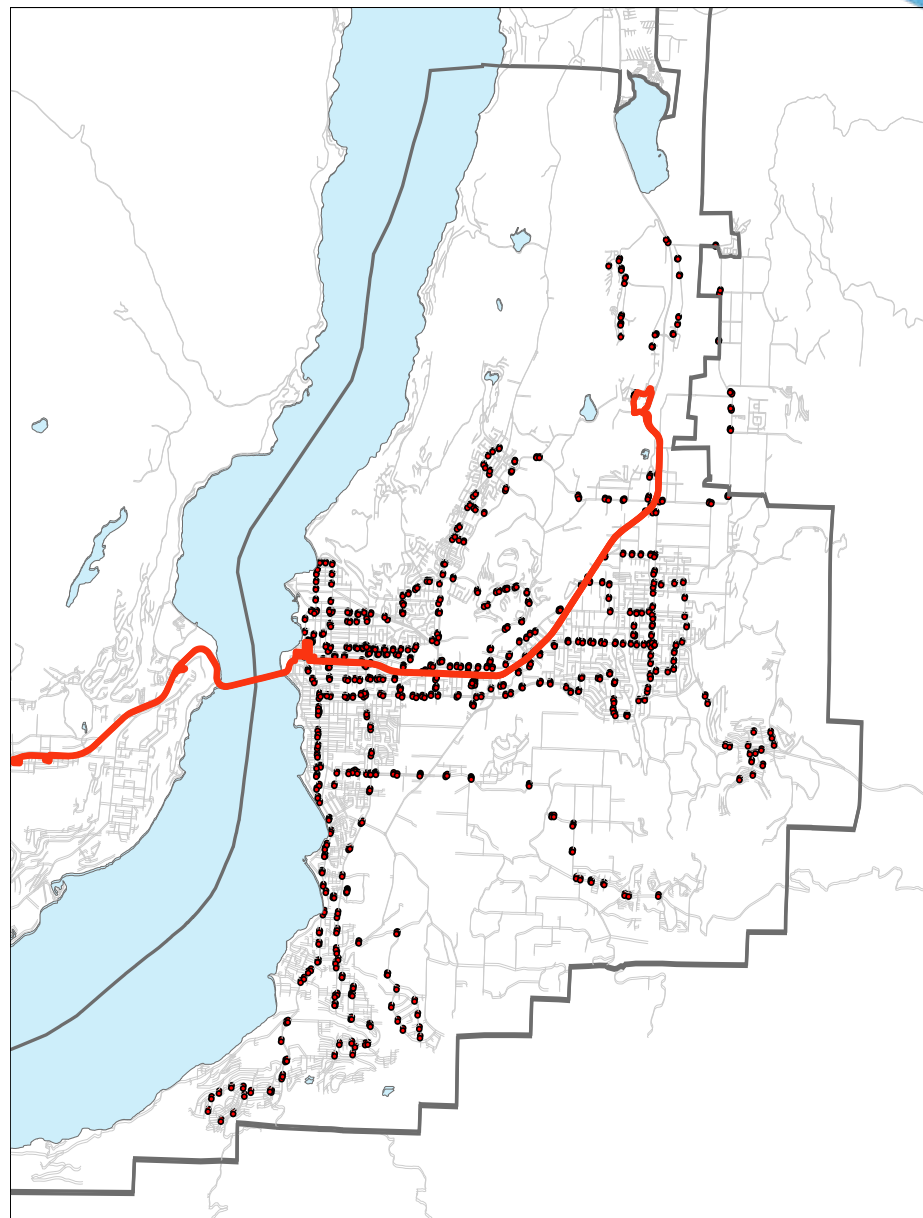
613 Stops



Kelowna

613 Stops

1 Rapid Bus Line

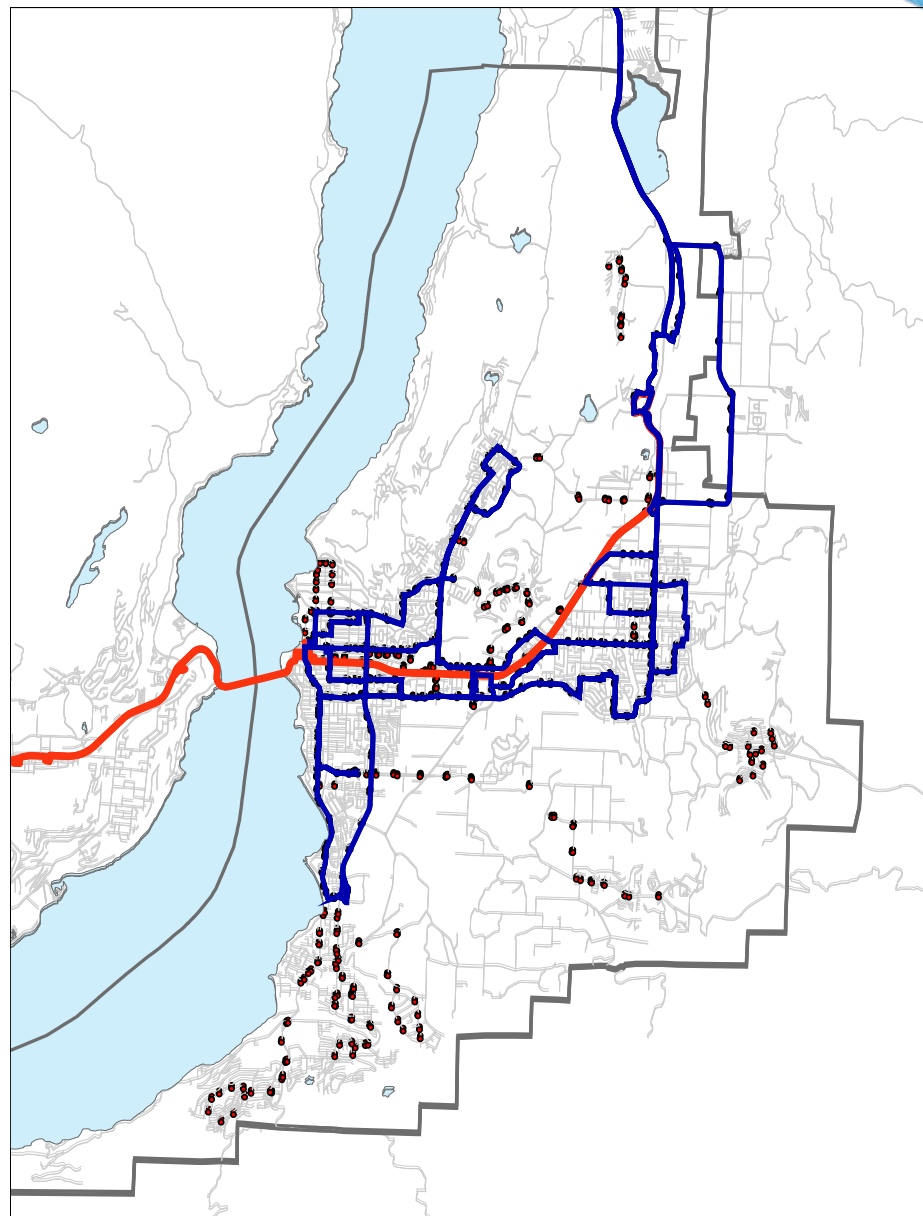


Kelowna

