SUMMARY:

The Business Licence and Regulation Bylaw sets out the regulations for operation of businesses within the City's boundaries including the requirement for all businesses operating in Kelowna to obtain a business license. The bylaw provides for the setting and collection of licence fees; issuing of the licenses and sets special regulations for specific types of business including mobile stores, social escort and dating services, body-rub parlours and body-painting studios; and towing services.

This bylaw is a 'consolidated' version and includes amendments up to the date listed in the bylaw heading. It is placed on the Internet for convenience only, is not the official or legal version, and should not be used in place of certified copies which can be obtained through the Office of the City Clerk at City Hall. Plans, pictures, other graphics or text in the legal version may be missing or altered in this electronic version.
CITY OF KELOWNA

BYLAW NO. 7878

REVISED: December 5, 2016

CONSOLIDATED FOR CONVENIENCE TO INCLUDE
BYLAW NOS. 8119, 8136, 8157, 8205, 8316, 8313, 8347, 8366, 8394, 8494, 8535, 8616, 8709, 10061, 10706 and 11260

A bylaw pursuant to the provisions of the Local Government Act R.S.B.C. 1996 Chapter 323 to provide for the Licencing and Regulating of businesses within the City of Kelowna

WHEREAS it is the purpose of this bylaw to:

(a) require an owner or operator of a business within the City of Kelowna to hold a valid and subsisting licence for the carrying on of such business and,

(b) fix and impose licence fees for licences; and,

(c) provide for the collection of licence fees and the granting, issuing and transferring of licences, subject to the limitations contained within the bylaw;

AND WHEREAS it is also the purpose of this bylaw to regulate the carrying on of business within the City of Kelowna, to the extent not inconsistent with the intent of this bylaw, for the purpose of protecting the public or preventing or minimizing nuisances and misleading business practices, and establishing different regulations for different classes of business;

NOW THEREFORE the Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as ‘Business Licence and Regulation Bylaw No. 7878.’

2. DEFINITIONS

In this bylaw unless the context otherwise requires:

"Applicant" means any person who makes application for any licence under the provisions of this Bylaw;

"Beauty parlour" means any building, room or place where the business of hairdressing, scalp treatment, manicuring or face treatment is carried on;

"Body rub" includes the manipulating, touching or stimulating by any means, of a persons body, or part thereof, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licenced or registered under any statute of the Province of British Columbia governing such activities;
"Body-rub parlour" includes any premises or part thereof where a body rub is performed, offered or solicited;

"Body-painting studio" includes any premises or part thereof where, directly, or indirectly a fee is paid for any activity including the application of paint, powder, or similar materials to the body of another person;

"Business" means carrying on a commercial or industrial undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies or government owned corporations;

"Business - non-resident" means a business, other than a resident business, carried on in the municipality or with respect to which any work or service is performed in the municipality;

"Business - resident" means a business carried on in or from premises within the municipality;

"Campground" means any area of land on which any building, hut, cabin, trailer, tent, or other structure is placed and which is used or intended to be used as a temporary residence or habitation for tourists;

BL8313 added the Definition:

"Casino" means every place approved by the British Columbia Gaming Commission for the conduct of casino gaming activities;

"City" means the City of Kelowna or the area within the Municipal boundaries thereof;

"Confections" means candies, ice cream, soft drinks, fresh fruit, biscuits and cookies;

"Council" means the Municipal Council of the City of Kelowna;

"Dating service" means any person carrying on the business of providing information to persons, not employed by the dating service, desirous of meeting other persons for the purpose of social outings;

"Flea Market" means the carrying on of a business to organize a group of more than (3) three merchants, vendors or participants, to gather in one location or building to offer handicrafts, produce and vegetables, food, new and used goods, wares, or merchandise for sale for time periods of (7) seven days or less in duration.

"Floor Area" means that area, within a building that is used for display purposes, or to service customers, but shall not include those areas set aside exclusively for the purpose for use of employees or for cafeterias or restaurants;

"Fruit stand" means a business licenced to sell farm produce;

"Ground Area" means area, outside a building that is used for display purposes, or to service customers, but shall not include those areas set aside exclusively for free parking;

"Hair stylist" means hairdresser, hair stylist and/or barber;
"Home handicraft fair" means the carrying on of a business to organize a group of more than (5) five merchants to gather in one location or building to offer only their own home handicrafts for sale for a period of less than (14) fourteen days;

"Licence Inspector" means the officials appointed by Council under Section 14 of this bylaw and includes Building Inspectors, Bylaw Enforcement Officers, and Plumbing Inspectors;

"Mail Order Business" means a business where orders are taken inside the City by any person either on his own behalf or as agent for another for the retail sale of goods, ware merchandise, to be supplied from goods, wares, or merchandise kept in stock outside the City;

"Manufacturer" means a person who carries on, maintains, owns or operates the business, trade, occupation or calling of assembling, manufacturing, producing, finishing, altering, repairing articles, goods, substances or thing or any part thereof and includes a brick-yard, cannery, concrete block manufacturer, fish curing plant, foundry, processing plant, machine shop, oil refinery, pole mill, sawmill, sheet metal works, shingle mill, ship-builder, steel fabricating plant, tie mill, tinsmith, furniture making, wood fabricating plant, and wood-working shop;

"Mobile store" means a business that is carried out entirely from a motor vehicle or thing that is designed to be or is mobile and including hand push carts and self-propelled concession stands whereby the entire stock of goods, wares, merchandise, or foodstuffs offered for sale is actually carried and contained in the motor vehicle or thing that is designed to be or is mobile at the time the said goods, wares, merchandise, or foodstuffs are offered for sale and are delivered to the purchaser at the time of sale;

"Premises" means a building, portion of a building or an area of land where business is carried on;

"Social Escort Service" includes any person carrying on the business of providing or furnishing male or female escorts for social occasions;

"Thrift store" means any store or business operated by a registered non-profit society selling second-hand or used goods, the entire proceeds of which, above the actual bona-fide expenses, are devoted to any charitable purpose;

"Tobacco" means cigars, cigarettes and smokers' supplies;

BL8394 added the definition:
"Towing Service" means any person carrying on the business of operating a tow truck;

BL8394 added the definition:
"Tow Truck" means a motor vehicle used exclusively for towing or rendering assistance to other motor vehicles or to vehicles suffering from a defect or disability in their means of locomotion;

"Trade show" means the carrying on of a business to organise a group of more than (5) five merchants to gather in one location or building to offer goods, wares, or merchandise for retail sale or wholesale for a period less than (14) fourteen days;
"Vending machines" means any machine or device operated by the insertion of any slug or coin for the purpose of selling or disposing of any goods, wares, merchandise or articles or for the purpose of providing music, games, amusement or service of any kind.

3. **LICENCING PERIOD**

3.1 Except as hereinafter otherwise provided in Schedule ‘A’, the licence period shall be one (1) year, to commence on the first day of January to terminate on the 31st day of December in each and every year.

4. **LICENCE REQUIRED**

4.1 Every person who owns or operates a business within the City shall apply for, obtain and hold a licence for each business.

4.2 Except as provided in Section 4.1, in the case of different businesses in one building which are operated or owned by the same person and which are accessible to each other through internal doorways without leaving the structure, such businesses shall be considered one premises for the purposes of this bylaw.

4.3 Every person who carries on a business from more than one premises in the City shall obtain a separate licence for each premises, whether or not the premises are located in the same building.

4.4 No person shall carry on a business for which a licence is required by this bylaw within the City without holding a valid and subsisting licence for the carrying on of such business.

5. **LICENCE APPLICATION AND FEE**

5.1 An application for an initial licence for a business shall be made on the application form set out in Schedule 'B' and shall be signed by an owner or operator of the business, or the owner or operator's agent duly authorized in writing.

BL8394 replaced sub-section 5.2:

5.2 Every application for an initial licence for a resident business or home occupation shall include a detailed description of the premises in or upon which the applicant intends to carry on business. All such licences shall be subject to the provisions of the City of Kelowna Zoning Bylaw No. 8000 as amended or replaced from time to time.

5.3 It is the responsibility of the applicant for a licence, not the responsibility of the licence inspector, to obtain the inspection and confirmations required under this bylaw.

5.4 Where an applicant applies for more than one licence, the particulars of each licence applied for shall be included on a separate application form for each licence.

5.5 The application form shall be delivered to the licence inspector and shall be accompanied by the fee prescribed in Schedule 'A' and any inspection forms and confirmations required under this bylaw.

5.6 Licence fees paid hereunder shall not be refundable.
6. **PRO-RATING OF LICENCE FEE**

6.1 The licence fees described in this bylaw may be reduced pro-rata in respect of any person who becomes liable to be licenced after the commencement of the licence period on a quarterly basis.

7. **FORM OF LICENCE**

7.1 Every licence granted pursuant to this bylaw shall be in the form outlined on Schedule 'C' attached to and forming part of this bylaw and shall state that the holder is licenced to carry on the **business** stipulated in such licence in a lawful manner for the period specified in the licence at the place stated in the licence.

8. **TRANSFER**

8.1 Any person proposing to obtain a transfer of a licence with respect to a change of **premises** shall make application in the form of Schedule 'C', attached to this bylaw, and the powers, conditions, requirements, and procedures relating to the initial licence application apply, except as to fees.

8.2 Any person proposing to obtain a transfer of a licence shall pay a licence transfer fee of $30.00 at the time of application.

9. **EFFECT OF LICENCE**

9.1 A licence authorises only the person named in the licence to carry on only the **business** described in the licence, and only at the **premises** or locations described in the licence.

9.2 A licence is not a representation or warranty that the licenced **business** or the **business premises** comply with the bylaws of the **City** or with any regulations or standards.

10. **LICENCE RENEWAL**

10.1 A licencsee is responsible for submitting a licence renewal form and the annual licence fee outlined in Schedule 'A' prior to the expiration of the licence.

10.2 If a licence is not renewed as required by this bylaw, the licence shall be terminated and the licencsee who wishes to continue to carry on the **business** shall submit an application form and supporting documentation in the same manner as an application for an initial licence for a **business** and shall pay an additional licence fee as set out in Schedule 'A'.

11. **CHANGES IN BUSINESS**

11.1 Where the licence fee for any **business** licenced under this bylaw is based on the number of employees engaged in the **business**, the number of apartments or rooms, or other variable conditions, no licencsee shall increase the number of employees engaged in the **business**, the number of apartments or rooms or other variable conditions, without first paying the increase in the applicable licence fee.
11.2 No licencee shall change any other condition upon which the licence fee is based without first making an application in the form of Schedule 'B' attached to this bylaw, paying an additional licence fee payable under the bylaw as a result of the changes, and obtaining a new licence.

12. GRANTING AND SUSPENSION OF LICENCES

12.1 The Licence Inspector may grant a licence where he is satisfied that the applicant therefore has complied with the requirements of the bylaws of the City regulating building, zoning, health, sanitation and business and may suspend for such period as he may determine any licence if the holder of the Licence:

(a) is convicted of an offence indictable in Canada;

(b) is convicted of any offence under any Municipal Bylaw or Statute of the Province in respect of the business for which he is licenced or with respect to the premises named in his licence;

(c) has, in the opinion of the Official, been guilty of such gross misconduct in respect of the business or in or with respect to the premises named in his licence that it warrants the suspension of his licence;

(d) has ceased to meet the lawful requirements to carry on the business for which he is licenced or with respect to the premises named in the licence;

(e) has, in the opinion of the Official, conducted his business in a manner, performed a service in a manner, or sold, offered for sale, displayed for sale or distributed to a person actually or apparently under the age of 16 years any thing, that may be harmful or dangerous to the health or safety of a person actually or apparently under the age of 16 years.

(f) The suspension of a licence by the Licence Inspector shall be made, in writing, signed by the Inspector and served on the person holding such licence or delivered to the holder of such licence by registered mail to the address given by the Licencee on the application for the licence. A notice of suspension of licence may be posted by the Licence Inspector upon the premises for which the licence was issued and such notice shall not be removed until the licence is reinstated, the former Licencee ceases to occupy the premises, or a new business other than the one carried on by the former Licencee is started in the premises. The Licence Inspector may also pick up any licence held by the Licencee during such period of suspension.

(g) The Council may revoke a licence for reasonable cause after giving notice to the Licencee and after giving him an opportunity to be heard.

13. LICENCE TO BE DISPLAYED

13.1 The Licencee or person in charge or control of premises where the business for which the licence is issued is carried on, shall at all times keep the licence or licences prominently displayed in the business area of the premises to which the public have access.
14. LICENCE INSPECTOR

14.1 The Council may, by resolution, appoint a person to be the Licence Inspector.

14.2 Licence Inspectors appointed pursuant to Section 14.1 are hereby authorized to enter at all reasonable times on any property that is subject to the direction to ascertain whether the requirement is being met or the regulations observed.

15. INSPECTION

15.1 The Licence Inspector is hereby authorized to enter at all reasonable time, on any property that is subject to the regulation of this bylaw in order to ascertain whether such regulations are being observed.

16. VIOLATIONS

16.1 Any person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention of this bylaw, or who neglects to do or refrains from doing any act or thing which is required by any of the provisions of this bylaw, commits an offence punishable on summary conviction.

16.2 Every person who violates any provision of this bylaw and who commits an offence punishable on summary conviction shall be liable to a fine or not more than $10,000 plus the cost of the prosecution.

17. MOBILE STORE

BL10061 amended Section 17.1:

17.1 No person shall carry on business as a mobile store on a highway, sidewalk or boulevard within that area outlined in Schedule 'D' attached to and forming part of this bylaw, unless the mobile store is located entirely within the designated areas on Bernard Avenue and does not exceed the maximum allowable mobile stores of two per street on Leon Avenue and Lawrence Avenue shown on Schedule 'E' attached to and forming part of this bylaw, and the person holds a valid sidewalk/roadway occupancy permit pursuant to City of Kelowna Traffic Bylaw 8120, as amended or replaced from time to time.

17.2 Where mobile stores are permitted, the owner or operator shall keep the mobile store space and surrounding area clean and clear of all waste, discarded debris and food stains.

17.3 Where mobile stores are permitted on Lawrence Avenue and Leon Avenue as shown on Page 4 of Schedule 'E', attached to and forming part of this bylaw, the hours of operation for those locations shall be restricted to between 5:00 p.m. and 3:00 a.m.

18. SOCIAL ESCORT SERVICE

18.1 Every person or individual carrying on the business of or operating a Social Escort Service shall:

(a) Supply the Licence Inspector and the Officer in Charge of the Royal Canadian Mounted Police with the name, age, address, and description of every individual employed or engaged in the said business.

(b) Notify the Licence Inspector within seventy-two hours of any change in personnel employed or engaged in the said business.

(c) Maintain to the satisfaction of the Licence Inspector and the Officer In Charge of the Royal Canadian Mounted Police a written record of every request to provide or furnish an escort, or partner giving the name and address of the individual requesting the
service together with the name of the escort, or partner recommended and the function to be attended.