613 Stops

1 Rapid Bus Line

6 Frequent Routes



Kelowna

613 Stops

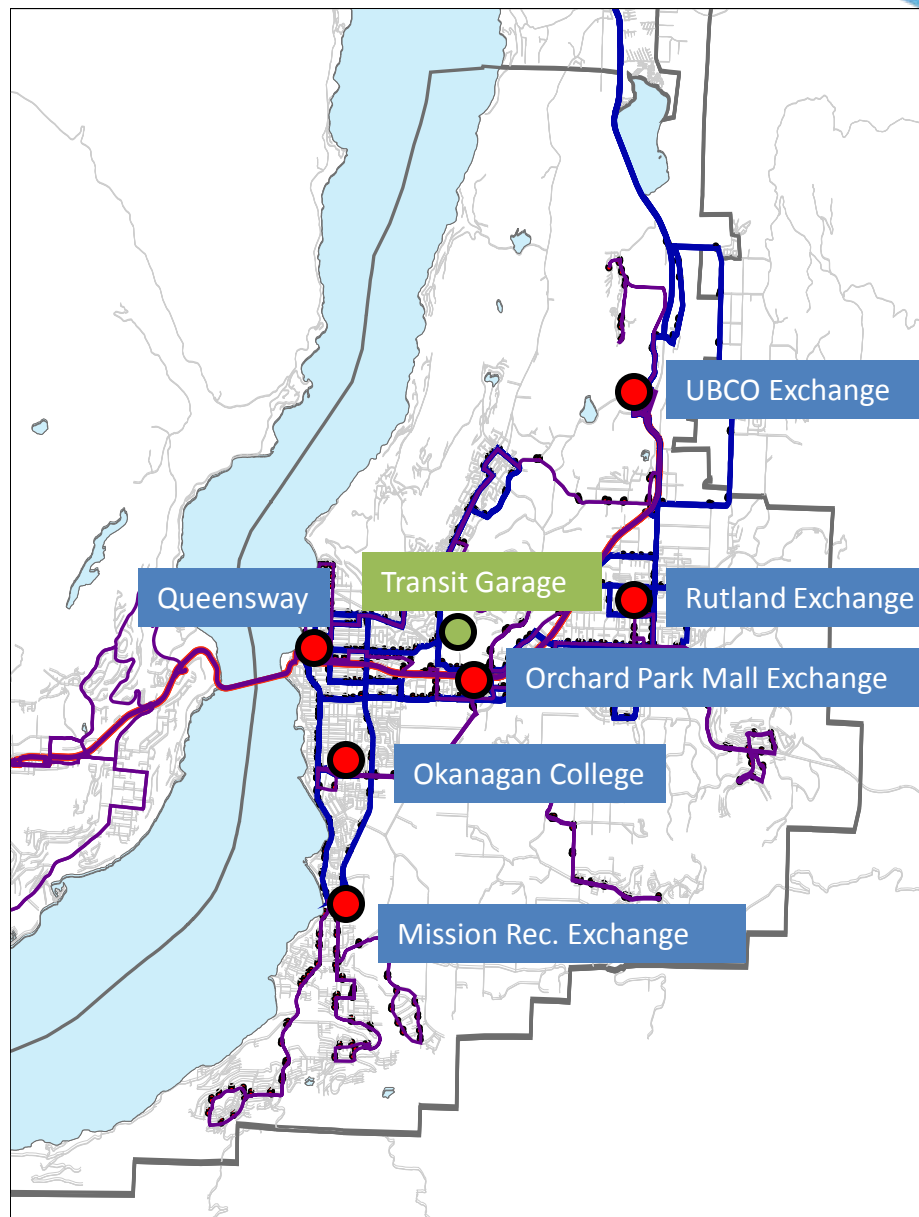
1 Rapid Bus Line

6 Frequent Routes