(d) Obtain the approval of the Licence Inspector prior to the employment or engagement of any individual in the said business.

BL8316 added Subsection 18.1(e):
(e) Not employ any person in the said business unless such person is 19 years of age or older.

19. **DATING SERVICE**

19.1 Every person or individual carrying on the business of or operating a dating service shall:

(a) Supply the Licence Inspector with the name, age, address, and description of every individual employed or engaged in the said business.

(b) Notify the Licence Inspector within seventy-two hours of any change in the personnel employed or engaged in the said business.

(c) Maintain a written record of all individuals registered with the dating service showing their name, address, and the individual to whom they have been referred for a social engagement and shall upon request make such list available for inspection by the Licence Inspector or member of the Royal Canadian Mounted Police.

BL8316 added Subsection 19.1(d):
(d) Not employ any person in the said business unless such person is 19 years of age or older.

20. **BODY-RUB, BODY-RUB PARLOURS AND BODY-PAINTING STUDIOS**

20.1 Every person or individual carrying on the business of or operating a Body-rub parlour or Body-painting studio or individual operating the business of performing Body-Rub shall:

(a) Supply the Licence Inspector and the Officer In Charge of the Royal Canadian Mounted Police with the name, age, address and description of every individual employed or engaged in the said business.

(b) Notify the Licence Inspector within seventy-two hours of any change in personnel employed or engaged in the said business.

(c) Not employ any person on the Licenced Premises unless such person is 19 years of age or older.

(d) Not permit any person to be on the licenced premises at any time unless such person is 19 years of age or older.

(e) Submit to the Licence Inspector at the time of Business Licence application, a written recommendation from the Officer in Charge of the Royal Canadian Mounted Police.

BL8136 added the following Section and re-numbered subsequent sections accordingly and BL8709 deleted Section 21 in its entirety

BL8394 added a new Section 22 and re-numbered the subsequent sections:

22. **TOWING SERVICE**
22.1 No driver of any **tow truck** who has been requested to tow a vehicle from the scene of an accident shall solicit or suggest a specific destination for the motor vehicle being towed.

22.2 No driver of a **tow truck** shall offer his services at the scene of a motor vehicle accident, whether his presence there is by coincidence or otherwise, unless he has been requested to do so by the owner or driver of the motor vehicle involved in that accident, or by an attending Peace Officer including Bylaw Enforcement Officers and members of the Royal Canadian Mounted Police.

22.3 Every driver of a **tow truck** shall keep a daily record of all trips made by him, and such records shall contain the reason for the tow, the date, time, origin and destination of each towing contract, the name and address of the owner of the vehicle being towed, the towing fee charged, and the towed vehicle's license number, vehicle identification number, make, body type and colour; and shall produce this record to the Officer in Charge of the Royal Canadian Mounted Police or **Licence Inspector** upon demand.

**BL8535 added a new Subsection 22.4:**

22.4 No driver of a **tow truck** shall offer his services at any roadside motor vehicle checks conducted by the Royal Canadian Mounted Police whether his presence there is by coincidence or otherwise, unless he has been requested to do so by the owner of the motor vehicle involved in the check, or by an attending Peace Officer including Bylaw Enforcement Officers and members of the Royal Canadian Mounted Police.

23. **SEVERABILITY**

23.1 In the event that any section of this bylaw is for any reason held invalid by a decision of a court of competent jurisdiction, the invalid section or sub-section shall be severed from and not affect the remaining provisions of this bylaw.

24. **OFFENCES**

24.1 Any person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention of this bylaw, or who neglects to do or refrain from doing any act or thing which is required by any of the provisions of this bylaw, commits an offence punishable on summary conviction.

24.2 Every person who violates any of the provision of this bylaw and who commits an offence punishable on summary conviction shall be liable to a fine of not more than $10,000 plus the cost of the prosecution.

25. **REPEAL**

25.1 City of Kelowna Business Licence and Regulation Bylaw No. 5020-80 and all amending bylaws are hereby repealed.

26. **EFFECTIVE DATE**

26.1 This bylaw comes into full force and effect and is binding on all persons as from the date of adoption.

Read a first, second and third time by the Municipal Council this 30th day of September, 1996.
Adopted by the Municipal Council this 28th day of October, 1996.

"J.H. Stuart"  
Mayor

"D.L. Shipclark"  
City Clerk
BUSINESS CATEGORIES, LICENCE PERIODS AND FEES PAYABLE

AGENT OF OUTSIDE MERCHANT

0100 From any person who, either on his own or as an agent on behalf of another person sells, offers for sale, solicits, or takes orders for the sale of goods, wares, merchandise, foodstuffs, articles, or things to be afterwards delivered and supplied by any person not doing business in the City, or solicits, or takes orders for any service to be afterwards performed on the premises of the customer, $155.69 for each twelve (12) month licence period.

AMUSEMENT PARK, MINIATURE GOLF, ROLLER RINK

0150 From any proprietor, lessee or manager of an amusement park, miniature golf course, roller rink or other similar place of entertainment, the licence fee shall be based on the following table:

<table>
<thead>
<tr>
<th>Licence Period:</th>
<th>12 months</th>
<th>6 months</th>
<th>3 months or less</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licence Fee</td>
<td>$140.94</td>
<td>$71.16</td>
<td>$34.90</td>
</tr>
</tbody>
</table>

Every person holding a licence under this section may also sell by retail without further licence: confections, tobacco, gifts and souvenirs.

ARCADES AND PINBALL PARLORS

0175 From any person carrying on the business of an amusement arcade, pinball parlour or other similar place of entertainment $127.51 for each twelve (12) month licence period.

AUCTIONEER

0200 From any person selling property by auction (not being a Crown Officer selling Crown property by auction, or Sheriff, Sheriff's Office or Bailiff selling lands, goods or chattels under a judgement or in satisfaction of rent or taxes), $190.61 for each twelve (12) month licence period.

AUTOMOBILE BODY REPAIR AND PAINT SHOP

0300 From any person carrying on a business of automobile body repair and paint shop, $127.51 for each twelve (12) month licence period.
AUTOMOBILE DEALER - New and Second Hand or Used

0400 From any person being a dealer in: Both new and second hand automobiles, motor cars or motor vehicles, $247.00 for each twelve (12) month licence period; the holder of any licence under this paragraph shall also be entitled to carry on the business of selling automobile accessories such as batteries, tires, tubes, parts, petroleum products, lubricants and any items that might be used in connection with or become part of a motor vehicle, as well as repairing and storage of such vehicles without taking out any further licence therefor.

AUTOMOBILE DEALER - Second Hand or Used

0500 From any person being a dealer in a second hand or used automobile, motor cars or motor vehicles, $127.51 for each twelve (12) month licence period.

AUTO WRECKER AND/OR JUNK DEALER

0600 From any person carrying on the business of an automobile wrecker, and/or junk dealer, $212.10 for each twelve (12) month licence period.

BAKER

0700 From any person operating a bakery, bakeshop, or other place where bread, cakes, pastries, pies and/or other baker products are made or manufactured for sale, having an area of 278 square metres or less, the sum of $127.51 for each twelve (12) month licence period. The holder of a licence under this paragraph is also entitled to sell his products by retail from the same location without taking out any further licence therefor.

0702 From any person operating a bakery, bakeshop, or other place where bread, cakes, pastries, pies and/or other baker products are made or manufactured for sale, having an area of more than 278 square metres, the sum of $155.69 for each twelve (12) month licence period. The holder of a licence under this paragraph is also entitled to sell his products by retail from the same location without taking out any further licence therefor.

BANKER/CREDIT UNION

From any bank or person carrying on the business of a banker, or credit union the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>NUMBER OF EMPLOYEES</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>0805 1 to 25 employees</td>
<td>$704.76 for each 12 month licence period.</td>
</tr>
<tr>
<td>0810 26 to 50 employees</td>
<td>$1,057.79 for each 12 month licence period.</td>
</tr>
<tr>
<td>0815 Over 50 employees</td>
<td>$1,409.52 each 12 month licence period.</td>
</tr>
</tbody>
</table>
BODY-RUB, BODY-RUB PARLOUR OR BODY-PAINTING STUDIO

0900 From any person or individual carrying on the business of or operating a body-rub parlour or body-painting studio, or individual operating the business of performing Body-Rub, $3,060.00 for each twelve (12) month licence period.

BOWLING ALLEY

1100 From any person operating a bowling alley, $21.45 for each alley or runway with a minimum fee of $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence. Any person holding a licence under this paragraph may also sell by retail confections and tobacco as defined in this bylaw without being required to hold any other licence, provided however that if a concession snack bar is operated as an adjunct to the primary operation, an additional fee for the concession snack bar shall be paid.

CARNIVAL

1200 From any proprietor, lessee or manager of any carnival or show having any ferris wheel or other mechanical riding device or game of skill or chance, $7.04 for each such ferris wheel or riding device or game for each day on which such carnival or show is operating to a maximum of $33.23 for each day.

CARRIER - RESIDENT, NON-RESIDENT, TAXICAB

1300 From any person who hauls by way of vehicles of any description goods, wares, merchandise, and passengers from one place to another and having a premise or place of stopping and starting within the City and being so licensed and having the approval to carry on this type of business from the Motor Carrier Commission, $106.05 for the first vehicle plus $14.76 for each additional vehicle for every twelve (12) month licence period.

CASINO

1301 From any person or individual carrying on the business of or operating a casino, $510.00 for each twelve (12) month licence period.

CIRCUS, ETC.

1400 From any person who exhibits a public circus, horse show, dog or pony show, $212.10 for each day of operation during the licence period.
CONTRACTING

From any person who does any work, performs any service or supplies material, classified in this section as separate businesses, $127.51 for each twelve (12) month licence period for the first such business and $34.90 for each additional business classified hereunder:

ADDITIONAL BUSINESS TYPE CODE

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>1503</td>
<td>Aluminium Contractor</td>
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<tr>
<td>1505</td>
<td>Bricklayer and Stonemason Contractor</td>
</tr>
<tr>
<td>1510</td>
<td>Building Contractor</td>
</tr>
<tr>
<td>1511</td>
<td>Ceiling Contractor</td>
</tr>
<tr>
<td>1512</td>
<td>Cement and/or Concrete Contractor</td>
</tr>
<tr>
<td>1513</td>
<td>Drywall Contractor</td>
</tr>
<tr>
<td>1514</td>
<td>Eavestrough Contractor</td>
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<tr>
<td>1515</td>
<td>Electrical Contractor</td>
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<tr>
<td>1518</td>
<td>Excavating/Bulldozing Contractor</td>
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<tr>
<td>1525</td>
<td>Flooring Contractor</td>
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<tr>
<td>1526</td>
<td>Gas-fitting Contractor</td>
</tr>
<tr>
<td>1528</td>
<td>Insulation Contractor</td>
</tr>
<tr>
<td>1530</td>
<td>Painting and Decorating Contractor</td>
</tr>
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<td>Paving Contractor</td>
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<td>1540</td>
<td>Plastering Contractor</td>
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<td>Plumbing Contractor</td>
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<td>1548</td>
<td>Refrigeration Contractor</td>
</tr>
<tr>
<td>1550</td>
<td>Roofing and Siding Contractor</td>
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<tr>
<td>1553</td>
<td>Swimming Pool Contractor</td>
</tr>
<tr>
<td>1555</td>
<td>Warm Air Heating, Air Conditioning and Sheet Metal Contractor</td>
</tr>
<tr>
<td>1558</td>
<td>Sheet Metal Contractor</td>
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<td>1560</td>
<td>Sewer Installation Contractor</td>
</tr>
<tr>
<td>1565</td>
<td>Water Line and Sewer Connection Contractor</td>
</tr>
<tr>
<td>1566</td>
<td>Other Contractors</td>
</tr>
</tbody>
</table>

CUSTOM BLUEPRINTING

1600 From any person carrying on the business of custom blue-printing and duplicating, $84.56 for each twelve (12) month licence period.

CUSTOM BROKER

1700 From any person carrying on the business of a custom broker, $77.86 for each twelve (12) month licence period.

DANCE HALL, BANQUET HALL, RENTAL HALL

1800 From any person operating any dance hall, banquet hall, rental hall or other premises of a similar nature, $169.14 for each twelve (12) month licence period.
DATING SERVICE

1850 From any person or individual carrying on the **business** of or operating a **dating service**, $546.53 for each twelve (12) month licence period.

DAY NURSERY, BABY SITTING SERVICE

Any person operating a day nursery, child care centre or a baby sitting service shall pay a licence fee according to the following scale:

1902 $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence for 3 to 5 children.

1904 $42.95 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence for 6 to 10 children inclusive.

1906 $56.37 for each twelve (12) month licence period for 11 to 15 children inclusive.

1908 $71.16 for each twelve (12) month licence period for in excess of 16 children.

DEALER - Second Hand and Junk

2000 From any person carrying on the **business** of a second hand dealer or junk dealer, a second hand store, a junk store or shop, $127.51 for each twelve (12) month licence period.

EXHIBITION

2100 From any person exhibiting for gain or profit, waxworks, rope-walking, dancing, tumbling, wrestling, or other acrobatic or gymnastic performance, natural or artificial curiosities, juggler, or other like tricks, glass blowing, tableaux or other performance, show, collection or exhibition, $34.90 for each licenced day.

FLEA MARKET

2150 From any person carrying on the **business** of organizing and operating a **flea market** $520.20 for each 12 month period, if operated and under the control of a non-profit society. A licence issued for such a **flea market** includes all merchants, vendors or participants registered to take part in the **flea market**.

2151 From any person carrying on the **business** of organizing and operating a **flea market**, $1,560.60 for each 12 month period. A licence issued for such a **flea market** includes all merchants, vendors or participants registered to take part in the **flea market**.
FRUIT STAND
2200 From any person carrying on the business of a fruit stand for the sale of farm produce, $56.37 for each twelve (12) month licence period.

GARAGE
2202 From any person who carries on the business of a garage for the storage of automobiles, motor cars or motor vehicles in excess of two (2) vehicles, $112.74 for each twelve (12) month licence period.
2204 From any person who carries on the business of a garage for the repair of automobiles, motor cars or motor vehicles, $140.94 for each twelve (12) month licence period.

GASOLINE OR FUEL SERVICE STATION
2300 From any person carrying on the business of selling gasoline or other fuel, as well as the minor servicing and emergency repairs of automobiles, $127.51 for each twelve (12) month licence period for the first four (4) gasoline or other fuel hoses, and $14.76 for each twelve (12) month licence period for each additional two or part thereof gasoline or other fuel hoses. Every person holding a licence under this paragraph may also sell by retail without further licence, automobile accessories (as defined in Section 0400), confections and tobacco as defined in this bylaw, but a separate licence shall be required for vending machines and convenience stores located on the premises.