12 Local routes

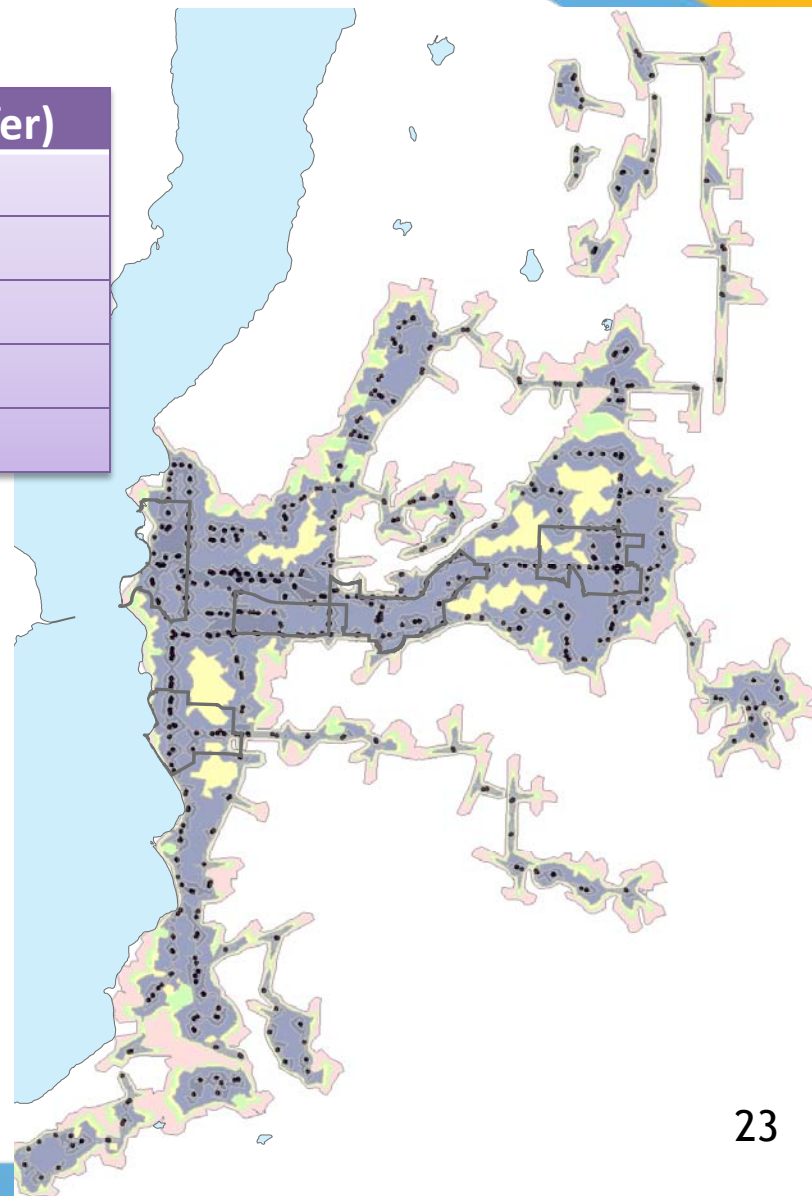
6 Exchanges

1 Transit Garage



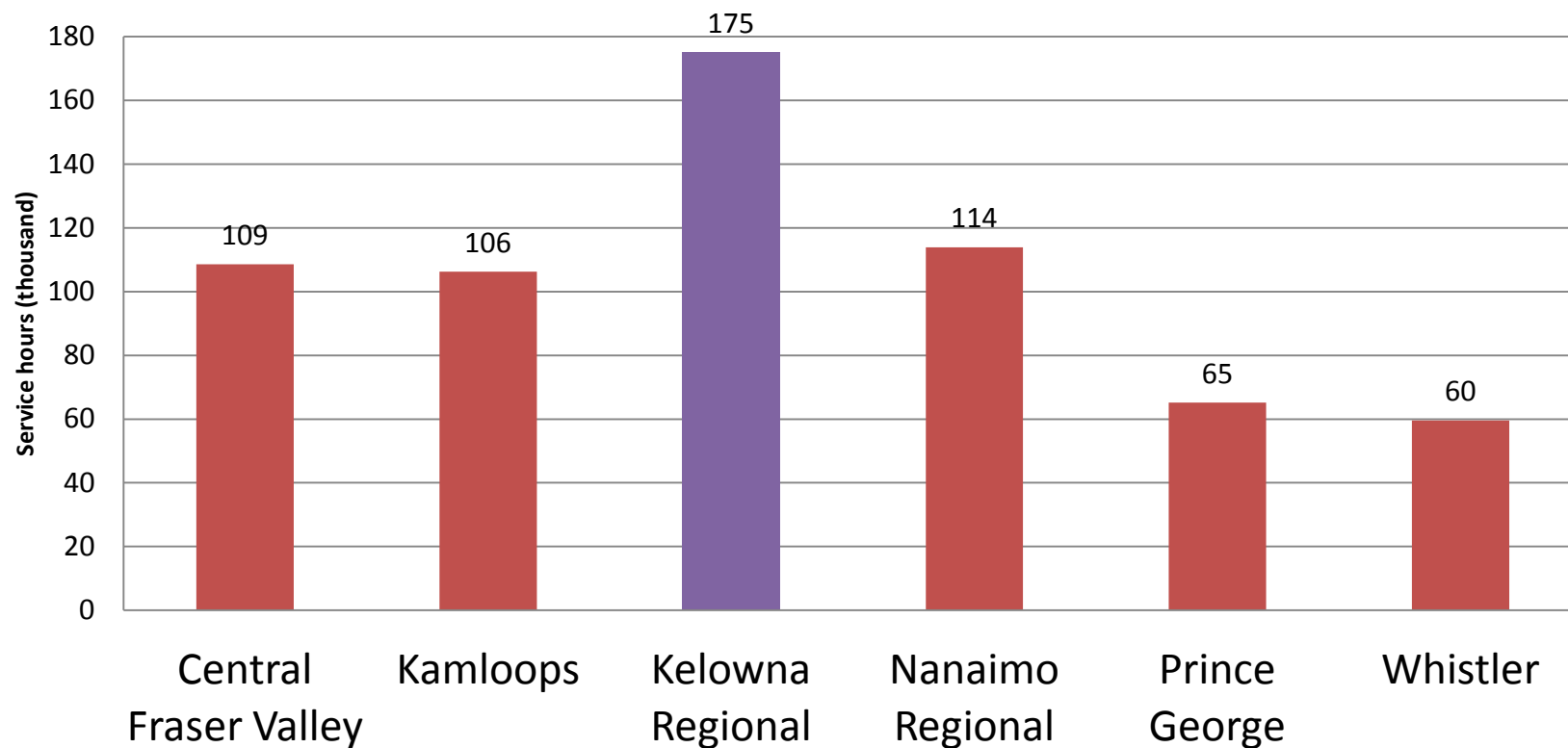
TRANSIT COVERAGE ALL ROUTES

Activity	Service area (Network buffer)	
	400m	800m
Total Employment	69%	88%
Education	73%	93%
Population	60%	86%
Total	64%	87%