HAIRSTYLIST, BARBER AND/OR BEAUTY PARLOUR
2400 From any person carrying on the business of a hairstylist or beauty parlour, as defined herein, $28.43 for each chair, for each twelve (12) month licence period plus $23.35 inspection fee for a new licence. The holder of a licence under this paragraph shall also be entitled to carry on a business of an itinerant hairdresser without taking out any further licence therefor.

HAIRSTYLIST - ITINERANT
2500 From any person carrying on the business of an itinerant hairstylist, being a person who performs hairstyling services elsewhere than in a hairstyling shop, $28.43 for each twelve (12) month licence period, for each person performing such services.

HOME HANDICRAFT FAIR
2600 From any person carrying on the business of organising and operating a home handicraft fair where all of the participants in such fair only offer for sale their own home handicrafts $16.88 per merchant or space up to a maximum of $337.75 per home handicraft fair for the duration of such fair. A licence issued for such a home handicraft fair includes all merchants registered to take part in the home handicraft fair.
JOB PRINTER

2700 From any person carrying on the business of job printer, $127.51 for each twelve (12) month licence period.

LAUNDRY

2800 From any person carrying on the business of a public laundry having three (3) or less employees, $71.16 for each twelve (12) month licence period and from any person keeping or carrying on a public laundry having more than three (3) employees, $127.51 for each twelve (12) month licence period.

LAUNDRY OR DRY CLEANER

2900 From any person keeping or carrying on the business of a self-serve laundry or dry cleaner, the amount to be levied or collected shall be based upon the extent of such business and computed as follows:

$7.04 for each machine with a minimum fee of $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence.

LINEN SUPPLY

3000 From any person carrying on the business of a linen supply, $71.16 for each twelve (12) month licence period.

LIQUOR DELIVERY SERVICE

3100 From any person carrying on the business of a liquor delivery service, $127.51 for each twelve (12) month licence period.

LIQUOR LICENSED ESTABLISHMENT

From any person carrying on the business of a Liquor Licensed Establishment, the amount to be levied for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Description</th>
<th>Licence Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>3207</td>
<td>Class A - Club, Recreational</td>
<td>$255.69</td>
</tr>
<tr>
<td>3210</td>
<td>Class A - non-profit Society</td>
<td>$127.85</td>
</tr>
<tr>
<td>3215</td>
<td>Class B - Dining Lounge with a Floor Area of 140 m² or less</td>
<td>$159.80</td>
</tr>
<tr>
<td>3220</td>
<td>Class B - Dining Lounge with a Floor Area over 140 m² (spirits only)</td>
<td>$217.33</td>
</tr>
<tr>
<td>3225</td>
<td>Class B - Dining Room with a Floor Area of 140 m² or less (wine, beer, coolers)</td>
<td>$147.02</td>
</tr>
</tbody>
</table>
3230  Class B - Dining Room with a Floor Area over 140 m² (wine, beer, coolers) $191.77
3235  Class C - Cabaret $243.51 for each 100 m² of usable area or portion thereof.
3240  Class D - Neighbourhood Public House $243.51 for each 100 m² of usable floor area or portion thereof.
3245  Class E - Sport's Stadium and Concert Hall $127.85
3250  Class F - Marine Public House $243.51 for each 100 m² of usable floor area or portion thereof.
3255  Class G - Beer and Wine Store $639.22

MAIL ORDER BUSINESS

3300  From any person, who either on his own behalf or as agent for another in whole or in part, carries on a mail order business $127.51 for each twelve (12) month licence period.

MANAGEMENT COMPANY

3350  From any person carrying on the business of acquiring, disposing of or managing in any way whatsoever, property, chattels or affairs for or on behalf of any other person, except and unless the person carrying on such business is a licenced realtor in possession of a business licence under Section 7005, 7010, 7015, 7020 or 7025 herein, $127.51 for each twelve (12) month licence period.

MANUFACTURER

From any person carrying on the business of a manufacturer (as defined in this bylaw), the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>FLOOR AREA OF MANUFACTURING PREMISES</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 square metre to 464 square metres</td>
<td>$140.94 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>465 square metres to 1,858 square metres</td>
<td>$281.90 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>1,859 square metres to 3,716 square metres</td>
<td>$422.85 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>Over 3,716 square metres</td>
<td>$563.79 for each twelve (12) month licence period.</td>
</tr>
</tbody>
</table>
The holder of a licence under this business category shall also be entitled to sell his products by retail from the same location as the item being manufactured, without taking out any further licence therefor.

MOBILE STORE

3500 From any person carrying on a business as a mobile store with respect to any other goods, wares or merchandise, $327.91 for each twelve (12) month licence period for the first mobile store and $54.65 for each twelve month licence period for each additional mobile store.

NEWSPAPER PUBLISHER

3602 From any person carrying on the business of a registered daily newspaper publisher, $563.79 for each twelve (12) month licence period.

3604 From any person carrying on the business of a bi-weekly newspaper publisher, whether or not same is registered, $212.10 for each twelve (12) month licence period.

3606 From any person carrying on the business of a publisher, publishing newspapers other than those specified in sections 3602 and 3604, such as but not limited to newspapers, periodicals and/or magazines, $99.33 for each twelve (12) month licence period; provided however, that the holder of a licence under this paragraph shall be entitled to sell his published material by retail from the premises on which he publishes without obtaining a further licence therefor.

PARKING LOT

3700 From any person who carries on the business of the rental of parking spaces for automobiles, motor cars, or motor vehicles, on any parking lot, $28.43 for each twelve (12) month licence period for the first four (4) spaces available and $71.16 for each twelve (12) month licence period if more than four (4) spaces are available for rental.

PAWNBROKER

3800 From any person carrying on the business of a pawnbroker, $510.00 for each twelve (12) month licence period.

POOL ROOM/BILLIARD HALL

3900 From any person operating any public pool room or billiard hall, $34.90 for each table for each twelve (12) month licence period plus $23.35 inspection fee for a new licence, not exceeding in the whole the sum of $175.85 for any one (1) premise in each twelve (12) month period. Any person holding a licence under this paragraph may also retail confections and tobacco as defined in this bylaw, without being required to hold any other licence; provided however, that if a concession snack bar is operating as an adjunct to the primary operation, an additional fee for the concession snack bar shall be paid.

PRIVATE HOSPITAL
Consolidated Bylaw No. 7878 - Page 20.

4000 From any person operating a private hospital as defined in the "Hospital Act", being Chapter 200 of the Revised Statutes of British Columbia, 1996, as amended, $2.67 for each bed let or available for letting with a minimum fee of $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence.

PROFESSIONS

5000 From any person carrying on any of the following professional businesses or any other professional business not otherwise specifically mentioned hereunder, for each duly accredited professional person engaged in the business whether as a partner, proprietor, member or employee thereof, the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

NUMBER OF PROFESSIONAL FEES

<table>
<thead>
<tr>
<th>Professionals</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 2</td>
<td>$140.94 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>3 to 5</td>
<td>$353.04 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>6 to 10</td>
<td>$563.79 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>11 to 20</td>
<td>$916.84 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>Over 20</td>
<td>$1,127.61 for each twelve (12) month licence period.</td>
</tr>
</tbody>
</table>

5005 Appraiser
5010 Architect
5015 Barrister and Solicitor
5020 British Columbia Land Surveyor and/or Dominion Land Surveyor
5025 Chartered Accountant, Certified General Accountant, Registered Industrial Accountant, Accredited Public Accountant
5030 Chiropractor
5035 Consulting Forester
5040 Dentist
5045 Ear, Nose, and Throat Specialist
5048 Engineer
5050 Eye Specialist
5053 General Practitioner
5055 Neurologist
5057 Neurosurgeon
5060 Notary Public
5062 Optometrist
5065 Orthodontist
5067 Orthopaedic Surgeon
5070 Pathologist
5072 Physician and Surgeon
5075 Psychiatrist
5077 Radiologist
5080 Urologist
5082 Podiatrist
5085 Veterinarian
5099 Others

**PUBLIC UTILITY COMPANY**

6000 From any public or private utility company, including but not restricted to gas, electric light, telephone, telegraph, power, pipeline, water, motor-bus, radio, television, closed-circuit television, sewer collection and treatment, or any other company supplying utilities to the public, $422.85 for each twelve (12) month licence period. In the event of a company carrying on more than one (1) kind of business, it shall be required to hold and pay for a separate licence for each business.

**REAL ESTATE, LAND, AND INSURANCE AGENT**

From any person carrying on the business of an Insurance Agent and/or Land or Real Estate Agent, the amount to be levied for each twelve (12) month licence period shall be based upon the following:

**NUMBER OF LICENSED SALESPERSONS**

| 7005 | 1 to 2 salespersons | $106.05 for each 12 month licence period. |
| 7010 | 3 to 5 salespersons | $190.61 for each 12 month licence period. |
| 7015 | 6 to 10 salespersons | $281.90 for each 12 month licence period. |
| 7020 | 11 to 20 salespersons | $422.85 for each 12 month licence period. |
| 7025 | Over 20 salespersons | $563.79 for each 12 month licence period. |

**RESTAURANT**
Consolidated Bylaw No. 7878 - Page 22.

7102 From any person owning or operating the business of restaurant, tea room, cafe, cafeteria, fish and chip shop, delicatessen, coffee shop, or other premises of a similar nature (excluding Class B Dining Lounge and Class B Dining Room), where the extent of such business requires a total floor area of 140 square metres or less, $127.51 for each twelve (12) month licence period.

7104 From any person owning or operating the business of restaurant, tea room, cafe, cafeteria, fish and chip shop, delicatessen, coffee shop, or other premises of a similar nature (excluding Class B Dining Lounge and Class B Dining Room), where the extent of such business requires a total floor area in excess of 140 square metres, $155.69 for each twelve (12) month licence period.

7106 From any person owning or operating the business of restaurant, tea room, cafe, cafeteria, fish and chip shop, delicatessen, coffee shop, or other premises of a similar nature (excluding Class B Dining Lounge and Class B Dining Room), which is combined with a retail business, the combined area of which is 47 square metres or less, $71.16 for each twelve (12) month licence period.

RETAIL

From any person selling by retail the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>FLOOR AREA OF RETAIL PREMISES</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>7205 1 square metre to 278 square metres</td>
<td>$140.94 for each 12 month licence period.</td>
</tr>
<tr>
<td>7210 279 square metres to 557 square metres</td>
<td>$281.90 for each 12 month licence period.</td>
</tr>
<tr>
<td>7215 558 square metres to 1,115 square metres</td>
<td>$422.85 for each 12 month licence period.</td>
</tr>
<tr>
<td>7220 1,116 square metres to 2,230 square metres</td>
<td>$704.76 for each 12 month licence period.</td>
</tr>
<tr>
<td>7225 Over 2,230 square metres</td>
<td>$1,127.61 for each 12 month licence period.</td>
</tr>
</tbody>
</table>

BL10706 and BL11260 amended the following:

HOTEL / APARTMENT

7300 From any person owning or operating the business of hotel, motel, auto court, apartment, or other premises of a similar nature, the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

7305 Hotel, motel, auto court $121.75 for each 100 m² of usable floor area or portion thereof for secondary uses (pubs, lounges, restaurants, gift shops, meeting rooms) for each twelve (12) month licence period.

7306 Hotel, motel, auto court $5.03 for each unit with a minimum fee of $27.50 for each twelve (12) month period.
7310 Apartment $8.37 for each suite with a minimum fee of $27.50 for each twelve (12) month licence period.

7315 Bed and Breakfast $27.50 for each twelve (12) month licence period.

7320 Apartment, owned and operated by non-profit societies providing rooms for rent for senior citizens and/or low income families $1.36 for each suite with a minimum fee of $27.50 for each twelve (12) month licence period.

7325 Private nursing home and rest home $5.03 for each room with a minimum fee of $27.50 for each twelve (12) month licence period.

SALESPERSON

7350 Any person who:

(i) sells, or offers for sale, goods, wares, merchandise, or food-stuffs, or any other effects whatsoever that retail in the City by a door-to-door canvas;

(ii) being the agent for another person, sells or offers for sale goods, wares, merchandise, or foodstuffs, or carries, or exposes samples, or patterns of any goods, wares, merchandise, or food-stuffs, to be afterwards delivered within the City to a person who is not a wholesaler, or retailer, in such goods, wares, merchandise or foodstuffs; or

(iii) carries, or exposes samples or patterns or quotes prices for the selling of any goods, wares, merchandise, or foodstuffs, to be afterwards delivered within the City to any person,

accordingly, a fee of $71.16 for each twelve (12) month licence period.

SAND AND GRAVEL PIT

7400 From any person operating a sand/or gravel pit, $212.10 for each twelve (12) month licence period.

SECURITY SERVICE/INVESTIGATIONS/COLLECTIONS/BAILIFF

7420 From any person carrying on the business of a Security Service and/or Investigations Service and/or Collections and/or Bailiff, $140.94 for each twelve (12) month licence period.

SOCIAL ESCORT SERVICE

7430 From any person or individual carrying on the business of or operating a social escort service, $3,060.00 for each twelve (12) month licence period.

SPECIAL EVENT
From any person, persons, group, society, association, organization, or corporate holding a Special Event for gain or profit including but not restricted to a public show, exhibition or commercial performance, attended by or reasonably expected to be attended by more than 500 persons, held elsewhere than in a licensed theatre or other licensed building or facility, $34.90 for each day during the licence period.

**TREASURES, HALLS AND ARENAS**

From any proprietor, lessee or manager of any theatre, including drive-in theatre, amusement hall, concert hall, music hall, opera house, rink, arena or other similar place of entertainment, according to the seating or automobile capacity and licensing period thereof as set out as follows:

<table>
<thead>
<tr>
<th>SEATING CAPACITY OR AUTOMOBILE VIEWING SPACES</th>
<th>LICENCE PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12 months</td>
</tr>
<tr>
<td>1 - 500</td>
<td>$140.94</td>
</tr>
<tr>
<td>501 - 1000</td>
<td>$281.90</td>
</tr>
<tr>
<td>1001 or over</td>
<td>$422.85</td>
</tr>
</tbody>
</table>

Provided that where one building contains more than one theatre, hall or other place of entertainment within the scope of this paragraph, a separate licence shall be payable in respect for each such premise.

**TRADE SHOW**

From any person carrying on the business of organising and operating a trade show where the merchants participating in such trade show offer their goods, wares or merchandise for retail sale or wholesale, $84.44 per merchant or space up to a maximum of $1,688.75 per trade show for the duration of such show (the licence period). A licence issued for such a trade show includes all merchants registered to take part in the trade show.

**TRAILER, MOBILE HOME, TENT OR AUTO COURT PARK OR CAMP**

From any person carrying on business as the owner of a trailer, mobile home, or tent campground, the amount to be levied or collected shall be levied upon the extent of such business and computed as follows:

(i) $5.03 for each additional space let or available for letting with a minimum fee of $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence.