BENCHMARKING - TIER 1 BC

BC Tier 1: Service Hours

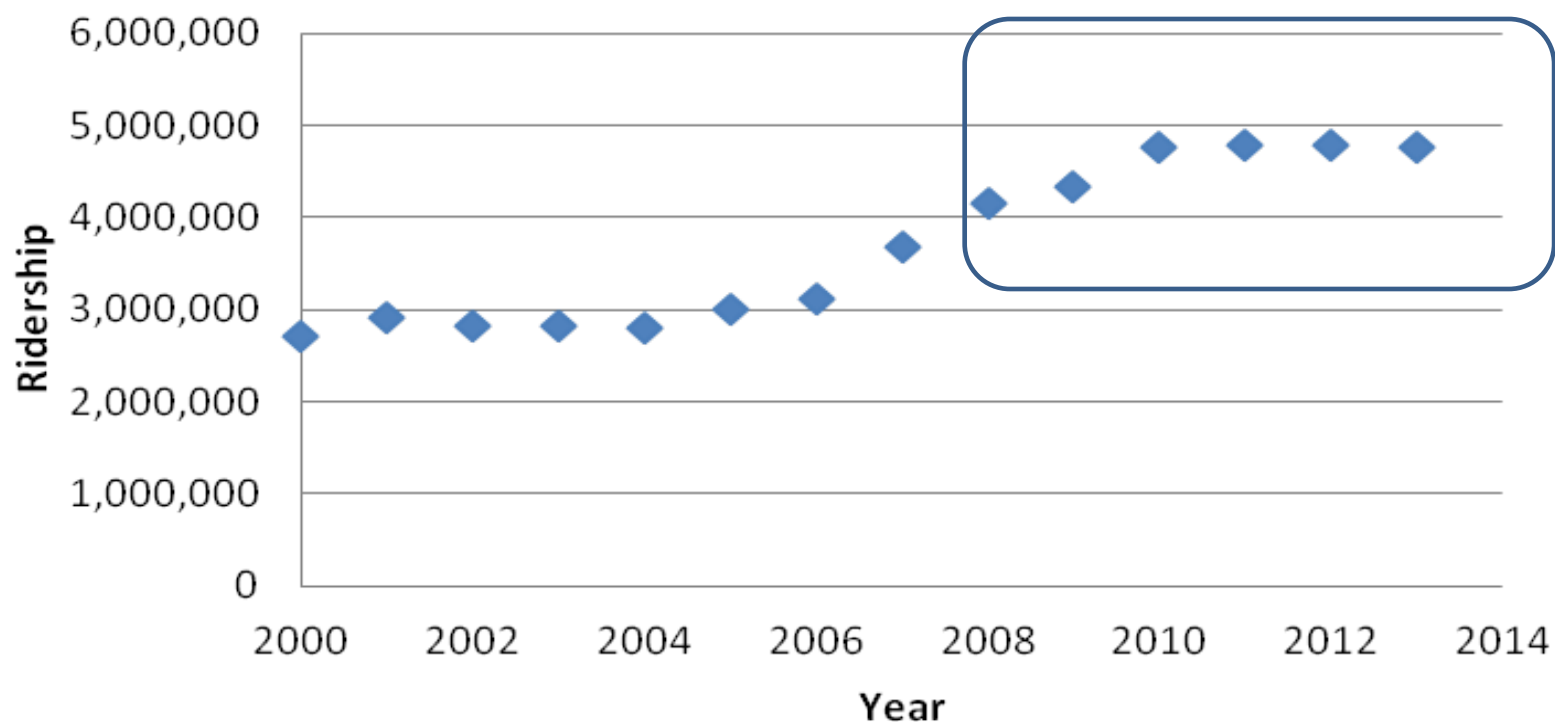


BENCHMARKING - TIER 1 BC

- ▶ 50% more service hours than the next Tier 1 system (Nanaimo)
- ▶ 40% more ridership than the next Tier 1 system (Kamloops)
- ▶ 60% more transit operating costs than next Tier 1 system (Kamloops)

SYSTEM PERFORMANCE

Transit Ridership 2000 to 2014

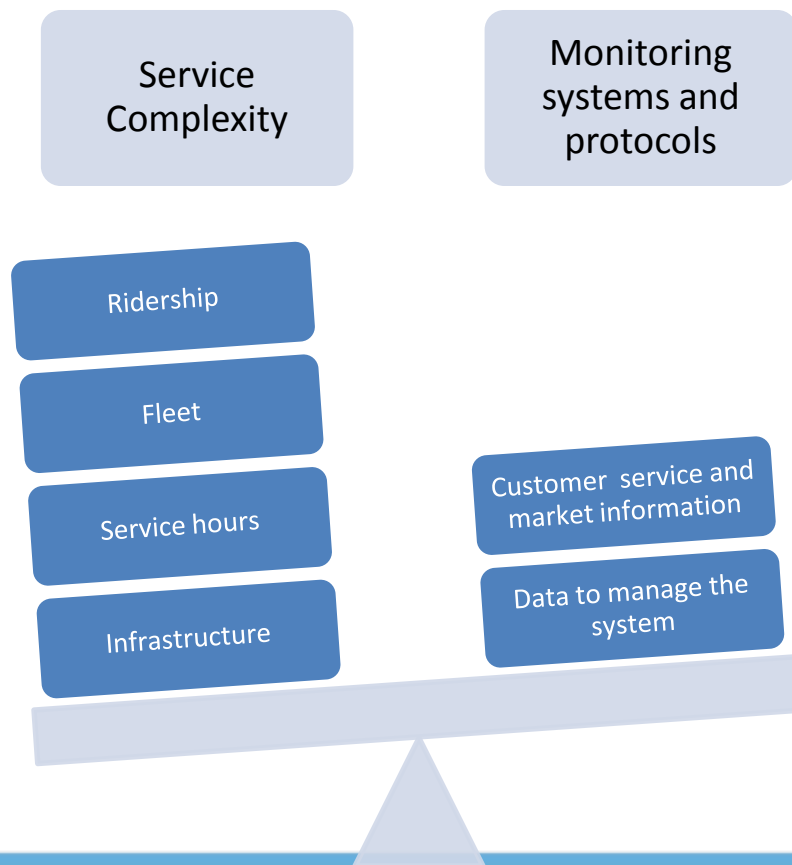


SYSTEM PERFORMANCE

- ▶ November 1, 2013 meeting with BC Transit Senior Executives
 - ▶ Data to make decisions
 - ▶ Efficient allocation of new and existing hours of service.
 - ▶ Continuous service monitoring thru advanced technology.