**TRUST, INVESTMENT, LOAN AND MORTGAGE COMPANY**

From any person carrying on the business of a trust company, insurance, finance, loan or mortgage agency, society or company, the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>NUMBER OF EMPLOYEES</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 2 employees</td>
<td>$140.94 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>3 to 5 employees</td>
<td>$281.90 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>Employees</td>
<td>Licence Fee</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>6 to 10 employees</td>
<td>$422.85</td>
</tr>
<tr>
<td>11 to 20 employees</td>
<td>$634.96</td>
</tr>
<tr>
<td>Over 20 employees</td>
<td>$845.70</td>
</tr>
</tbody>
</table>

**VENDING MACHINES**

From owners of vending machines the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

- For vending machines for the vending of music, games, amusement or service, $28.43 for the first machine plus $14.76 for each additional machine.
- For vending machines for the sale of any goods, wares, merchandise or articles, $28.43 for the first machine plus $7.04 for each additional machine.
WAREHOUSING (INCLUDING MINI-STORAGE)

From any person carrying on the business of warehousing products, equipment or other effects for which charges are made, following licence fees for every twelve (12) month licence period based on the floor area occupied by the warehouse business:

<table>
<thead>
<tr>
<th>FLOOR AREA OF WAREHOUSING PREMISES</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 464 square metres</td>
<td>$140.94 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>465 square metres to 1,858 square metres</td>
<td>$281.90 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>1,859 square metres to 3,716 square metres</td>
<td>$422.85 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>Over 3,716 square metres</td>
<td>$563.79 for each twelve (12) month licence period.</td>
</tr>
</tbody>
</table>

WHOLESALE

From any person owning or operating a wholesale business, the amount to be levied or collected for each twelve (12) month licence period shall be based upon the following:

<table>
<thead>
<tr>
<th>FLOOR AREA OF WHOLESALE PREMISES</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>464 square metres</td>
<td>$140.94 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>465 square metres to 1,858 square metres</td>
<td>$281.90 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>1,859 square metres to 3,716 square metres</td>
<td>$422.85 for each twelve (12) month licence period.</td>
</tr>
<tr>
<td>Over 3,716 square metres</td>
<td>$563.79 for each twelve (12) month licence period.</td>
</tr>
</tbody>
</table>

The holder of a licence under this paragraph shall also be entitled to sell by retail from the same location without taking out any further licence therefor.
**OTHER BUSINESS**

From any person operating any of the following **businesses**, the amount hereinafter set out opposite each such **business** operated by him for each twelve (12) month licence period:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8002</td>
<td>Accountant, Bookkeeper, Auditor and Public Stenographer</td>
<td>$77.86</td>
</tr>
<tr>
<td>8004</td>
<td>Billboard Posting</td>
<td>$71.16</td>
</tr>
<tr>
<td>8006</td>
<td>Boat Rental and Mooring</td>
<td>$71.16</td>
</tr>
<tr>
<td>8008</td>
<td>Brewers Agent</td>
<td>$127.51</td>
</tr>
<tr>
<td>8010</td>
<td>Canadian Newspaper Agency</td>
<td>$56.37</td>
</tr>
<tr>
<td>8012</td>
<td>Car/Truck/Trailer/Recreation Vehicle Rental Service and/or Leasing Service</td>
<td>$77.86</td>
</tr>
<tr>
<td>8014</td>
<td>Chimney Sweep</td>
<td>$42.95</td>
</tr>
<tr>
<td>8016</td>
<td>Christmas Tree Sale</td>
<td>$28.43</td>
</tr>
<tr>
<td>8020</td>
<td>Concession Snack Bar: Having a total floor area of not more than fifty (50) square metres operated as an adjunct to a primary operation which is the principal source of the patronage</td>
<td>$63.09</td>
</tr>
<tr>
<td>8022</td>
<td>Dental Technician - laboratory or like service</td>
<td>$127.51</td>
</tr>
<tr>
<td>8024</td>
<td>Drafting and Design Service</td>
<td>$127.51</td>
</tr>
<tr>
<td>8026</td>
<td>Dry Cleaning</td>
<td>$127.51</td>
</tr>
<tr>
<td>8027</td>
<td>Fuel Dealer (liquid fuels)</td>
<td>$127.51</td>
</tr>
<tr>
<td>8028</td>
<td>Fuel Dealer (solid fuels)</td>
<td>$42.95</td>
</tr>
<tr>
<td>8029</td>
<td>Furniture Repair and Refinishing</td>
<td>$127.51</td>
</tr>
<tr>
<td>8030</td>
<td>Handicapped and/or Blind person, carrying on a home handicraft, home occupation or <strong>business</strong> for gain which is incidental and secondary to the use of the dwelling unit for residential purposes</td>
<td>No Charges</td>
</tr>
<tr>
<td>8032</td>
<td>Home handicrafts, where there are no employees of the person operating such <strong>business</strong></td>
<td>$34.90</td>
</tr>
<tr>
<td>8034</td>
<td>Ice or Cold Storage Locker</td>
<td>$127.51</td>
</tr>
<tr>
<td>8036</td>
<td>Janitor and/or Window Cleaning Service where three (3) persons or less are employed</td>
<td>$56.37</td>
</tr>
<tr>
<td>8038</td>
<td>Janitor and/or Window Cleaning Service where more than three (3) persons are employed</td>
<td>$77.86</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Fee</td>
</tr>
<tr>
<td>------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>8040</td>
<td>Landscaping or gardening including sale of shrubs, plants, nursery and garden supplies</td>
<td>$112.74</td>
</tr>
<tr>
<td>8042</td>
<td>Landscaping or Gardening</td>
<td>$34.90</td>
</tr>
<tr>
<td>8044</td>
<td>Lumber Yard and/or Millwork Shop</td>
<td>$127.51</td>
</tr>
<tr>
<td>8046</td>
<td>Machine Shop where three (3) persons or less are employed</td>
<td>$91.27</td>
</tr>
<tr>
<td>8048</td>
<td>Machine Shop where more than three (3) persons are employed</td>
<td>$140.94</td>
</tr>
<tr>
<td>8050</td>
<td>Machine or Equipment Rental</td>
<td>$127.51</td>
</tr>
<tr>
<td>8052</td>
<td>Machinery and Equipment Sales and service</td>
<td>$127.51</td>
</tr>
<tr>
<td>8054</td>
<td>Magazine, Periodical or Book Sales business, that is selling, soliciting or taking orders for the sale of subscriptions for newspapers, magazines, periodicals, or books, whether of an educational character, or not</td>
<td>$71.16</td>
</tr>
<tr>
<td>8056</td>
<td>Monumental Works and Memorial</td>
<td>$63.09</td>
</tr>
<tr>
<td>8058</td>
<td>Mobile Home, Trailer, Recreational Vehicle and/or Boat Sales</td>
<td>$127.51</td>
</tr>
<tr>
<td>8060</td>
<td>Office Equipment and Supplies, sales and service</td>
<td>$127.51</td>
</tr>
<tr>
<td>8062</td>
<td>Photographer, itinerant</td>
<td>$127.51</td>
</tr>
<tr>
<td>8064</td>
<td>Piano Tuning</td>
<td>$77.86</td>
</tr>
<tr>
<td>8066</td>
<td>Private Music Teaching, Dancing School, Hair Dressing School, and other related activities</td>
<td>$49.66</td>
</tr>
<tr>
<td>8068</td>
<td>Rug or Upholstery Cleaners</td>
<td>$63.09</td>
</tr>
<tr>
<td>8070</td>
<td>Saw Filing and/or Knife Sharpening</td>
<td>$28.43</td>
</tr>
<tr>
<td>8072</td>
<td>Septic Tank and Grease Trap and Grease Trap Cleaners</td>
<td>$63.09</td>
</tr>
<tr>
<td>8074</td>
<td>Service and Maintenance of Appliances or other equipment</td>
<td>$127.51</td>
</tr>
<tr>
<td>8076</td>
<td>Shoe Repair</td>
<td>$71.16</td>
</tr>
<tr>
<td>8078</td>
<td>Shoe Shine</td>
<td>$28.43</td>
</tr>
<tr>
<td>8080</td>
<td>Sign Painter or Sign Writer</td>
<td>$127.51</td>
</tr>
<tr>
<td>8081</td>
<td>Small Equipment and Appliance Sales and Service</td>
<td>$127.51</td>
</tr>
<tr>
<td>8082</td>
<td>Tailor or Dressmaker</td>
<td>$42.95 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence</td>
</tr>
</tbody>
</table>
8083 | Thrift Store | $28.43 for each twelve (12) month licence period plus $23.35 inspection fee for a new licence
8084 | Tire Retreading Business | $127.51
8086 | Towing Service | $127.51
8088 | Travel Service and/or Tour Agent | $127.51
8090 | Tree Topping and/or Tree Spraying | $63.09
8092 | Undertaker and funeral Director, including the sale of monuments and memorials | $127.51
8094 | Upholstery | $127.51
8096 | Watch Repairing | $77.86
8098 | Welding Shop | $127.51
8099 | Yard Sale, Garage Sale, Carport Sale, Basement Sale, etc. provided however, the licence shall be issued for each individual sale and no licence is required for a person holding only (1) such sale in each licence year, and no person shall be granted more than three (3) licences in each licence year | $28.43