CHALLENGES

- ▶ Technology and monitoring systems don't match the complexity of our system



CHALLENGES

- ▶ Nature of the partnership
 - ▶ Provincial funding & control
 - ▶ Six local partners
 - ▶ Local involvement and some control (i.e., local marketing)
 - ▶ Public perception (local government is responsible for service)

OTHER CHALLENGES

- ▶ Capacity of Transit Operations Centre
- ▶ Future bus purchase (with and without GT)
- ▶ Flat budget (2015-2018)
- ▶ Ridership/revenue growth

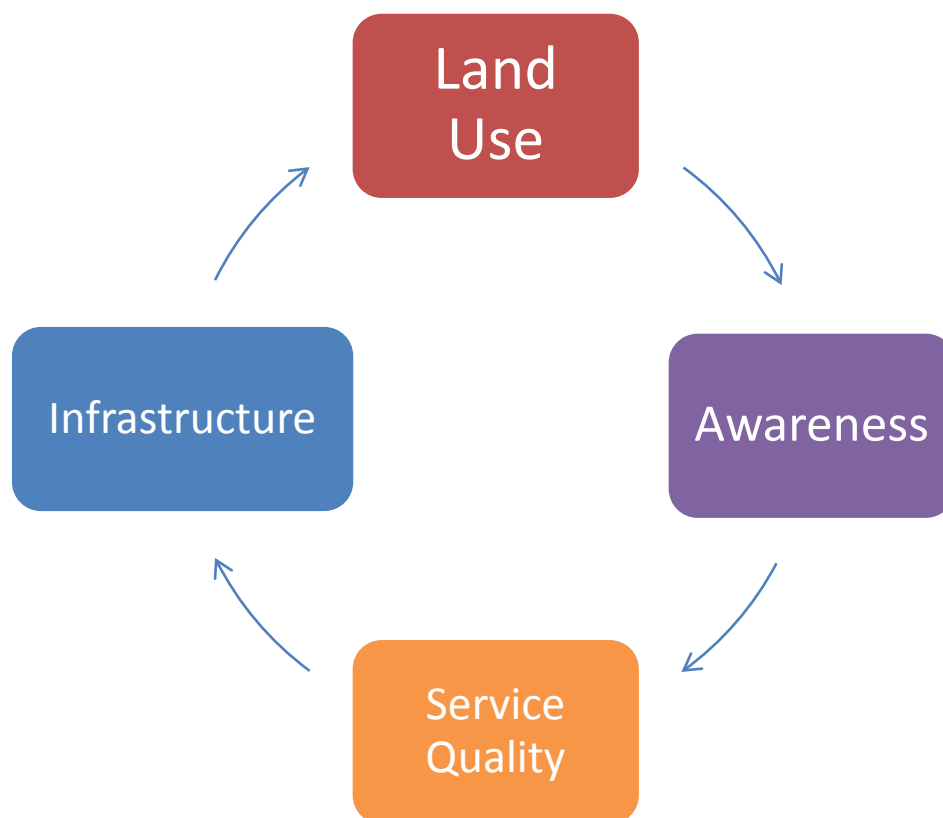
OPPORTUNITIES - STRATEGY

- ▶ **Effective:** regional multi-modal and land use integration
- ▶ **Efficient:** operations and performance monitoring
- ▶ **Visible:** marketing & customer service

ROLE OF REGIONAL SERVICES

- ▶ Customer service
- ▶ Regional liaison with Operator & BC Transit
- ▶ Security at major exchanges
- ▶ Advertising franchises
- ▶ Infrastructure (bus stop) management
- ▶ Wayfinding
- ▶ Land use integration
- ▶ Route planning
- ▶ Performance tracking
- ▶ Community integration/outreach
- ▶ Future: local marketing

CONDITIONS FOR TRANSIT SUCCESS



TRANSIT STRATEGY

Service Quality

- Real time bus monitoring

Awareness

- Marketing strategy

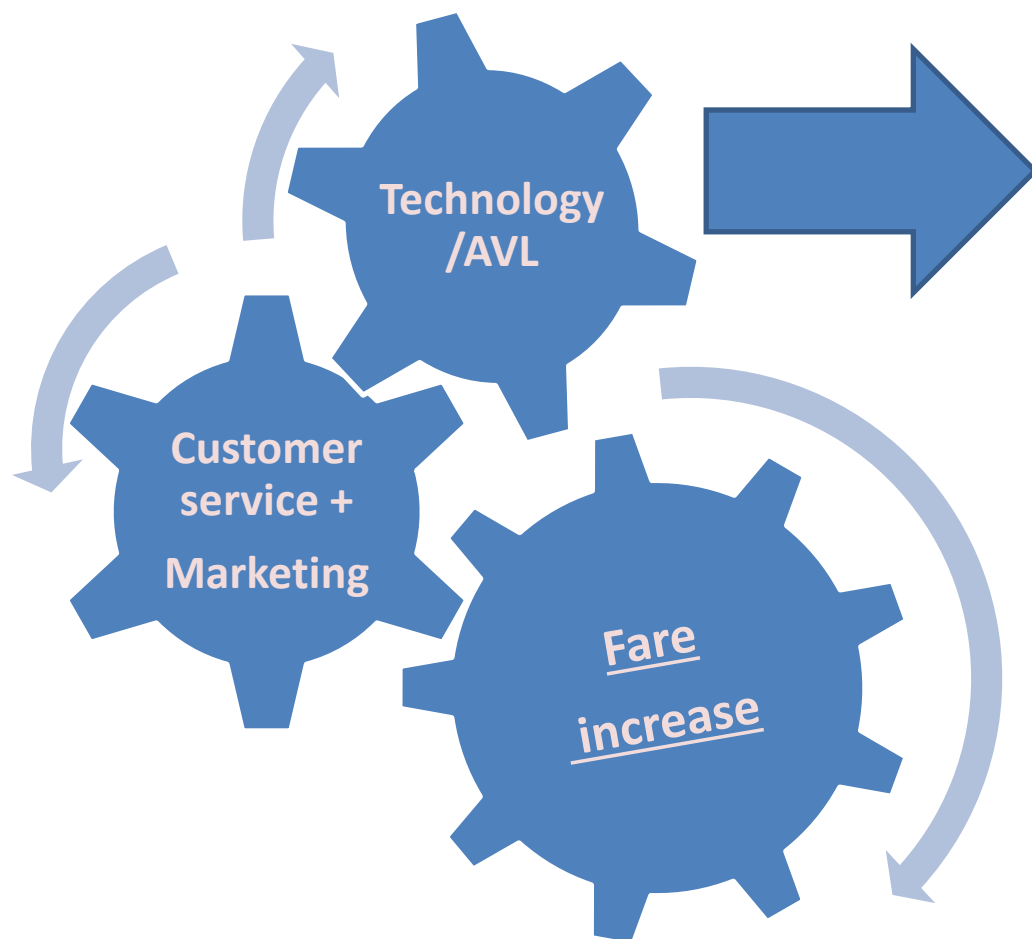
Data

- Data driven decisions

Land Use

- Sustainable Transportation Principles

TRANSIT STRATEGY 2015-2017



Transit optimization

Better customer service & satisfaction

Increase market share

Effective transit expansions

Taxation impact mitigation

QUESTIONS & DISCUSSION



DRAFT RESOLUTION

Re: Okanagan Basin Water Board's Water Stewardship Council

THAT Council appoints the Utility Planning Manager as the City of Kelowna's representative on the Okanagan Basin Water Board's Stewardship Council;

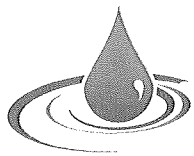
AND THAT Council appoints the Design Technician, Utility Planning, as the City of Kelowna's alternate representative on the Okanagan Basin Water Board's Water Stewardship Council.

BACKGROUND:

See attached letter from the Okanagan Basin Water Board dated March 23, 2015.

The City of Kelowna's Utility Planning Manager has been the City's representative on the Stewardship Council since 2015.

Date: April 7, 2015



Okanagan Basin
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Original to: ~~Communications~~
Copied: ~~Mayor~~
~~City Manager~~
Councillors

1450 KLO Road, Kelowna, BC V1W 3Z4
P 250.469.6323 F 250.762.7011
www.obwb.ca

23 March 2015

File 5280.01

File Number:

1890-01

Initials:

Date:

Just Apr. 11/15

Dear Sir/Madam,

Re: **18 Month term membership on the Okanagan Water Stewardship Council**

Thank you for your organization's past participation on the Okanagan Basin Water Board's (OBWB) Water Stewardship Council (the Council). The Council has been an important venue for collaborative learning, and supporting Okanagan water management and governance. The Okanagan is one of Canada's only semi-arid deserts, continues to experience high population growth, and has significant variation in annual snow and rainfall. The Council is a unique and important forum for Okanagan water – and recognized nationally by the Council of Federations (2013) with an Excellence in Water Stewardship Award.

The OBWB is pleased to invite your organization to continue participating on the Council, the technical advisory committee to the OBWB, for the upcoming 18 month term (May 2015 to October 2016).

Action Request (by April 20th, 2015). Please advise our office on the following:

1. Decision on your organization acceptance of a position on the Council.
2. And if yes, identify who has been designated from your organization to participate on the Council as: (1) participant, and (2) an alternate.

The Council meets 9-10 times during the year on the second Thursday of each month and has agreed on a set of guiding principles for discussing water issues in the Okanagan. Additional information about the council's mandate, guiding principles and terms of reference is available at www.obwb.ca/wsc.

We value your organization's participation on the Council and the important perspective your appointed members' have provided. Your organization's voice at the council table will further support the OBWB's leadership role on Okanagan water issues – recognizing the need to collaborate and work together protecting and improving our shared water.

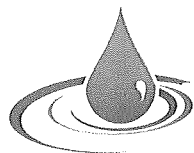
Sincerely,

Nelson R. Jatel, MA, PAg
Water Stewardship Director
Okanagan Basin Water Board
1450 KLO Rd, Kelowna, BC, V1W 3Z4
(o) 250.469.6295
(e) nelson.jatel@obwb.ca

CITY OF KELOWNA

APR - 1 2015

**ADMINISTRATION
DEPARTMENT**



Background

The OBWB is an inter-regional government agency founded in 1970 to promote the shared water interests of Okanagan communities. Its mandate is to *“provide leadership for sustainable water management to protect and enhance the quality of life and environment in the Okanagan Basin.”* The Okanagan Water Stewardship Council was established in March 2006 and renewed in December 2008 to provide independent technical advice, analysis, and policy recommendations to the OBWB.

The great strength of the Council is its diversity and expertise. It is comprised of First Nations, water user groups, non-profit organizations, scientists, local and senior government, academics, economic interests, and professional associations. The result is a thoughtful forum on water that respects differences and makes recommendations that benefit the entire Okanagan Basin.