**UNCLASSIFIED**

9000 | From any person following within the Municipality any profession, business, trade, occupation, employment or calling not herein-before enumerated, or who enters into or carries on any contract to perform any work or furnish any service or material, $127.51 for each twelve (12) month licence period.
## City Of Kelowna Business Licence Application

**Business Details:**
- Business Number: SAMPLE
- Description: SAMPLE
- Location: SAMPLE
- Postal Code: 
- Application Date: 
- Final Date: 
- Start Date: 
- End Date: 
- Approval Hold Flag: Yes
- Licence Hold Flag: No
- Notice Hold Flag: No
- Units: 
- Employees: 
- Square Meters: 
- Fee Information:
  - Annual Fee: 
  - Amount Owing: 0.00

**Legal Information:**

### Business Names and Phone Numbers:
- Applicant Name: SAMPLE
  - Phone Number: 
- Business Name: SAMPLE
  - Phone Number: 
- Emergency Name: SAMPLE
  - Phone Number: 
- Owner Name: SAMPLE
  - Phone Number: 

### Mailing Addresses:
- Licence Address: SAMPLE
  - Local: 
- Notice Address: SAMPLE
  - Local: 

**Approval:**
- Owner: 
- Agent: 

**Licence Inspector:**

**Licencing**
- FDL/Gas: 
- Building: 
- Works/Utilities: 
- Health: 
- RCMP: 
- Fire Dept: 

**Comments:**

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Note: Information collected on this form is collected for the purpose of administration and enforcement of Bylaw No. 7878. This information is protected by Highway Traffic Act and the Personal Information Protection Act. If you have any questions about this application, please contact the Licences and Bylaw Enforcement Department, City of Kelowna, 3577 Kirkland Rd.
Business Licence Guide and Business Licence

General
Every person who carries on a business or provides a service of any kind or nature within the City of Kelowna is required to hold a valid and substantiating licence to do so, and the licence is to be obtained prior to the commencement of the business or service.

Application Information
Application for Business Licence can be made at City Hall, Monday to Friday, 8:30 a.m. – 4:30 p.m. The following general information is required: Application’s name, Business name and address, mailing address, if different, and business description.

Some businesses require licences or certificates issued by the Provincial Government or other agencies. Security, taxi, private investigators require a provincial government licence, some tradesmen require a trade license. To define or certificate of competency issued by the provincial government (e.g. gas fitters, plumbers, electricians, etc.) day care centers require a provincial government licence.

Prior to issuing the licence, the zoning of the business location must be determined. The City of Kelowna Zoning Bylaw No. 4500-76 regulates the uses that are permitted in each zone.

Some Business Licence applications may require the approval of various other City departments, and/or service agencies such as fire, health, gas, plumbing, and police inspections before the licence can be issued.

Business Licence fees are based on the Licence Regulation bylaw “FR” and must be paid in full at the time the application is made or prior to the commencement of the business, and are to be renewed annually on January 1st. Fees are prorated quarterly for persons who do not commence or renew a business on January 1st. The pro-rated fee must be paid on or prior to the renewal commencement date of the business.

Business in Residence
Some Home Occupations may be allowed as regular business provided that they can comply with the regulations in the City of Kelowna Zoning Bylaw No. 4500-76. There are three different Classes of Home Occupation permitted. Class A, Class B and Class C. Generally, the Class A Business is for home and office use only with two employees; the Class B Business allows one employer and the Class C Business allows two employers. All home Occupations must be in the appropriate zone and comply with the restrictions contained in the City of Kelowna Zoning Bylaw and all other bylaws in effect.

Itinerant and Mobile Businesses
General persons (persons who go from place to place but do not have a regular place of business) generally operate from a person’s residence and are not subject to the above regulations.

Mobile Stores
Mobile Stores are not to operate within the downtown area of the City as outlined in Schedule “C” of By-law “1811” except with a permit and when totally within a Mobile Trading Space, or an area privately owned or rented owned of the property owner.

Mobile Stores, serving process food for sale, require health and gas permits. Mobile stores must be designed to be mobile or mobile at the time the goods are offered for sale and are delivered to the purchaser at the time of sale.

Commercial Vehicle Licence Plates
All vehicles used for business purposes by the owner or operator within the City, are required to display a valid Commercial Vehicle Licence Plate (evens). The Commercial Licence Plate (evens) may be obtained at the Licence Department, City Hall, upon presentation of the vehicle registration and paying the licence fee.

Signs
An owner or operator of a business having a sign (wall, free standing, pole etc.) to advertise the business, requires a valid Sign Permit. The sign bylaw regulates the size, type, location, placement, coloring or displaying of all signs within the City and different standards and regulations may apply in the different zones throughout the City.

The foregoing is a guide only. The appropriate bylaws must be referred to for all the licensing requirements.

Additional information regarding business licenses may be obtained at the Licence Department, City Hall, 1455 Water Street, or by calling 250-862-3333.

The licence below must be displayed in a prominent location at your place of business.
SCHEDULE 'D'

MOBILE STORES (downtown boundary)

Boundary of planned area
SCHEDULE 'E'

MOBILE STORES (designated spaces downtown)

ON STREET MOBILE VENUE SPACE
WATER ST AND BEAVER AVE
SCHEDULE 'E'
MOBILE STORES (designated spaces downtown)

ON STREET MOBILE VENDING SPACE
PANORAMIC ST AND BEAVER AVE
SCHEDULE 'E'

MOBILE STORES (designated spaces downtown)

ON STREET MOBILE VENDING SPACE
Richter St and Bernard Ave.
BL8119 deleted and replaced Page 4 of Schedule “E”:
BL10061 deleted and replaced Page 4 of Schedule “E” with the following:

MOBILE STORES (designated area downtown)