The Council has provided important direction and advice to the Water Board, including the development of the *Okanagan Sustainable Water Strategy, Action Plan 1.0* (2008). The strategy provides an important context for 45 actions to be undertaken by the board and partner governments.

Quotes from past Water Stewardship Council members and guests:

The benefit of the Council is that it brings together a group of people working within water management in some capacity from a wide spectrum of backgrounds and organizations - multiple levels of government, private sector, water utilities and major water users. There is tremendous value in having such a group convene and be able to look at issues, potential projects and overall water management from all perspectives - integration of these perspectives is vital for sound resource management.

Anna Page Sustainability Coordinator, Regional District of North Okanagan

I always enjoy the WSC meetings, as I learn a lot about how people are thinking about water related issues in the valley, and what is going on.

John Janmaat, Professor Resource Economics, UBC Okanagan

I feel that the Council represents all walks of life and their interests in preserving the great assets of the Valley that has attracted people to the Valley. The development industry is always faced with growth issues and the sustainability of water in the Valley. I feel the Council provides the eyes and ears for the Board and through the collaborative efforts of the entire council member we can help the Board make the difficult decisions needed to manage our precious resource, water!

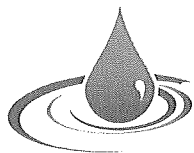
Grant Maddock, Urban Development Institute

The information that I have received through the council has been very beneficial to me and my students. The information provided is both relevant and timely.

Allison MacMillan, Water Quality Technology Professor, Okanagan College

I do find these meeting valuable. The meetings are well run and are a great source of information on what the OBWB is working on, and what is of interest or concern to the numerous stakeholders who participate.

Ken Cunningham, Regional manager, Ministry of Environment, Water Stewardship Division



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I have only been a part of the Council for a short time (1yr) but I think it is a very functional, effective, well organized undertaking. It is accomplishing quite a bit, and there is significant buy-in and fidelity from its membership - that says volumes. Having access to the information, issues and stakeholders helps the conservation communities understand the water management elements that are important to our objectives, and outlines how we may be able to assist with water management and conservation objectives.

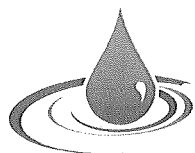
Bryn White, Program Administrator, South Okanagan Similkameen Conservation Program

The OBWB Stewardship Council has been a very successful venue for allowing representatives of all water stakeholders/groups to express their opinion and for the exchanging of information. Our successes are speaking as one voice for the Okanagan basin for important issues such as governance, groundwater protection and development around reservoir lakes.

Lorne Davies, OCEOLA Fish and Game Club

I think the council has been a great success in the amount of shared information and perspectives from all the stakeholders. I have personally learned a lot from the members and guest speakers. As a die-hard agriculturist / food supply advocate, I have been so impressed with the attitude around the table, for the need of farm land and water. Gone are the days when we can simply take the attitude that we can rely on other parts of the world for our food supply.

Gord Shandler, Water Commission, BC Fruit Growers Association.



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Water Stewardship Council Membership List

18 Month Term: May 2015 – October 2016

Member Organizations

Returning

1	Agriculture Canada
2	APEGBC
3	BC Agriculture Council
4	BC Cattlemen's Association
5	BC Fruit Growers Association
6	BC Groundwater Association
7	BC Water Supply Association
8	BCWF - Okanagan Region 8
9	Canadian Water Resources Association
10	City of Kelowna
12	Environment Canada - Pacific and Yukon Region
13	Fisheries and Oceans Canada
14	Interior Health
15	Ministry of Agriculture and Lands
16	Ministry of FLNRO
17	Ministry of Environment, Water Stewardship Division
18	Okanagan Collaborative Conservation Program (OCCP)
19	Okanagan College
20	Okanagan Nation Alliance
21	Okanagan Mainline Real Estate Board
22	Regional District of Central Okanagan
23	Regional District of North Okanagan
24	Regional District of Okanagan-Similkameen
25	Shuswap Okanagan Forestry Association
26	University of British Columbia - Okanagan

Proposed (new)

27	Irrigation Association of British Columbia
28	City of Penticton

DRAFT RESOLUTION

Re: Strategic Planning Sessions - April 17, 2015 and May 12, 2015

THAT a Special Meeting of the Committee-of-the-Whole of Council (Strategic Planning Session) be held on Friday, April 17, 2015 at 12:00 p.m.;

AND THAT the April 17, 2015 Strategic Planning Session be held at another location other than City Hall, being the Kelowna International Airport, Airport Administration Boardroom, 5533 Airport Way, Kelowna, BC;

AND FURTHER THAT the May 12, 2015 Strategic Planning Session be held at another location other than City Hall, being the Kelowna International Airport, Airport Administration Boardroom, 5533 Airport Way, Kelowna, BC.

BACKGROUND:

Section 2.5(a) of Council Procedure Bylaw No. 9200 states that:

“(a) Committee of the Whole Meetings may be considered Special Meetings of Council and may be called or scheduled by Council resolution.”

Section 2.7 of Council Procedure Bylaw No. 9200 states that:

“All Council meetings and public hearings shall take place within City Hall unless Council passes a resolution to hold a particular meeting elsewhere.”

Date: April 7, 2015